



ICKLETON PARISH COUNCIL

**Chair:** Steve Heaney

**Clerk:** Barbara Benn

Email: [clerk@ickleton-pc.org.uk](mailto:clerk@ickleton-pc.org.uk)

**To members of the Parish Council**

You are hereby summoned to attend the meeting of Ickleton Parish Council on Wednesday 18<sup>th</sup> October 2023 at 7.30 pm at Ickleton Village Hall.

The Press and Public are invited to attend.

**Open**

**099/23-24** Open Forum for Public Participation 7.30pm to 7.45pm

**Formalities**

**100/23-24** Apologies for absence

**101/23-23** Councillors' Declarations of Interest and Requests for Dispensation

**102/23-24** To approve the Minutes of the meeting held on 20<sup>th</sup> September 2023

**Agenda**

**103/23-24** **Reports from South Cambs District (SCDCllrs) and Cambridge County Councillors (CCClrs)**

**Council**

**104/23-24** *Collaborations and affiliations / correspondence received*

SCDC are starting to review polling districts and places and have invited parish councils to share their views. Full details can be found on our website at <https://www.scambs.gov.uk/your-council-and-democracy/elections/polling-district-review/> The consultation is open until 27 November.

**105/23-24** *Governance and Accountability*

- i. Annual Governance and Accountability Return 2022/23 – External Auditors Report
- ii. Review and adopt ICO model publication scheme for local councils

**106/23-24** *Members and elections*

Welcome to new member, Emily Mallam

**107/23-24** *Financial matters*

- i. To approve payments of October accounts:
  - Red Shoes Accounting Services, payroll, £36.60 (Revised invoice received. Balance owing £21.00)
  - HMRC, Q2 payment September 23, £14.60
  - Clerk's salary, September and October 23 (confidential)
  - C. Frankau, grass cutting, £2474.40
  - Wicksteed, play equipment inspection, £316.80
  - Tim Pavelin (empty bins) £80
  - Npower, electricity, £64.60
  - Ickleton Village Hall £75.00
  - DD mandate for ICO £35 per annum
  - DD mandate for Npower, electricity supply, variable
- ii. Bank reconciliation (bank accounts)
- iii. Bank reconciliation (Equals cash card account)
- iv. SLCC membership proposed for new Clerk £139

- v. New Clerk training – Cemetery Management & Compliance (£120), Rialtas new user (£120) and CAPALC New Clerk training (£250)
- vi. Proposal to purchase a Remembrance Day poppy wreath.
- vii. Proposal for extraordinary change to the budget for 23-24 concerning the use of funds to purchase additional land

**108/23-24** *Projects and initiatives*

- i. U&C volunteering (Cllr Davidson)  
Proposals for further work to be requested
- ii. Modernisation (Cllr Heaney)  
Proposal for migration of IT services to Microsoft 365
- iii. Publication Scheme (Clerk)  
Update on progress with Publication Scheme and FoI.
- iv. Proposal to change venue for Parish Council meetings from Ickleton Village Hall to Ickleton Social Club
- v. Proposal to approach Urban&Civic for a contribution toward the annual cost of printing Icene

**Community**

**109/23-24** *Health and Safety*

- i. Defibrillator check (Cllr Pavelin)

**110/23-24** *Cemetery*

- i. Cemetery extension progress report (Cllr Cheney)  
Proposal to proceed with purchase of the meadow site utilising reserves. Estimated cost of purchase £35,000.  
Proposal to approach Urban&Civic to support the PC with the planning aspects in respect of the of change of use application which will be required.

**111/23-24** *Services and amenities*

- i. Ickleton Lion  
Establishing formal right of way through car park (Cllr Sadler)  
Correspondence with Greene King (Cllr Heaney)

**Environment**

**112/23-24** *Planning information from SCDC:*

- i. For consideration  
Reference: 23/03399/FUL  
Proposal: Erection of a general purpose agricultural building  
Site address: Land at Duxford Road Ickleton  
Public access link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/03399/FUL>  
Extension granted until 19<sup>th</sup> October 2023  
  
Reference: 23/03432/LBC  
Proposal: Remove and replace render on front upstairs gable.  
Site address: 50 Abbey Street Ickleton Cambridgeshire  
Public Access link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/03432/LBC>  
Amendment received - Amended site location plan  
  
Reference: 23/03691/HFUL  
Proposal: Part single storey part two storey rear extension  
Site address: 17 Grange Road Ickleton Cambridgeshire  
Public Access Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/03691/HFUL>  
  
Reference: 23/03746/LBC  
Proposal: Single storey rear extension including a flat green roof.  
Site address: 7 Church Street Ickleton Cambridgeshire

Public Access Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/03746/LBC>

ii. Information only applications

Reference: 22/03615/NMA1

Proposal: Non material amendment on permission 22/03615/REM for minor amendments to the approved scheme including Footway and Cycleway network, Landscape, Infiltration basins and drainage, Signage, CCC housing Estate Road construction specification, Extent of adoption, Street lighting, and Site Clearance drawings.

Site address: Wellcome Trust Genome Campus Cambridge Road Hinxton

<https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/03615/NMA1>

Planning decisions

iii. Reference: 23/00126/HFUL and 23/00127/LBC

Proposal: Construction of brick and flint wall and gates to the front boundary.

Site address: 10 and 12 Frogge Street, ickleton, Cambridgeshire. CB10 1SH

Decision: Granted permission

Reference: 23/02976/HFUL

Proposal: Single storey infill extension, single storey front extension and garage conversion.

Site Address: 3 Priory close, ickleton, Cambridgeshire. CB10 1TF

Decision: Granted permission

iv. Planning Appeals

- none

v. Tree Works

Reference: 23/1140/TTCA

Proposal: Mature sycamore tree - Reduce crown by 3 meters

Site address: 10 Brookhampton Street Ickleton Cambridgeshire

<https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/1140/TTCA>

vi. Applications withdrawn

Reference: 23/03108/FUL

Proposal: Demolition of existing bungalow and erection of one and a half storey dwelling on similar footprint (Re-submission of 23/02014/FUL).

Site address: 12 Church Street Ickleton Cambridgeshire

vii. Updates from SCDC

Prior Approval Refused

23/03132/PRIOR

Description: Change of use of agricultural building to 1 No. dwellinghouse (use class C3) and associated operational development.

Address: Rectory Farm Grange Road Ickleton

**113/23-14** *Parks and Open Spaces*

- i. Maintenance of trees on public land owned by the PC (Clerk)
- ii. Request from the Allotment committee for the PC to take on responsibly for the hedging planted around the allotments including the existing hedge.

**114/23-24** *District developments*

- i. Wellcome Genome Campus Expansion Update (Cllr Hamilton)
- ii. Boro Farm

**Leisure and culture**

**115/23-24** *Sports*

- i. Cricket club nets funding (Cllr W.Wombwell)

**Policing and public safety**

- 116/23-24** *Police*
- i. PCSO visibility in Ickleton

**Transport and Streets**

- 117/23-24** *Traffic calming*
- i. Speedwatch update
  - ii. Urban&Civic Meeting to be held on 25<sup>th</sup> October at 2pm to look at public realm improvements/traffic calming in Ickleton. Walk through village to highlight areas of concern. List of areas for consideration to be discussed prior to meeting.

- 118/23-24** *Public transport*
- i. Damage to bus stop on Abbey Street (Cllr Davidson)

**119/23-23** **Correspondence received**

Extract from **CCC Traffic Management Officer** email:

**October's Highlights**

IWM Duxford Flying Finale – 14<sup>th</sup> October

Muscular Dystrophy UK Town and Gown 10k – 15<sup>th</sup> October

\*Please remember details of all highway events can be found on

<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/highway-events/>

**Future key event dates**

Remembrance Events being held around the County on 11<sup>th</sup> & 12<sup>th</sup> November

**South Cambridgeshire Neighbourhood Policing Team**

**Invitation to online community meeting**

Our next meeting is taking place online on Tuesday 7th November at 7pm and we would love to see you there. You will hear updates from your neighbourhood officers, see the latest crime statistics and find out what the community concerns have been raised.

**TTRO - CAMBRIDGESHIRE COUNTY COUNCIL Brookhampton Street and Ickleton Road, Ickleton (TEMPORARY PROHIBITION OF THROUGH TRAFFIC) ORDER 2023-1274** NOTICE is given that Cambridgeshire County Council has made an Order pursuant to the Road Traffic Regulation Act 1984, as amended by the Road Traffic (Temporary Restrictions) Act 1991, the effect of which is to stop any vehicle from proceeding along Brookhampton Street and Ickleton Road, Ickleton as lies between points 20m either side of the railway level crossing situated there as measured from its gates or barriers. Access will be maintained to properties affected by this order. The alternative route for vehicles is via Ickleton Road, Hinxton - New Road - Cambridge Road - Walden Road, Chesterford - B1383 - Newmarket Road - Ickleton Road - Ickleton Road, Ickleton - Frogge Street - Butchers Hill - Brookhampton Street and vice versa. The Order is made to facilitate essential maintenance works which are being carried out on or near this highway and it will come into operation on 21 November 2023 and continue until these works have finished or on the 20 May 2025 whichever is the earlier. It is anticipated that these works will be carried out overnight between 00:10hrs and 04:30hrs 21 November to 22 November 2023.

**120/23-24** **Action list and Clerk's report**

**Close**

- 121/23-24** **Date and time of next Parish Council meeting: Wednesday 15<sup>th</sup> November 2023 at 7.30pm**  
*Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*

Barbara Benn  
Thursday 12<sup>th</sup> October 2023