



ICKLETON PARISH COUNCIL

Chair: Steve Heaney

Clerk: Barbara Benn

Email: clerk@ickleton-pc.org.uk

To members of the Parish Council

You are hereby summoned to attend the meeting of Ickleton Parish Council
on 13th December at 7.30 pm at Ickleton Village Hall.

The Press and Public are invited to attend.

Open

143/23-24 Presentation by Urban & Civic in respect of the Wellcome Genome Campus Expansion.

144/23-24 Open Forum for Public Participation – 15 minutes will be made available for members of the public to address the council.

Formalities

145/23-24 Apologies for absence.

146/23-23 Councillors' Declarations of Interest and Requests for Dispensation.

147/23-24 To approve the Minutes of the meeting held on 15th November 2023.

Agenda

148/23-24 **Reports from South Cambs District (SCDCllrs) and Cambridge County Councillors (CCClrs)**

Council

149/23-24 Policy and procedures

- i. Update on FoIA publication scheme from Cllr Heaney
- ii. Modernisation – update on costs from Cllr Heaney
- iii. Proposal to purchase large fireproof and water-resistant protection document bag for storage of cemetery documents, IPC phone, laptop and backup USB - Amazon £38

150/23-24 Projects

Cemetery extension. Funding: Thalia WB Community Fund application. Update from Cllr Cheney.
Explore possible levelling up funding. Update from Cllr Cheney.
Purchase of land: Update from Cllr Cheney.

151/23-24 Tax and finance

- i. Payments:
T Pavelin, bins, invoice 26, £80
E&E Plumridge, Icene printing, invoice INV-3446, £157.50
Giffgaff (Equals card) £10.00
Bank charges (to be debited 31.12.23) £18.00
Amazon (Equals card), Epson ink refill x 4, £27.45
Clerk's salary (confidential)
HMRC payment, quarter 3, £28.60
Red Shoes accounting, payroll services, circa £52.20 (invoice awaited) TBC at meeting
Charles Frankau TBC at meeting (invoice awaited)
Clerk's expenses, SLCC meeting/training Dec 23, £19.35
Purchase of a petrol trimmer, for use in maintaining the Coploe Hill Chalk Pit, from Ernest Doe £367.01. Payment to be made via Equals cash card.
- ii. Receipts:
Salvation Army, Clothing bank October 23, £7.02
Whittlesford Warriors – pitch hire - £400
- iii. Top up Equals cash card – current balance £128.38

- iv. To consider and approve the 2023-2024 budget and precept requirement for 2023-24.

Community

152/23-24 Health and Safety

- i. Defibrillator check (Cllr Pavelin)

153/23-24 Services and amenities

- i. Ickleton Lion Pub –
Establishing formal right of way through car park (Cllr Sadler). Update.
Ickleton Lion now advertised as open to let. It was decided to write to Greene King to request they remove the skip and tidy the garden area. (Cllr Heaney). Update.

Environment

154/23-24 District development

- i. Wellcome Genome Community Liaison Group update (meeting Tuesday 12th December). Update from Cllrs Hamilton and Wombwell
- ii. Boro Farm – consider correspondence received in relation to the change of appeal procedure.
- iii. Great Chesterford - update
- iv. Uttlesford local plan - Draft Local Plan consultation ends 18th December 2023. Do the parish council wish to comment?

155/23-24 Land and premises

Planning information from SCDC:

- i. For consideration

Reference: 23/04252/FUL. Proposal: Installation of a pre manufactured modular housing unit to be used for demonstration purposes only. Site address: Abbey Barns Duxford Road Ickleton
Public Access Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/04252/FUL>
Comments by 11th December – extension requested and granted to **14th December 23.**

- ii. Information only applications

22/05269/CONDA. Site: 27 Church Street, CB10 1SL. Proposal: Submission of details required by condition 4 (Roof Details), 5 (Roof Details), 6 (Render details) and 8 (Scheme of Ecology Enhancement) of planning permission 22/05269/HFUL
<https://applications.greatercambridgeplanning.org/onlineapplications/PLAN/22/05269/CONDA>

22/05270/CONDA. Site: 27 Church Street, CB10 1SL. Proposal: Submission of details required by condition 3 (Protection and Support) and 4 (Timber Frame Repairs) of listed building consent 22/05270/LBC
<https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/05270/CONDA>

23/01620/CONDA. Site: The Old Grange Grange Road CB10 1TA. Proposal: Submission of details required by condition 4 (Biodiversity Enhancements) of planning permission 23/01620/FUL
<https://applications.greatercambridgeplanning.org/onlineapplications/PLAN/23/01620/CONDA>

23/01699/CONDA. Site: 31 Frogge Street, CB10 1SH. Proposal: Submission of details required by conditions 4(Biodiversity Net Gain), 8(Surface Water Drainage) and 10 (Carbon Emission) of planning permission 23/01699/FUL
<https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/01699/CONDA>

- iii. Planning decisions

None

- iv. Planning Appeals

None

v. Tree Works

Reference: 23/1402/TTCA Proposal: Walnut in back garden. Severe decay throughout stem with some tight forks with bark inclusion showing precursor fractures etc. recommended removal to ground level, possibly leaving some stem as a habitat monolith

Site address: 4 Butchers Hill Ickleton. Public Access link:

<https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/1402/TTCA>

Comments by 6th December 2023 (emailed to Councillors 15th November 23)

Reference: 23/1352/TTCA. Proposal: 2 x Holly Trees - Trim into shape 10cm reduction all round
1 x Plum tree - Prune into shape cutting back new growth by 0.5m all around

1x Hazel tree - cut back branch overhanging flower bed by 1 metre

2 x conifer trees - remove lower 2 branches 1.5 metres long Site address: 1 Abbey Street. Public

Access link: [https://applications.greatercambridgeplanning.org/online-](https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/1352/TTCA)

[applications/PLAN/23/1352/TTCA](https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/1352/TTCA)

Comments by 11th December 2023 (emailed to Councillors 20th November 2023)

Reference: 23/1426/TTCA. Proposal: Willow tree at front of property requires routine

pollarding/reduction back to previous growth points. The tree is below a power line and

therefore this is required as regular maintenance to the tree and property. Site address: 22

Brookhampton Street.

Public Access link: [https://applications.greatercambridgeplanning.org/online-](https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/1426/TTCA)

[applications/PLAN/23/1426/TTCA](https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/1426/TTCA)

Applications withdrawn

vi. Reference: 23/03210/FUL

Proposal: Two storey extension to Unit 4 and the erection of 2no. new building for office / research and development uses (Use Class E) together with associated car parking, infrastructure and landscaping. Site address: Abbey Barns Duxford Road Ickleton

- vii.** A resident has requested that the council contact householders to request hedges/trees which are overhanging pavements and restricting access for pedestrians are cut back.
- viii.** Consider quotes for horse chestnut tree works and decide on contractor to appoint. The Clerk noted that there are a number of dead and overgrown trees (limes) at the chapel
- ix.** cemetery. The church cemetery also has trees which have dead limbs which need attending to.
- x.** Review Wicksteed report and consider quotation.
- xi.** Email from resident requesting the parish council consider cutting back trees on the recreation field backing onto their property. Detailed quotation attached to email £3,000.
- xii.** Correspondence received from resident concerning overnight accommodation at Riverside Barns.

156/23-24 Natural Environment

- i.** Purchase of strimmer for chalk pit volunteers.

157/23-24 Recreation

- i.** Update on request for funding of cricket nets from Cllr Wombwell.

Policing and public safety

158/23-24 Crime and Law Enforcement

- i.** Update from Cllr Gittins following Neighbourhood Policing Team online meeting on 28th November

Social issues

159/23-24 Vulnerable residents

- i.** Royston and District transport funding request – decision following correspondence in relation to village use.

Transport and Streets

160/23-24 Traffic calming

- i. Speedwatch Update from Cllr Sadler

161/23-24 Roads and Highways

- i. LHI application round 2024/2025 is live. Closing date 12 January. It was resolved to find costs for potential Butcher's Hill junction. Update from Councillor Sadler. Consideration of amount to be contributed by the Parish Council if a bid is agreed to be made.

162/23-24 Public transport

- i. Damage to bus stop on Abbey Street (Cllr Davidson). Update.

163/23-24 **Action list and Clerk's report**

164/23-24 **Date and time of next Parish Council meeting: Wednesday 17th January at 7.30pm**

Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

Close

Barbara Benn

Date 7th December 2023