

MINUTES OF ICKLETON PARISH COUNCIL

Held in the Gordon Woolhouse Meeting Room, Ickleton Village Hall on Wednesday 14th December 2022 starting at 7.30pm

Present: Cllr Sian Wombwell, Cllr Terry Sadler, Cllr Tim Pavelin, Cllr Philly Hamilton, Cllr Steven Heaney, Cllr Edmund Harcourt, Cllr William Wombwell, Leanne Smith (Clerk)

124/22-23 To Receive Apologies for Absence

Apologies received ahead of the meeting from Cllr Lucy Davidson and Cllr Simon Cheney.

125/22-23 Councillors Declarations of Interest and Requests for Dispensation

Cllr Pavelin – agenda item 138/22-23 i.

Cllr Harcourt – agenda item 134/22-23 i.

126/22-23 Open Forum for Public Participation Including Youth Representation

None.

127/22-23 To approve minutes of meeting held on 16th November 2022

It was resolved that the minutes of the meeting held on 16th November 2022 are approved and signed by the Chair.

128/22-23 Matters Arising/Clerk's report

Cllr Wombwell will request start dates for the Cemetery Chapel Bat Survey and replacement Churchyard gates.

129/22-23 Defibrillator check

Defibrillator check carried out by the Clerk on 14/12/2022.

130/22-23 Traffic and Highways Issues

i. Speedwatch

Sessions were cancelled over the last week due to the weather conditions. The total number of vehicles reported to the Police for excess speed so far this year is 1,605. It was noted that the percentage of vehicles speeding was lower than for the previous year. The total volume remained lower than pre-Covid levels, but was slowly increasing.

ii. Privately Funded Highways Initiative

The Privately Funded Highways Initiative for the Grange Road, Coploe Road, Abbey Street junction was reconsidered. Up to date costs would need to be obtained for the project and are expected to be considerably higher than when they were obtained nearly two years ago. The Parish Council concluded that the project is therefore unachievable.

iii. Local Highways Initiative 2023/24

The Parish Council will re-submit a bid for funding for the installation of village gateways to be located on Grange Road and Coploe Road. Cllr Sian Wombwell proposed, Cllr Pavelin seconded and it was resolved that the Parish Council would make a contribution of up to £2,000.

131/22-23 Rural Crime Report

Bicycles were recently damaged at Great Chesterford train station. Parishioners are encouraged to lock away gas and oil tanks to prevent thefts.

132/22-23 Reports from County and District Councillors

Report received from Cllr Peter McDonald and circulated to Parish Councillors ahead of the meeting. See Appendix A. Noted by the Parish Council.

133/22-23 Correspondence Received

i. Parishioner – commemorative trees

A Parishioner has asked if some commemorative trees can be planted on the recreation field. The Parish Council support this initiative in principle and in consultation with the Parishioner will decide on the location and species of tree. The Parish Council will also plant a tree to commemorate the late Queen Elizabeth II.

ii. Greater Cambridge Partnership (GCP) - Making Connections Parish Councils briefing

The consultation is part of the GCP's City Access Programme to improve the way that people and vehicles move around the city, whilst reducing congestion and improving air quality. A briefing for

Parish Councils was held on the 8th of December 2022. The consultation runs until the 23rd of December 2022. Noted by the Parish Council.

134/22-23

Planning Information

i.

For consideration

Reference: **22/00496/HFUL**

Proposal: Alterations and extensions including two storey side and rear extensions, single storey rear extension, porch, additions to the first floor and roof, and changes to cladding and fenestration.

Site address: 31 Frogge Street, Ickleton, Saffron Walden

This application was considered by the Parish Council in September 2022. The Parish Council objected to the application. It was not understood why the revised proposals had not been made in a fresh application, as had happened previously involving the same property. The design now submitted suggested a front façade of dimensions that had previously been refused. This seemed to be more of a complete rebuild than extending the original property. The result would be an unduly modern and urban building out of place in the conservation area. The Parish Council continue to object to the application for the reasons previously stated.

Reference: **22/04441/HFUL**

Proposal: Installation of eleven solar PV panels on roof.

Site address: 36 Abbey Street, Ickleton, Cambridgeshire

The Parish Council supports this application.

Reference: **UTT/22/2997/OP**

Proposal: Outline planning application (with all matters reserved except for means of access from Walden Road and Newmarket Road) for residential development of up to 350 dwellings, including a Heritage Park including historical interpretation boards and heritage trail and other public open space, up to 50sqm of shop and café floorspace (Use Class E/F), sustainable urban drainage system and associated infrastructure.

Location: Land Between Walden Road and Newmarket Road, Great Chesterford

The Parish Council decided to object to the proposals. It was noted that Historic England had objected owing to impact on Scheduled (Roman) Monuments. The new development, the M11, and the expanded Genome Campus threatened to coalesce as an intensely urban development all the way to Hinxton. Great Chesterford had recently had two housing developments imposed upon it, and now a further 350 houses were proposed, an increase of 35 per cent on top of those permitted and yet to be built. This was considered unsustainable. Unfortunately Uttlesford District Council had an outdated Local Plan and were not delivering enough housing, so the proposals may well succeed.

Reference: **22/04954/FUL**

Proposal: Installation of a Ball stop net and all-weather practice net.

Site address: Recreation Ground, Frogge Street, Ickleton, Cambridgeshire

The Parish Council supports this application.

Reference: **22/03615/REM**

Proposal: Reserved Matters Approval for the access, appearance, landscape, layout and scale in respect of improvement works along the A1301 including new and upgraded junctions, carriageway realignment; new footways/cycleway, pedestrian crossing points; lighting, surface water drainage infrastructure; utilities and infrastructure works; improvements to existing agricultural accesses; associated engineering and land remodelling and tree removal, including the demolition of existing close boarded timber fence and replacement with metal estate railing and brick and flint wall. (Outline reference: S/4329/18/OL)

Site address: Wellcome Trust Genome Campus, Cambridge Road, Hinxton, Saffron Walden

The Parish Council submitted comments objecting to this application on 4th October 2022 that still apply.

ii.

Information only applications

None.

iii.

Planning Decisions

Reference: **22/03717/HFUL**

Proposal: Alterations and upgrades to mechanical and electrical services, lifting of floorboards, new bathroom, internal alterations including restoration of timber panelling, erection of an external oil tank and new external oil boiler and repair works to garden boundary wall.

Site address: 18 Church Street, Ickleton, Cambridgeshire, CB10 1SL

Granted permission. Noted by the Parish Council.

Reference: **22/03719/LBC**

Proposal: Alterations and upgrades to mechanical and electrical services, lifting of floorboards, new bathroom, internal alterations including restoration of timber panelling, erection of an external oil tank and new external oil boiler and repair works to garden boundary wall.

Site address: 18 Church Street, Ickleton, Cambridgeshire, CB10 1SL

Granted permission. Noted by the Parish Council.

Reference: **22/03838/HFUL**

Proposal: Two storey extension to side that replaces existing garage. Single storey extension to side to form garage and porch. Garden to be relandscaped and driveway altered

Site address: 60 Frogge Street, Ickleton, Cambridgeshire, CB10 1SH

Granted permission. Noted by the Parish Council.

Reference: **22/1026/TTCA**

Proposal: 1 x Field Maple - Reduce crown by 3 metres, remove major deadwood

Site address: 37 Frogge Street, Ickleton, Cambridgeshire, CB10 1SH

Have no objection to. Noted by the Parish Council.

Reference: **22/1080/TTCA**

Proposal: Cherry 1 - Reduce limb over road by 3m Holly - Crown lift to clear flint wall by up to

1m Sycamore - Crown lift to clear flint wall by up to 1m Amelanchier - Remove Cherry 2-

Remove Apple 1 - Remove Apple 2 - Remove Apple 3 - Remove Apple 4 - Remove Plum -

Remove Horse Chestnut - Remove Juniper- Remove

Site address: 18 Church Street, Ickleton, Cambridgeshire, CB10 1SL

Have no objection to. Noted by the Parish Council.

iv. Planning Appeals

None.

v. Tree Works

Reference: **22/1406/TTCA**

Proposal: Gleditsia - 2m crown reduction Portuguese laurel - remove tree to near ground level

Maple 1 - Remove tree to near ground level (not red Norway Maple) - Self set tree Maple 2 -

Remove tree to near ground level (not red Norway Maple) - Self set tree Maple 3 - Remove tree to

near ground level (not red Norway Maple) - Self set tree affecting flint wall Elder - Remove tree to

near ground level - Self set tree affecting flint wall Ash - Remove tree to near ground level - Self set

tree affecting flint wall Cherry - Remove tree to near ground level

Site address: 30 Abbey Street, Ickleton, Cambridgeshire

Noted by the Parish Council.

135/22-23 Wellcome Genome Campus Expansion update

Councillors Sian Wombwell and Hamilton attended the recent Community Liaison Meeting on behalf of the Parish council. There does not appear to be any proper healthcare provision on the development, only a wellness centre. The height of some buildings will be three storey and up to 16 metres. Section 106 money has been agreed for improvements at the A505 McDonalds roundabout but work will not start for two years. Wellcome are considering funding a traffic monitoring project to include Ickleton. It was noted that the displacement of wildlife has not been considered.

136/22-23 Boro Farm Aggregate site

Reference: **ESS/109/22/UTT**

Change of use of land to allow the construction of a recycled aggregate production facility including storage bays and HGV parking.

The appeal for application ESS/20/22/UTT has been put in abeyance and this new application has been submitted. This application consultation will start on the 15th of December 2022 with a

closing date of the 8th of January 2023. The Parish Council has therefore requested an extension for the application to be considered at the January 2023 Parish Council meeting.

Reference: **ESS/112/22/UTT**

Certificate of Lawfulness for an existing use for aggregates and aggregate creation by way of screening, storage, importation and distribution.

This application consultation started on the 6th of December 2022 with a closing date of the 27th December 2022. The Parish Council has therefore requested an extension for the application to be considered at the January 2023 Parish Council meeting. Essex County Council have a decision date of 26th January 2023 and will accept comments up to one week before that date at the latest. Uttlesford District Council have been consulted and have subsequently contacted the Parish Council. Reference UTT/22/3325/CC refers.

The application states that the site's existing use is that of aggregates and aggregates creation by way of screening, storage and importation and distribution this has been the same use this site has been involved in for over 100 years, the buildings existing have served the same purpose for many decades. The hard standings have been used by numerous contractors carrying out similar operations over many years far in excess of the minimum time period required. The Parish Council did not share this view of the site's usage.

137/22-23 Reports from Councillors

Cllr Pavelin:

Ickleton residents are not receiving the South Cambs Magazine. This is an ongoing problem that has not been resolved. A Parishioner has reported it to SCDC again who are looking into it.

Cllr Harcourt:

Overgrown hedging is encroaching on the footway on Frogge Street. This is a recurring problem. The Clerk sent a letter to the property in August 2022 and will make contact again.

There are a significant number of weeds on the recreation field that need treating. He will obtain some quotes to present at the January 2023 Parish Council meeting.

Cllr Heaney:

A large vehicle travelling through the village pulled down wires and the connection point to a property affecting the telephone line and internet.

Cllr Sadler:

There is a tree branch on Butchers Hill hanging over the footway that is difficult to pass. ACTION – Clerk to arrange its removal.

138/22-23 Financial Matters

i. To approve payments of December 2022 accounts

Clerk's salary (confidential)

HMRC - £54.09

Clerk's expenses – £89.00

Tim Pavelin (empty bins) – £80.00

CAPALC (Training) - £42.00

Red Shoes Accounting (Payroll) - £46.80

Ickleton Cricket Club (Donation) - £1,000.00

The Cricket Club was successful with the application for a Community Chest Grant to fund the ball stop net and are in the process of applying for the appropriate planning permission. It was resolved that all the payments listed be made except for the donation to Ickleton Cricket Club awaiting planning permission and confirmation that the project will go ahead.

ii. Bank reconciliation (bank accounts)

Unity Current Account - £19,817.10

Unity Instant Access Account - £25,162.94

Total - £44,980.04

It was resolved that the bank reconciliation for November 2022 is approved by the Parish Council.

iii. Bank reconciliation (cash card)

No money was spent on the cash card last month. The total remains at £195.24. Noted by the Parish Council.

iv. To consider financial support for the Boro Farm Aggregate Site objection

The Parish Council will consider this at a later date if neighbouring parishes request financial support for costs incurred during the appeal process.

v. To approve the 2022-23 budget and precept requirement

A draft budget was circulated to Parish Councillors ahead of the meeting and discussed at the finance working group meeting on 30/11/22. It was noted that reserves have been reduced to an acceptable amount over the last few years. The finance working group recommended that the precept requirement for the 2023-24 financial year is set at £29,500.00

Cllr Pavelin proposed, Cllr Sian Wombwell seconded and it was resolved that the proposed 2023-24 budget and precept requirement are approved.

vi. Clerk's salary - National Joint Council for Local Government Services pay scales 2022-23

The National Joint Council for Local Government Services has agreed the new pay scales for 2022-23 to be implemented from 1st April 2022. Noted by the Parish Council. The Clerk informed the payroll company of the new pay scale and back dated payment required.

vii. South Cambs District Council cost of living grant

A cost of living grant is available to Parish Councils upon successful application. The clerk is making enquiries with a potential recipient to see if they would be eligible.

viii. Radwinter FC pitch hire

Radwinter FC will no longer hire the football pitch and have asked to be invoiced for outstanding money owed. Cllr William Wombwell proposed, Cllr Harcourt seconded and it was resolved that they would be charged £10 per game played. ACTION – Clerk to ascertain how many games were played and invoice appropriately.

ix. Various quotes for maintenance work on the recreation field and play area

Various maintenance work is required and prices have been quoted as follows:

Untangle bucket swing chain - £10

Raise zip wire seat - £10

Smooth rough edge climbing frame - £10

Realign latch on gate - £15

Reinstate surface level gate trip point - £10

Top up bark - £100

Repairs to 3 benches - £100

Bus shelter guttering (renew) - £300

The Parish Council were unsure of the extent of the repair needed on the bus shelter guttering and associated cost. Cllr Hamilton proposed, Cllr William Wombwell seconded and it was resolved that all the work listed be carried out except for the bus shelter guttering. ACTION – Clerk to enquire about the bus shelter guttering.

Quotes for signs at the play area, skate ramp and cemetery were obtained as follows:

Shelley Signs –

Option 1: Design & 2 different signs at a size of A3, total £335.00 +VAT

Option 2: Design & 2 different signs at a size of A2, total £450.00 +VAT

Prices subject to packing and carriage, estimated £55.00 total for two items delivered to one address.

Create Signs –

Option 1: 3 x A3 aluminium (2.5mm) with channel on the reverse for mini 'D' clips to fit railings £229.00 +VAT

Option 2: 3 x A4 aluminium (2.5mm) with channel on the reverse for mini 'D' clips to fit railings £189.00 +VAT

Option 3: 3 x A3 Flat ACM (3mm) aluminium composite material £75.00 +VAT

Option 4: 3 x A4 Flat ACM (3mm) aluminium composite material £45.00 +VAT

Artwork and production set up for all £75.00 + VAT

Installation if required £165.00 +VAT

Cllr Harcourt proposed, Cllr Heaney seconded at it was resolved that 3 x A4 Flat ACM (3mm) aluminium composite material signs be purchased for the play area and cemetery at a cost of £45.00 +VAT each and artwork and production set up for all at a cost of £75.00 + VAT.

x. Purchase grave markers

The Clerk asked for grave markers to be purchased to assist in the management of the cemetery with the price quoted as follows:

20 stainless steel grave markers with postage and packaging - £65 +VAT

Cllr William Wombwell proposed, Cllr Tim Pavelin seconded and it was resolved that the grave markers be purchased.

xi. Donation to Royston and District Community Transport

Following a request from Royston & District Community Transport for a donation, Cllr Sadler proposed, Cllr Sian Wombwell seconded and it was resolved that a donation of £50.00 is made in accordance with powers under Section 137. It was noted that the Ickleton medical car scheme is no longer running and therefore the Royston and District Community Transport may be called upon.

139/22-23 DATE OF NEXT MEETING:

Wednesday 18th January 2023

Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

The meeting closed at 10.23pm

Report for Parish Councils – December 2022

South Cambs District Council

Cost of Living Support

As reported last month these are the measures to support CoL:

- £100,000 top-up for Discretionary Housing Payments to support an extra 100 eligible families with housing costs.
- £60,000 for Discretionary Council Tax discounts for anyone who can show they are in financial hardship and are not claiming from a scheme elsewhere.
- A proposal to provide Localised Council Tax Support to provide up to 100% discount to some households and increase support for working claimants.
- £15,000 towards a Charitable giving fund gofundme.com/SCDCcostofliving that residents can also donate to. Money will go towards low-cost methods of staying warm and cooking such as slow cookers and electric blankets for people struggling and those only just managing.
- Expansion of Warm Hubs which are free cosy spaces which residents of all ages can visit to socialise, work, catch up with friends.
- £15,000 to expand the Warm Packs that are provided to Council tenants so that they include an electric blanket, hot water bottle, thermos flask, blanket, thermal socks, gloves and hat. Contractors, Mears, are providing 75 warm packs per year over a 10-year contract distributed to the most vulnerable tenants. The warm packs scheme will be expanded so Environmental Health officers can distribute to residents living in very cold conditions.
- Food parcels for people attending the Warm Hubs who are identified as being most in need, in parishes where there is no foodbank already in place.

- Financially and logistically supporting the creation of new foodbanks within South Cambridgeshire, providing grants to other foodbanks to help continue their provision. Information about the above schemes will be made available on our website, including how to apply for support. <https://www.scambs.gov.uk/cost-of-living-support>

South Cambs Christmas Fair

An indoor market of 70 stalls is set to bring yuletide cheer to South Cambridgeshire, offering visitors the chance to snap up gifts and get into the Christmas spirit.

South Cambridgeshire District Council will be hosting a Christmas Market on Sunday 11 December which will be held across Cambourne Village College Performance Hall and the neighbouring gymnasium sports hall. Visitor entry to the market is free.

Between 11am and 3pm, 70 local independent business stalls will offer an array of products such as artisan crafts, edible gifts, artwork, handmade items and floristry. A selection of mobile caterers can also be found just outside of the venue, providing both hot and cold festive refreshments.

Go Fund Me Cost of Living Fund

People are invited to donate to a new emergency Go Fund Me campaign which will help finance the response to the cost of living crisis in South Cambridgeshire.

South Cambridgeshire District Council has kick started the initiative to help provide more vulnerable residents hit hardest by the cost of living crisis with lower cost options to keep warm and cook.

The Go Fund Me page (officially launched 29th November) with money raised being added to Council support for people just about managing.

<https://www.gofundme.com/f/scdcccostofliving>

Reporting Mould

People in South Cambridgeshire, who rent homes in the private sector, are being urged to seek help from the Council if mould issues are not resolved by their landlords.

The reminder follows the tragic case of Awaab Ishak, a two-year-old boy who died following chronic exposure to mould at the family home in Rochdale.

In South Cambridgeshire, the District Council has a role in ensuring that homes in the private sector and the Council's own properties do not contain health hazards. Most properties within the private rented sector in the district are in good condition, but the Council's Environmental Health team investigate any complaints.

Private Sector and Housing Association tenants can make a complaint about the condition of their home by emailing env.health@scambs.gov.uk

The following information is required:

- Their address
- The landlord's details
- What the issue is
- How long it has been a problem
- Any photographs available to show the extent of the issue

The Council has the power to take the appropriate enforcement action if there are issues that need to be resolved. This action could include writing to the landlord to ensure the issue is resolved, but the Council can also serve a legal notice to instruct works to be carried out.

The Council manages around 5,500 Council homes. Leading councillors have said that the Council takes reports of mould seriously and does not assume that damp is a consequence of the lifestyle of tenants. Officers support people on the issue by:

- Actively informing residents about methods to reduce damp and mould
- Using specialist contractors to assess and remedy any issues reported

- Encouraging all operatives to check for damp and mould when they are working in properties as part of safeguarding and welfare procedures

When any repair is reported, the Council asks tenants if there are other issues at their home. The Council had already planned to carry out a stock condition survey on all Council-owned homes next year which will identify any issues with mould, or risk of mould developing to ensure proactive action can be taken.

Six Free Trees

Trees are being offered to parish councils across the district to help provide homes and food for wildlife and combat climate change. The Six Free Trees campaign is into its third year and has seen 390 trees planted across South Cambridgeshire since it was launched in 2019. The campaign encourages tree planting by promoting its many benefits and is one of a range of initiatives by South Cambridgeshire District Council which supports its ambitions to double nature and get the district to net zero by 2050.

Parish Councils have until 21 December 2022 to apply for six free trees which will be delivered to them from 30 January 2023.

Trees can be chosen from a list of native varieties including field maple, alder, silver birch, hornbeam, hawthorn, beech, wild cherry, oak, rowan and crab apple. Bio-based and compostable guards, stakes and ties will also be supplied.

Ukraine – new hosts for guests needed

Cambridge and South Cambs have between them about 500 hosts for Ukraine guests. With the war in Ukraine continuing, the six-month hosting arrangements have needed to be renewed, though not all hosts are in a position to do so. Anyone who might be able to provide a spare room for a guest from Ukraine is asked to get in touch with SCDC. We need new homes for about 200 people. For this reason we have launched the GOT A SPARE ROOM campaign. If you are interested all you have to do is text ROOM to 88802.

<https://www.scambs.gov.uk/support-for-ukraine-it-all-starts-with-a-spare-room/>

Cambridgeshire County Report

Budget Gap

CCC business planning for 2023-24: The County Council faces a budget gap of about £29 Million due to inflation, as we have reported previously. At the time of writing, much work has been done to close that gap ahead of the February budget meeting, but a £13 Million gap remains to be filled. Detailed papers on service areas will go to December committees.

Making Connections Consultation

No apologies for including this a second month running – it is very important that YOU give feedback. The Greater Cambridge Partnership 'Making Connections' 2022 runs until 23 December 2022. This is about a completely different way of running bus services, more active travel links and a congestion charge for Cambridge. We are being asked to share this information as widely as possible, and to encourage everyone to respond. Points of local detail are vital and in their best form these can only be provided by local residents based on their everyday travel needs.

The proposals are a once-in-a-generation opportunity to change how we travel in Greater Cambridge and the wider area, relieving pressure on the road network and responding to air quality, cost of living and climate crises; and also, creating workable public transport and active travel links in more rural areas where currently, costly private vehicle transport is the only way to get to jobs, education and other essential daily travel needs.

The survey, plus information about the proposals, including maps, frequently asked questions, dates of public meetings etc can be found at:

<http://www.greatercambridge.org.uk/mc-2022>

Residents and those travelling to the area are asked for their thoughts on the three parts of the proposal:

- 1) Transforming the bus network From mid-2023, GCP is proposing to transform the bus network through new routes, additional services, cheaper fares and longer operating hours. Please check the proposals and add your comments: are these satisfactory or is there a better way?
- 2) Investing in other sustainable travel schemes Alongside the bus network, GCP is proposing to invest in new sustainable travel schemes, such as better walking and cycling links. Again, input is needed.
- 3) Creating a Sustainable Travel Zone GCP is proposing the introduction of a Sustainable Travel Zone which includes a road user charge. Vehicles would be charged for driving within the zone between 7am and 7pm on weekdays, and money raised would fund improvements to the bus network and other sustainable travel schemes. The Zone would be fully operational in 2027/28 but only after the bus improvements are introduced. Again, your input please.

Cost of living Support

This mirrors the South Cambs information and also to be updated regularly.

<https://www.cambridgeshire.gov.uk/council/communities-localism/support-with-the-cost-of-living>

Contact Centre

Opening times for Cambridgeshire County Council's customer service centre are to change from Thursday 1 December. From this date, all service lines into the contact centre will operate from 9am to 5pm Monday to Friday only. The recorded messages that customers will hear on the telephone lines outside these hours will direct them to other ways to get information they need, including emergency out of hours contacts.

Out of hours contacts will still be available for social care, highways and flooding issues or council services that respond to other out of hours needs such as registrars. For more details visit here. Highways 0345 045 5212

Flood Preparedness Webinar

An event on Dec 14th will cover this topic

<https://www.eventbrite.com/e/flood-preparedness-webinar-tickets-476354799027>

Great Chesterford Hardcore Site: ESS/20/22/UTT

This is in abeyance as a new application is being made

<https://acp.planninginspectorate.gov.uk/ViewCase.aspx?CaseID=3306988&CoID=0>

Covid Vaccination Dates

<https://www.thevaccinators.co.uk/>

Foxton Hub

I'm still waiting for an update from GCP and draft papers for the hub.

Very Merry Christmas and a Happy New Year to you All.



Peter McDonald

Dec 5th 2022