

MINUTES OF ICKLETON PARISH COUNCIL

Held in the Gordon Woolhouse Meeting Room, Ickleton Village Hall on Wednesday 19th October 2022 starting at 7.30pm

Present: Cllr Sian Wombwell, Cllr Tim Pavelin, Cllr Philly Hamilton, Cllr Edmund Harcourt, Cllr Simon Cheney (arrived at 8.05pm), Leanne Smith (Clerk)

District & County Cllr Peter McDonald

Two parishioners

091/22-23 To Receive Apologies for Absence

Apologies received ahead of the meeting from Cllr Terry Sadler, Cllr Steven Heaney, Cllr Lucy Davidson and Cllr William Wombwell.

092/22-23 Councillors Declarations of Interest and Requests for Dispensation

Cllr Pavelin – agenda item 103/22-23 i.

093/22-23 Open Forum for Public Participation Including Youth Representation

A Parishioner asked for an update regarding the overgrown vegetation at the Ickleton to Great Chesterford railway bridge. The Clerk is waiting for an update from Gt Chesterford Parish Council (GCPC). The area sits within Essex, GCPC have reported the issue and are awaiting an update.

A Parishioner stated they had just attended the Hinxtton Parish Council meeting in which representatives from Urban & Civic had attended and gave a presentation about the Wellcome Genome Campus Development. The Parishioner felt that Urban & Civic have responded to matters raised since the initial application.

094/22-23 To approve minutes of meeting held on 29th September 2022

An amendment was made to agenda item 077/22-23 relating to planning application 22/03827/HFUL in that the property previously refused permission was in Butchers Hill and not Church Street. It was resolved that the minutes of the meeting held on 29th September 2022 with the stated amendment are approved and signed by the Chair.

095/22-23 Matters Arising

i. Clerks report

Cllr Peter McDonald will contact the Highways Project Team Manager about the Privately Funded Local Highways Initiative.

A Parishioner contacted the Parish Council about the condition of Back Lane looking ahead to the winter, expressing concern about less able residents. It was agreed that it would be reviewed when there has been some inclement weather.

There are numerous outstanding maintenance jobs for the Clerk to push forward.

ii. Boro Farm Aggregate site

The owners of the site have put in an appeal against the refusal of planning permission and the enforcement notice. In the mean time they can continue to operate.

It has been noted that the activity has increased and the operators have allegedly been seen extracting water from a lake nearby.

It has also been noted that the operators of the site have used two addresses in the appeals process - Boro Farm, Newmarket Road, Great Chesterford, Saffron Walden and South side of Mill Lane, Ickleton, Saffron Walden. Cllr Peter McDonald will look into this.

Cllr McDonald is waiting for an update from the Planning Officer at Essex who is currently on annual leave. He will also make contact with Network Rail due to the close proximity of the railway line and look at the possibility of media coverage.

A Parish Councillor asked Cllr Peter McDonald if Cambridgeshire can have any influence on the application. Cllr McDonald stated that they can consult, but the decision lies with Essex.

Although some Parishioners submitted comments on the planning application, they are encouraged to also report noise and dust nuisance to the Environment Agency incident hotline on 0800 80 70 60. ACTION – Clerk to include in Icene.

- iii. **Donation to Village Hall solar panel project**
Following the decision at the June 2022 Parish Council meeting to make a contribution of £2,500.00 to the Village Hall solar panel project, the money has now been paid to the Village Hall. Noted by the Parish Council.
- 096/22-23 **Defibrillator check**
Defibrillator check carried out by the Clerk on 19/10/2022.
- 097/22-23 **Traffic and Highways Issues**
 - i. **Speedwatch**
No update provided for the meeting.
 - ii. **Local Highways Initiative 2023/24**
The Parish Council will consider submitting previous unsuccessful applications. A new application relating to a HGV weight limit will also be considered. Cllr McDonald stated that a Cambridgeshire County Council Highways Officer will attend a Parish Council meeting to talk about the HGV Policy. In the mean-time Peter McDonald will ask for data relating to HGV traffic in the village.
- 098/22-23 **Rural Crime Report**
Nothing to report.
- 099/22-23 **Reports from County and District Councillors**
Report received from Cllr Peter McDonald and circulated to Parish Councillors ahead of the meeting. See Appendix A.
A Parish Councillor asked if the County Council could subsidise the losses relating to discontinued bus services with particular regard to the proposed congestion charge. Cllr McDonald stated it could be a possibility.
A Parish Councillor asked if improvements could be made to the footway connecting Ickleton to Great Chesterford, with particular regard to users of the railway service. The footway is narrow and the lighting is poor. Cllr McDonald stated that Network Rail are making improvements to Whittlesford Station and suggested the Parish Council make enquiries. The Parish Councillor asked the Council to consider a feasibility study for the project to be funded by the Local Highways Initiative 2023/24.
- 100/22-23 **Correspondence Received**
 - i. **Wellcome Genome Campus fireworks Thursday 3rd November 2022**
This is a ticketed event, that has now sold out. Noted by the Parish Council.
- 101/22-23 **Planning Information**
 - i. **For consideration**
Reference: 22/03838/HFUL
Proposal: Two storey extension to side that replaces existing garage. Single storey extension to side to form garage and porch. Garden to be relandscaped and driveway altered.
Site address: 60 Frogge Street, Ickleton, Cambridgeshire, CB10 1SH
The Parish Council unanimously support this application. However, the majority of Councillors felt that the proposal of flint wall and fencing to the front of the property was not in keeping with the area.
 - ii. **Information only applications**
None.
 - iii. **Planning Decisions**
None.
 - iv. **Planning Appeals**
None.
 - v. **Tree Works**
None.
 - vi. **Wellcome Genome Campus Expansion update**
The next Community Liaison meeting is on the 7th of December 2022.
- 102/22-23 **Reports from Councillors**
Cllr Pavelin:
Has asked the Parish Council contractors to cut back vegetation on Frogge Street.
Cllr Cheney:

Has received feedback from Parishioners that the outdoor table tennis is being used. Other Councillors have seen it being used.

The Social Club is now open for a third night during the week on a Sunday. Cllr Harcourt added that the Cricket Club recently held their awards night at the Social Club and will hold their Annual General Meeting and ad hoc meetings there too.

103/22-23

Financial Matters

i. To approve payments of October 2022 accounts

Clerk's salary (confidential)

Clerk's expenses – £73.25

Tim Pavelin (Empty bins) – £40.00

Npower (Street lighting) - £56.50

Ickleton Village Hall (Room hire) - £69.00

Lock, Stock & Barrell (Lock and keys) – £184.69

It was resolved that all the payments listed be made.

ii. Bank reconciliation (bank accounts)

Unity Current Account - £25,246.88

Unity Instant Access Account - £25,162.94

Total - £50,409.82

It was resolved that the bank reconciliation for September 2022 is approved by the Parish Council.

iii. Bank reconciliation (cash card)

No money was spent on the cash card last month. The total remains at £202.84. Noted by the Parish Council.

iv. Budget review (Second quarter July-September 2022)

The quarterly budget review was circulated to the Parish Council ahead of the meeting and noted. All spending is as expected. The Finance Working Group will meet on the 30th of November to look at the 2023-24 budget.

v. Village Hall blood session donation

At the November 2021 meeting the Parish Council resolved to donate £100.00 to Ickleton Village Hall for blood donation sessions for a maximum of four times a year and to be reviewed annually. Cllr Hamilton proposed, Cllr Pavelin seconded and it was resolved that a donation of £100.00 would be made for the latest session.

vi. Remembrance Day wreath

Cllr Wombwell proposed, Cllr Hamilton seconded and it was resolved that a payment of £80.00 would be made to The Royal British Legion for the provision of a wreath. This payment was authorised in accordance with powers under Section 137 of the Local Government Act 1972.

vii. Cemetery Chapel bat survey

No further quotes have been received. Cllr Sian Wombwell proposed, Cllr Cheney seconded and it was resolved that a quote of £750.00 from ACJ Ecology is accepted. Once completed, the Parish Council will consider quotes for the woodworm treatment.

viii. Replacement Churchyard gates and Hundred Parishes grant

Hundred Parishes have been specific about the use of Oak and therefore Bills Gates provided a further quote for oak gates and posts at a total cost of £3,910.00. Cllr Sian Wombwell proposed, Cllr Hamilton seconded and it was resolved that the quote is accepted and Hundred Parishes notified. Deposit to be paid.

104/22-23

Policy and Procedure

i. Review Emergency Plan

The Emergency Plan was reviewed at a separate meeting held on the 15th September 2022 and various amendments were made. The amended plan was circulated ahead of the Parish Council meeting. It was resolved that the amendments were accepted and plan approved.

ii. Review Cemetery Guidelines

The Cemetery Guidelines document was circulated ahead of the meeting for review. The Clerk has also produced an information sheet for enquiries made about burials. No amendments to the Guidelines were proposed. The information sheet was approved.

**105/22-23 DATE OF NEXT MEETING:
Wednesday 16th November 2022**

Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

The meeting closed at 9.35pm

Appendix A

Report for Parish Councils – October 2022.

South Cambs District Council

Visit South Cambs

The tourism website for South Cambridgeshire – created by the District Council – has welcomed thousands of visitors and highlighted hundreds of venues and events in its first year. www.visitsouthcambs.co.uk launched in September 2021, with local residents and visitors encouraged to use the website to explore, discover and enjoy what South Cambridgeshire has to offer in terms of activities, places to eat, cultural attractions and green spaces.

The website also provides B&B, camping, hotel and self-catering listings, making it easier for visitors to the area to find a place to stay to make the most of the district.

A South Cambridgeshire District Council creation, the website was the first site dedicated to promoting the district's tourist sector businesses, making it easier for people to have more fun and discover hidden gems closer to home and, by doing so, support local jobs and economies.

During the past 12 months, around 200 local venues have enjoyed free listings and more than 230 local events have been promoted, from village fetes to art exhibitions.

The site now has had more than 8,000 unique visitors from around the world, reaching countries including America, Australia, and Japan.

Cost of living support

A reminder of all the information available on Cost of Living Support. This will be regularly updated.

<https://www.scambs.gov.uk/cost-of-living-support/>

Wellcome Genome Campus

There was the first substantive meeting of the Community Liaison Forum on Sep 7th followed by a meeting with Ickleton PC on Sep 26th.

Biofuels in Bin Lorries

A trial to power eight of South Cambridgeshire and Cambridge City's bin lorries using biofuels has taken place – cutting their net carbon emissions by 90%.

During the past two months, Greater Cambridge Shared Waste, a partnership between South Cambridgeshire District and Cambridge City Councils, ran the eight vehicles on hydrotreated vegetable oil (HVO) instead of diesel. The Councils are transitioning their fleet of around 50 bin lorries to electric and alternative fuel vehicles to reduce net carbon emissions. Currently, a significant proportion of the waste services, and therefore the councils', carbon emissions originate from diesel bin lorries. Two fully electric bin lorries are already being used in the city of Cambridge and South Cambridgeshire and a solar farm is planned at the service depot to be able to charge more of them in future.

Depending on the analysis and results of the HVO trial, and once a sustainable fuel source is secured, the Councils could purchase further vehicles which could be powered by HVO. This would be an interim solution ahead of more electric or hydrogen trucks joining the fleet as and when they become available from manufacturers, and in-line with the depot charging facilities becoming operational.

Using HVO results in a 90% reduction in net CO2 emissions when compared to running the same vehicles on normal diesel.

HVO is an enhanced form of pure biodiesel, refined from more than 90% waste and residue oils, and the net CO2 emissions from HVO are rated near zero or “carbon neutral” by the Government, to account for the CO2 absorbed by the source of the HVO which is largely plant matter, before it is made into HVO. Each delivery is accompanied by a certified statement of bio sustainability in accordance with the UK’s Renewable Transport Fuel Obligation rules and EU RED II directive. No modifications are required to use HVO in the bin lorries; they can simply be filled with HVO rather than diesel.

Scheme of Delegation

I said I would update on delegations from time to time. Last meeting was Sep 9th.

<https://greatercambridgeplanning.org/media/2634/planning-delegation-meeting-minutes-060922-website.pdf>

Cambridgeshire County Report

Cost of living Support. This mirrors the South Cambs information and also to be updated regularly.

<https://www.cambridgeshire.gov.uk/council/communities-localism/support-with-the-cost-of-living>

Bus Service Update

There are a huge number of discussions going on with regard to the 18 services discontinued by Stagecoach impacting the 915, 31 and possible the 7A. As you may know the 7 service will increase to every 20 minutes. I will keep you updated.

https://www.stagecoachbus.com/promos-and-offers/east/east-bus-network?fbclid=IwAR2Tc5VbF_LY4HE1NgpHYN0P9oIP7vgZmg7nzPKS0hRI9Uik3fZa90ZFNU8

Great Chesterford Hardcore Site: ESS/20/22/UTT

A combined planning & enforcement appeal has been submitted

Highways Committee

A new LHI process has been proposed and to be discussed at the October Highways meeting. It will see simple schemes fast-tracked.

<https://cambridgeshire.cmis.uk.com/ccclive/Meetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/1922/Committee/62/Default.aspx>

Also in this meeting a new HGV policy is being considered. [Document.ashx \(cmis.uk.com\)](#)

This Land

David Meek, appointed as Chair of This Land in May, and the company’s Chief executive David Lewis were on hand to answer questions from Members on its business plan.

Key headlines from the 2022 plan include:

Building approximately 930 new homes over the next 10 years.

396 of these houses to be affordable, with a minimum increase of 50 on last year’s plan.

Developing plans for a further pipeline of affordable homes across the county, including analysis of where County Council owned land can enable this.

Disposal of underperforming assets. or assets where This Land is not best place to develop

Commitment to deliver Environment, Social and Governance policies and to work closely with the housebuilding supply chain to reduce carbon footprint to net zero.

[Document.ashx \(cmis.uk.com\)](#)

Food Delivery Robots

A trial of food delivery robots in Cambridgeshire could soon be expanded after receiving a thumbs up from shoppers. Cambridgeshire County Council and Starship Technologies began a trial on 17 May which allowed more than 12,000 residents in Cambourne to order groceries from their local Co-op store.

And the overwhelmingly positive feedback has convinced both parties to seek to expand the service to Cherry Hinton, Romsey and Queen Ediths divisions in Cambridge, with a final decision to be made by the council's Highways and Transport Committee at its meeting on 4 October.

Ahead of the meeting, Starship will be carrying out feasibility work in the area to make sure it will be a viable location, particularly because of the narrow streets and pavement parking.

Starship is also considering extending the trial to the Longstanton/Northstowe area to see how the service can integrate in a new community.

As of September, the autonomous robots have carried out nearly 12,000 deliveries in Cambourne with 5,735 people having downloaded the Starship app.

A customer survey from Starship following the first month of operation has shown huge support for the robots, with 97.2% positive with the service and 98.4% saying they would recommend the delivery robots to their friends.

Other benefits include: environmental (with people using a car less often), time saving and a reduction in food waste. The survey also showed a reduction of 7,798 miles driven by vehicles in the first month which led to a 1,670kg reduction in CO2 emissions.

The council also carried out a survey between 1 August and 12 September which showed nearly 95% of respondents were either supportive or very supportive of the trial. The vast majority of people taking part in the survey (around four-fifths) had used the food delivery robots with widespread support for expanding the trial further.

The Cambridgeshire pilot allows residents living in Lower and Upper Cambourne to order deliveries through the Starship food delivery app which are selected from the Co-op store at 29 Mosquito Road. The groceries are then delivered in one hour or less.

Cambourne residents can schedule their delivery and watch in real-time via an interactive map as the robot makes its journey to them. Once the robot arrive they receive an alert and can meet and unlock it through the app.

The robots, which are powered by zero carbon electricity, are lightweight and travel at the speed of a pedestrian (no faster than 4mph). They use a combination of sensors, artificial intelligence and machine learning to travel on pavements and navigate around any obstacles, while computer vision-based navigation helps them map their environment to the nearest inch.

Foxton Hub

I'm still waiting for an update from GCP and draft papers for the hub.

Peter McDonald

Oct 2nd 2022