

MINUTES OF ICKLETON PARISH COUNCIL

Held on Wednesday 17th February 2021 starting at 7.30pm This meeting was held remotely using the software application Zoom.

Present: Cllr Sian Wombwell, Cllr Terry Sadler, Cllr Tim Pavelin, Cllr Liz Gibson, Cllr Simon Cheney, Cllr Hugh Molloy, Cllr Philly Hamilton, Cllr Edmund Heaney, Leanne Smith (Clerk)
District & County Cllr Peter McDonald

175/20-21 To Receive Apologies for Absence

Cllr Katherine Denman-Johnson was absent from the meeting.

176/20-21 Councillors Declaration of Interest for Items on the Agenda & Requests for Dispensation

Cllr Simon Cheney – agenda item 184/20-21 i

Cllr Tim Pavelin – agenda item 184/20-21 i

Cllr Tim Pavelin – agenda item 186/20-21 i

177/20-21 Open Forum for Public Participation Including Youth Representation

None.

178/20-21 To approve minutes of meeting held on Wednesday 20th January 2021

It was **resolved** that the minutes of the meeting held on Wednesday 20th January 2021 are approved and signed by the Chair.

179/20-21 Matters Arising/Clerks report

The Cemetery Chapel window repairs and maintenance are still outstanding. The work was scheduled for late January. Both the Clerk and Chair are attempting to make contact with the company who have been paid the deposit and are aware that the Parish Council would like the work completed and paid for in this financial year.

No response to date regarding the Privately Funded Highway Initiative application relating to the junction of Coploe Road and Grange Road.

180/20-21 Traffic and Highways Issues

i. 2021-22 Local Highways Initiative bid

Cllr Cheney presented a bid for funding on behalf of the Parish Council on the 8th of February 2021. The proposed project on Coploe Road is for the installation of 400m length of 40mph buffer zone with new signs/lines and repeaters, the installation of additional bend warning and no footpath signs, and the installation of new marker posts to visually narrow road prior to 30mph limit.

181/20-21 Rural Crime Report

i. Neighbourhood Watch – rural crime section on the website

Neighbourhood Watch have launched a rural crime section on their website. The rural crime section covers topics such as: fly-tipping, heritage crime, theft of livestock and machinery, and livestock worrying. The website address is - <https://www.ourwatch.org.uk/rural-crime>. Noted by the Parish Council. ACTION – Clerk to include in the Icene report.

182/20-21 Reports from County and District Councillors

Report received from Cllr Peter McDonald ahead of the meeting – Appendix A refers.

Council tax increases have been proposed by District and County Councils and are awaiting approval. The increase by South Cambs District Council accounts for money spent on the Covid response and recovery.

Cllr McDonald sourced fifteen laptop computers from the Wellcome Genome Campus that have been given to local schools to assist with home learning.

A Councillor asked if there are plans to open any Covid vaccine centres near to Ickleton. Cllr McDonald stated that at this time vaccines in the area are being administered by Granta Medical Practice in Sawston and that there is a pharmacy and hub in Cambridge town centre that are administering vaccines. ACTION – Cllr McDonald to ascertain from the Director of Public Health if more local hubs are a possibility.

Cllr McDonald explained that it is possible that the Government has included the Thakeham development in its latest budget and that applications can be granted outside of a Local Plan.

183/20-21 Correspondence Received

- i. **Parishioner – Dog walking on the recreation ground**
Correspondence from a Parishioner informing the Parish Council that dogs are being let off their lead on the recreation ground and not under the proper control of their owner. To be discussed at the March 2021 Parish Council meeting. ACTION – Clerk to include in Icene.
- ii. **Parishioner - Verge spraying**
Correspondence from a Parishioner who requested that the Parish Council consider whether verge spraying can be changed or stopped due to the use of products containing Glyphosate by the District Council or their contractors. Cllr McDonald shared an update and response from South Cambs District Council to a Cambridge independent enquiry which stated that grounds maintenance is subcontracted out and as part of the general weed control the subcontractor will on occasion use small amounts of the product in a watered-down version. They are going to be talking to them about finding alternative products to use.
At this time the use of Glyphosate is legal and the Parish Council declined to pursue the matter.
- iii. **Mr Graham Fagg – Land purchased on Frogge Street**
Mr Fagg has purchased land on Frogge Street and has written to neighbouring properties outlining his plans to clear the site. Noted by the Parish Council.
- iv. **Mr David Lilley – Cemetery inspection**
The annual inspection of the cemetery has been carried out with no matters reported to the Parish Council, which as ever is grateful for Mr Lilley's assistance. Noted by the Parish Council.
- v. **Anthony Browne MP - South Cambridgeshire Development Survey today**
Noted by the Parish Council. Some Councillors have completed the survey.
- vi. **Uttlesford District Council - Call for sites 2021 consultation**
The Council has issued a Call for Sites as part of its work on a new Local Plan. Noted by the Parish Council.
- vii. **Greater Cambridge Local Plan – Call for sites information**
650 sites were submitted through the 'Call for Sites' for consideration as part of developing the new Greater Cambridge Local Plan. The sites submitted are currently being assessed by officers. Parish Councils have the opportunity to supplement the information gathering with any knowledge about any of the submitted sites in the Parish. Noted by the Parish Council.
- viii. **Cambridgeshire County Council - Consultation on the proposed June 2021 revisions to:- Our Local Validation List Requirements and Local Validation Check List.**
Noted by the Parish Council.
- ix. **NALC - Her Majesty's Land Registry online survey regarding land ownership.**
The Clerk has the relevant documents and information and will complete the survey on behalf of the Parish Council.

184/20-21 Planning Information

- i. **For consideration**
Reference: 20/05307/S73
Proposal: S73 Variation of condition 2 (Approved plans) of planning permission S/3017/19/FL (Demolition of existing rear extensions and garage and erection of new rear extension side garage and vehicular entry) changes to 'Proposed Ground Floor Plan (GA) 100 Rev B' and the associated changes to the elevations.
Site address: 6 Church Street, Ickleton, CB10 1SL
Applicant: Mr Simon Cheney.
The Parish Council were in support of this application.
- ii. **Planning Decisions**
None.
- iii. **Planning Appeals**
None.
- iv. **Tree Works**
Reference: 20/1837/TTCA
Proposal: T.1 - Conifer - Fell conifer in hedge row due to close proximity to oil tank and new tank to be installed

T.2 - Walnut - Reduce canopy by 2M
T.3 Conifer - Trim regrowth on sides and reduce height by 1M
Site address: 34 Frogge Street, Ickleton, CB10 1SH.
Applicant: Mr T Nelson
South Cambs District Council Declined to determine.
Noted by the Parish Council.

185/20-21

Reports from Councillors

Cllr Heaney:

Noted that the tree at 8 Abbey Street appears to have recently been assessed having seen people at the location inspecting the tree. This is of note because the Parish Council recently requested that a Tree Protection Order was granted on the tree, but the request was declined by the South Cambs District Council Tree Officer. The Parish Council were unsatisfied with the response from the Tree Officer.

Cllr Molloy:

Reported that Martin Woodhead has made great progress co-ordinating the enquiries into Openreach fibre broadband funded by the Government's Rural Gigabit Voucher Scheme. Every property in Ickleton has now been added to the Open Reach site so they can make contact with every property to request a pledge of interest.

Reported that the cemetery is in need of some maintenance. ACTION – Clerk to make arrangements with contractors.

Asked for an update on the cemetery extension plans. Cllr Wombwell has had an informal conversation with the land owner Mr Lewis Duke and the Parish Council will now look to carry out formal negotiations. To be discussed in more detail at the March 2021 Parish Council meeting.

Cllr Wombwell:

Reported that after contact was re-established with Cambridgeshire County Council regarding improvements to the area of Icknield Close, there has been limited progress again due to a lack of communication from the County Council.

186/20-21

Financial Matters

i.

To approve payments of February 2021 accounts:

Clerk's salary (confidential)

Clerk's expenses – £26.00

Tim Pavelin (empty bins) – £80.00

Citadel Solutions Ltd (Domain hosting and internet security for 1 year) - £84.60

Cambridge County Council (Local Highways Initiative) – £804.50

Ickleton Parochial Church Council (Ickleton guidebook printing) - £593.00

Glasdon UK (Litter bin) – 193.07

Cambridge Conservation Volunteers - £50.70

CAPALC (Training) - £30.00

Madingley Mulch (play area bark) - £427.75

Treetops Arboricultural Services Ltd - £456.00

Bob Calladine (Maintenance work) – £50.00

The Parish Council considered making a donation to the Cambridge Conservation Volunteers in addition to the invoice. Cllr Wombwell proposed, Cllr Gibson seconded and it was resolved that a total payment of £75.00 would be made.

It was resolved that all payments listed be made.

ii.

Bank reconciliation (Bank accounts) 31/1/2021

Unity Current Account - £21,925.87

Unity Instant Access Account - £25,088.12

Total - £47,013.99

It was resolved that the bank reconciliation for January 2021 is approved by the Parish Council.

iii.

Bank reconciliation (Equals cash card account) 31/1/2021

Total - £91.07

It was resolved that the bank reconciliation for January 2021 is approved by the Parish Council.

Cllr Wombwell proposed, Cllr Gibson seconded and it was resolved that the Equals Cash Card is topped up with £100.00.

iv. Rialtas Year End close down

It was resolved that the Clerk would book in the Rialtas Year End Close down for the 2020-21 accounts.

v. Review burial fees

Due to opposing views a vote by show of hands was taken to decide if the burial fees would be increased. Cllr Sadler proposed the following:

Exclusive right of burial in earthen grave (99 years) - increase to £180.00

Interments Adults (18 years and over) - increase to £180.00

Children (17 years and under) - remain no charge

Interment of cremated ashes in a grave space of another interred member of the family to which exclusive right of burial has been granted - increase to £70.00

For the right to erect a Headstone not exceeding 3 feet in height - increase to £90.00

For the right to erect kerbing in line with Memorial conditions - increase to £90.00

For the right to erect a monument in the form of a vase not exceeding 12 inches in height - increase to £70.00

For the right to erect an additional memorial plaque eg. to denote the interment of ashes - increase to £70.00

Any inscription after the first - increase to £70.00

The majority vote by five to three was to increase the fees as proposed.

ACTION – Clerk to amend the document, upload to website and circulate to Funeral Directors.

vi. Maintenance quotes – play area bark, swings, fencing and reposition bench at cemetery

Recreation ground play area:

Repairs to wooden swing frame (Materials and labour) – £400

Level bark in play area and top up with fresh bark - £250

Repair and staple fencing removing old screws - £300

Total - £950

Due to opposing views a vote by show of hands was taken to decide if the quote was accepted and work carried out.

The majority vote by five to three was to accept the quote for the bark and work carried out.

The majority vote by six to two was to accept the quote for the fencing and work carried out.

Due to opposing views it was resolved that the swing would be re-assessed and discussed at the March 2021 Parish Council meeting.

Cemetery:

Reposition bench - £100

Cllr Molloy proposed, Cllr Wombwell seconded and it was resolved that the quote was accepted and work carried out.

187/20-21 Recreation Ground and Play Area

i. Football pitch hire – Sawston Lightning FC

The Parish Council was contacted by the Secretary of Sawston Lightning Football Club requesting hire of the football pitch on the recreation ground for an adult men's team from September 2021. The pitch is currently used by two other teams on Saturday and Sunday mornings, both of which were consulted about the possibility of a third team using the pitch. It was resolved that the Parish Council would not to hire the pitch out because they felt that use by a third team could compromise the condition of the pitch and would require extra maintenance.

ii. Covid 19 play area risk assessment

In light of the most recent lockdown the Government reviewed its guidance on managing playgrounds with an objective to get owners to carry out covid risk assessments. Signs purchased

by the Parish Council after lockdown 1 have been removed. It was resolved that the Covid 19 play area risk assessment was approved. ACTION - Clerk to source new signs from South Cambs District Council.

188/20-21 Maintenance

i. Back Lane

Cllr Cheney proposed at last month's meeting that the Parish Council considered engaging with the community to discuss ongoing maintenance issues on Back Lane. The Councillors had a lengthy discussion at the meeting about who is responsible for the maintenance and Cllrs Wombwell and Cheney subsequently conducted a site visit. Cllr Wombwell proposed that information, particularly around legislation, is collated and presented at the March 2021 Parish Council meeting and that a consensus is reached on what action will be taken. The Councillors were in agreement. Cllr Cheney proposed that matting for the grass on the entrance to the recreation ground is installed and Cllr Wombwell proposed that the gate at the entrance is replaced with bollards.

ii. Woodland Trust – hedge planting

The hedging delivery has been delayed and is now expected at the end of April 2021. Consideration was given at last month's meeting to further hedging around the allotments. Cllr Molloy has discussed it with the Allotment Association who are in agreement. ACTION – Cllr Cheney to request a quote for clearing and planting the area from Dominic Pallett.

iii. Coploe Pit gate and bench

Repairs to the Coploe Pit gate were proposed a few months ago. Cllr Wombwell had questioned whether a gate was needed and if it could be replaced by fencing and Cllr Pavelin had suggested fencing and further hedging. Cllr Sadler has discussed it with the Wildlife Trust and Gerry Birch who were in agreement that the gate could be replaced by fencing at waist height. ACTION - Cllr Wombwell to make enquiries locally to find a firm who can quote for the installation of fencing.

189/20-21 Review Risk Assessment and Emergency Plan

The Risk Assessment was reviewed. It was resolved that no amendments need to be made at this review. The Emergency Plan was reviewed. The Plan largely remained the same but amendments made were changes in contact details and additions to the list of community organisations. It was resolved that the amended Emergency Plan was approved.

190/20-21 DATE OF NEXT MEETING:

Wednesday 17th March 2021 at 7.30pm

Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

The meeting closed at 9.57 pm

Appendix A

Report for Parish Councils – February 2021.

South Cambs District Council

Again this month I've now included other major items as well as C19.

South Cambs Budget/Council Tax

The Cabinet approved the increase of £5 to £155.30 or 3,4% for a Band D property. This will go to full Council in February for approval. The County Council proposal is below in my County report.

Covid 19 Support for Business in Lockdown 2.

As of Friday January 29th the business grants made were

- £978, 853 paid out for LRSG Open/Closed schemes to date. 801 businesses
- £242,410 ARG. 155 businesses
- £188,502 Hardship. 79 businesses
- £37,000 Wed Led Pubs. 37 businesses
- Total £1,446,765 to date (includes some payments approved but pending)

Grants for Lockdown 3

Businesses in South Cambridgeshire can now apply for the latest round of Government financial help for closures during the post-Christmas period and through the Spring.

South Cambridgeshire District Council, which is administering the business grants, has opened applications for local businesses suffering from the most recent lockdown restrictions - Tier 4 restrictions from 26 December to 4 January, and the current ongoing National Lockdown.

There are several different Government grants available for these periods.

For the Tier 4 period in South Cambridgeshire, which ran for ten days immediately after Christmas, affected businesses (including non-essential retail, leisure, personal care, sports facilities and hospitality businesses) can now apply online for the LRSG (Closed) Tier 4 grant scheme. The eligibility criteria and payments are structured in a similar way to previous grants given during earlier restrictions.

For the current National Lockdown, which started on January 5, three new schemes are now available. Businesses which applied for the Tier 4 grant do not need to re-apply but will be contacted automatically by the Council. Those which haven't applied for earlier grants should fill in an online application form.

The new Local Restrictions Support Grant (Closed) Addendum: 5 January onwards covers the current 42-day period for business closures up until 31 March 2021, with one-off payments ranging from £2,001 to £4,500 depending on the rateable value of a business which must have been registered for business rates on 5 January 2021 and required by law to close.

Those receiving this grant will also be entitled to an additional one-off Closed Business Lockdown payment for the same 42-day qualifying restriction period which will range from £4,000 to £9,000 and will be paid automatically.

The Council is also receiving additional funding to allocate at its discretion under the Additional Restrictions Grant scheme and will make initial use of these funds to provide top-ups to those most in-need businesses in the District which are eligible for the Closed Business Lockdown Payment.

The application closure date for the new grant schemes is 31 March 2021 with final payments being made by 30 April 2021.

In the meantime, businesses can also still apply for various earlier grants via the Council website covering the following: Local Restrictions from November 5 to December 2; Christmas support payments for wet-led pubs (final applications must be received by January 31, 2021); and Tier 2 Restrictions imposed in South Cambridgeshire from December 2 to 25.

Waterbeach Outline Approval

The Committee met on Friday (29 January) and voted to support outline proposals from RLW Estates for up to 4,500 homes. The application covers land between the former Waterbeach airfield and barracks to the west, and the 'Fen Line' railway line which links Cambridge to Ely to the east. 30% of the new homes will be affordable rent or properties that are provided at below market levels - such as shared ownership and intermediate rent.

The development will also deliver a wide range of community facilities including a new secondary school, primary schools, community centres and playing fields. Parks, play areas, allotments and community orchards are also planned, along with natural wildlife habitats and sports pitches.

The plans are associated with significant improvements to public transport, including a relocated, safer Waterbeach Railway Station. Proposals to move the station onto the site were approved by the District Council's Planning Committee in 2018. They will see a two-platform station with platforms long-enough for at least eight carriage trains, with the potential for expansion to accommodate 12 carriages in future. It will result in a new, modern station that existing and future residents will benefit from.

A network of safe, direct walking and cycling routes will be provided from the start of the development, linking homes with public transport and the town centre, schools, and employment areas as they are constructed. Two local bridleways will be integrated into the new town, providing an attractive route for horse riders. The aim of all of these upgrades is to help reduce car use, providing attractive and environmentally friendly alternatives.

The Council will continue to work closely with the Cambridgeshire and Peterborough Combined Authority, Cambridgeshire County Council and Greater Cambridge Partnership to progress initiatives to assist with the impact on traffic levels on the A10. This could include the upgrade of the A10 between Milton and Waterbeach, a public transport corridor between Milton and Waterbeach and improved cycle connections to Histon, Impington, Stretham, Fen Ditton and Lode.

There will be access to the development via the A10 – avoiding the need to pass through the village of Waterbeach. Measures to mitigate the traffic impact on surrounding villages such as Waterbeach, Milton, Landbeach, Horningsea and Fen Ditton will also come forward as part of the subsequent discussions between RLW Estates and the Council.

The plans also include shops and employment space, such as offices and space for light industrial, storage and distribution use. The plans are in-line with the Council's current Local Plan which allocates the site for a new town.

Winter Support Grants

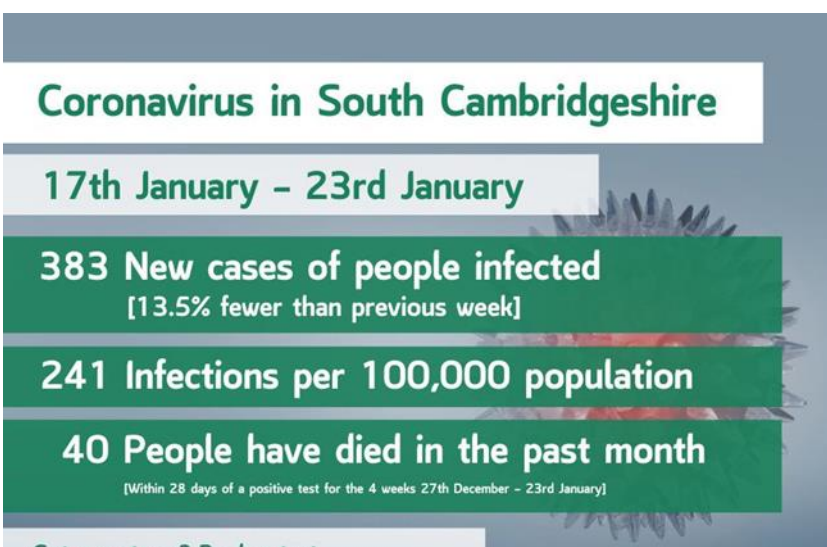
Reminder of this: a £5,000 payment from the Winter Support Grant, awarded via the District Council, it will be able to provide devices and data to children who have been particularly affected. For more details, see Cambridge Online, email to help@cambridgeonline.org.uk or call the Cambridge Online helpline on 01223 300407, quoting 'South Cambs Winter Support Grant'.

Cambridgeshire County Report

County Council Tax increase

The proposal from the Leader is for an increase of 2.99% (1% Adult Social Care and Council Tax increase of 1.99%). This will be debated Feb 9th.

C19 Case Numbers Cambridgeshire



Vaccination Here is the status as of Jan 28th on vaccination which shows 81% of > 80's receiving first dose in Cambs/Peterborough.

Title: COVID-19 Vaccinations By Integrated Care System (ICS) / Sustainability Transformation Partnership (STP) of Residence and Age Group
Summary: The number of people who have been vaccinated for COVID-19, split by ICS/STP of residence and age group. All figures are presented by date of vaccination as recorded on the National Immunisation Management Service (NIMS) database.
Period: 8th December 2020 to 24th January 2021
Source: National Immunisation Management Service (NIMS)
Scale: England
Published: 28th January 2021
Status: Published

Breakdown by ICS/STP of Residence and Age Group

Region of Residence	ICS/STP of Residence	1st dose			2nd dose			Cumulative Total Doses to Date
		Under 80	80+	Percent of all 80+ population*	Under 80	80+	Percent of all 80+ population*	
Total		3,530,752	2,361,407	79.7%	111,442	328,983	11.6%	6,232,584
East of England	Cambridgeshire and Peterborough	67,614	34,335	81.1%	1,053	4,842	10.8%	109,794

*Percent of all 80+ population in the ICS/STP

<https://www.england.nhs.uk/statistics/statistical-work-areas/covid-19-vaccinations/>

Rapid Testing for Key Workers or Unable to Work from Home

Key worker?
Unable to work from home?
No COVID-19 symptoms?

1 in 3 people have no symptoms.
 Book a rapid test to help us break the chain of transmission.







Find your nearest rapid result testing centre

The Hub High Street, Cambourne, South Cambridgeshire, CB23 6GW
 📅 Launches 3 February

Queen Mary Centre Queen's Road, Wisbech, Fenland, PE13 2PE
 📅 Launches 4 February

Soham Town Rangers Football Club Julius Martin Lane, Soham, Ely, East Cambridgeshire, CB7 5EQ
 📅 Launches 5 February

The Coneygear Centre Butts Grove Way, Huntingdon, PE29 1PE
 📅 Launches 11 February

The Meadows Community Centre 1 St Catherine's Rd, Arbury, Cambridge, CB4 3XJ
 📅 Launches 12 February

St Mark's Church Lincoln Road, Peterborough, PE1 2SN
 📅 Already operating

Book your rapid test at
www.cambridgeshire.gov.uk/rapidtesting
 or www.peterborough.gov.uk/rapidtesting

Help us stop the spread of coronavirus

Rapid testing for key workers and all those who cannot work from home is set to launch across Cambridgeshire and Peterborough from this weekend to help track cases of Coronavirus and drive down transmission rates.

A number of sites are being set up across the county offering rapid tests to people aged 18 and over who have no symptoms of Coronavirus. It follows a commitment from the Government to test as many people who are key workers and/or cannot work from home as possible.

Cambridgeshire County Council and Peterborough City Council have been allocated 100,000 tests in the next six weeks, with the potential for the pilot to be extended.

Around one in three people who are infected with Covid-19 have no symptoms and could be spreading the disease without knowing it. Broadening testing to identify key workers showing no symptoms will mean finding positive cases more quickly, which helps break chains of transmission.

Initially there will be six sites across the county, with the potential to set up pop-up sites in areas of high need if required. Tests will be offered at no cost to the public.

Tests will be available in the following locations:

- Cambridge, The Meadows Community Centre, 1 St Catherine's Rd, Arbury, Cambridge, CB4 3XJ – launches Friday 12 February.

Each site will be open 8am to 8pm, Monday to Saturday, apart from the Peterborough site which is open every day from 9am to 2pm and 4pm to 7pm.

To book a test, people need to visit the Cambridgeshire County Council website

Lateral flow tests are a new kind of technology that can be used to test a higher proportion of asymptomatic people and do not require a laboratory to process the test.

The process of taking a test takes on average 15 minutes from arrival to departure.

People with symptoms will not be tested at the rapid testing sites. Anyone with one or more of these Coronavirus symptoms – a high temperature, a new, continuous cough, or a loss or change to sense of smell or taste – should book a test at nhs.uk/coronavirus or by calling 119.

Foxton Travel Hub

I chaired a meeting between Foxton & Fowlmere PC's, Neil Gough (S Cambs GCP Board Member) and officers from GCP. I think it was productive - next steps are a full engagement with officers.



Thakeham Development – Proposed 25,000 homes Development

We (the action group) held an open meeting with 70 attendees on Jan 20th. The presentation is here:

https://17a4c9c5-bc96-42ff-89cb-56a5069d86b6.filesusr.com/ugd/11c8bf_ccf8e8132aae4c47b861942733784a5c.pdf

The FAQ's from that meeting is here

https://17a4c9c5-bc96-42ff-89cb-56a5069d86b6.filesusr.com/ugd/11c8bf_1806f3efe8ab4a09a238f06872977f67.pdf

Subsequently we had a response to our Fol to the Ministry where they refused information as it was “not in the public interest “!

https://17a4c9c5-bc96-42ff-89cb-56a5069d86b6.filesusr.com/ugd/11c8bf_045cc92024c84bcd8a2d1f3d1f31ae44.pdf

Peter McDonald

February 2nd 2021.