



ICKLETON PARISH COUNCIL

Chair: Steve Heaney

Clerk: Barbara Benn

Email: clerk@ickleton-pc.org.uk

To members of the Parish Council

You are hereby summoned to attend the meeting of Ickleton Parish Council
on Wednesday 15th November 2023 at 7.30 pm at Ickleton Village Hall.

The Press and Public are invited to attend.

Open

- 122/23-24** Open Forum for Public Participation – 15 minutes will be made available for members of the public to address the council.

Formalities

- 123/23-24** Apologies for absence.
124/23-23 Councillors' Declarations of Interest and Requests for Dispensation.
125/23-24 To approve the Minutes of the meeting held on 18th October 2023.

Agenda

- 126/23-24** **Reports from South Cambs District (SCDCllrs) and Cambridge County Councillors (CCClrs)**

Community

- 127/23-24** Health and Safety

- i. Defibrillator check (Cllr Pavelin)
- ii. Correspondence from Healthwatch Cambridgeshire and Peterborough who are launching a survey on 1st November 2023 to gather people's experiences of accessing Primary Care services, such as GP services. This survey, which will remain open until 17th December 2023.

- 129/23-24** Services and amenities

- i. *Ickleton Lion*
Establishing formal right of way through car park (Cllr Sadler)
Correspondence with Greene King (Cllr Heaney)
- ii. *Telecoms*
Proposed upgrade to existing radio base station installation at ctil 10968704, M11 junction 9, greenfield site off Coploe Road, Abbey Farm. The proposed works comprise the removal and replace 3 x Antenna and add 3no antenna (6 in total) with height increase and additional steelwork. Installation of no.15 x RRU's. Installation of no2 x 0.3m Dishes. Correspondence received with a deadline of 14th November for comment.

Council

- 130/23-24** Policy and procedures

- i. *Information Management*
Website accessibility review undertaken by Cllr Heaney and Clerk 24.10.23
- ii. ICO FoIA Publication scheme update

- 131/23-24** Projects

- i. *Cemetery*
Cemetery extension progress report (Cllr Cheney)

132/23-24 Tax and finance

i. *Audit*

Proposal to instruct CAPALC for the 2023-2024 year internal audit

ii. *November accounts:*

CAPALC, invoice 4333, £490.98 (paid 23.10.23)

Unity Bank payment, 4.6.23 to 3.9.23, direct debit taken 30.9.23, £18

Plumridge, INV-3221, Icene Sep 23, £157.50

Plumridge, INV-3299, Icene Oct 23, £199.50

Plumridge, INV-3372, Icene Nov 23, £173.00

CAPALC, invoice 4389, new clerk training, £250

Rialtas, invoice 31128, clerk training, £144.00

Amazon (Equals card), DS-ASE-INV-GB-2023-444361152, Table tennis balls, £7.99

Amazon (Equals card) INV-GB-509596005-2023-91153, hazard tape, £9.90

Amazon (Equals Card) INV-GB-144513081-2023-95738, A4 paper, £11.98

D Pallet, 011123, grass cutting Jul 23 to Sep 23, £1524.51

SLCC, MEM246270-1, Clerk's membership fee, £149.00

David Archer Associates, INV-3396, tree inspection and report, £750.00

T Pavelin, Invoice 25, empty bins, £80

Clerk's Salary November 23 (confidential)

Banking

iii. Bank reconciliation (bank accounts) to 31st October 23 – Current £25,437.08,

iv. Bank reconciliation (Equals cash card account) – October 23

v. Proposal to add Steven Heaney (Chair) as bank signatory

vi. Proposal to change banking Key Contact to new clerk's details

vii. Remove previous clerk's access

Budget

viii. Budget review (Second review July-October 2023) The second budget review was circulated to the Parish Council ahead of the meeting with notes on larger variances.

ix. Finance Working Group to meet before the December meeting to look at the 2024-25 budget.

x. Proposal to purchase a pay as you go sim card for use by the clerk on Council business.

xii. Proposal to adopt the new 23-24 Local Government Services Pay Agreement 2023 and backdate to April 23.

Environment

133/23-24 District developments

i. Wellcome Genome Campus Expansion Update (Cllr Hamilton)

ii. Boro Farm

iii. Great Chesterford

iv. Uttlesford local plan – draft local plan consultation starts 3.11.23 and ends 15.12.23

134/23-24 Land and premises

Planning information from SCDC:

i. For consideration

Reference: S/4329/18/COND21

Proposal: Submission of details required by condition 21 (Design Guide) of planning permission S/4329/18/OL

Site address: Wellcome Genome Campus Hinxton Saffron Walden Cambridgeshire CB10 1RQ

Public Access link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/S/4329/18/COND21>

Amendment – updated design guide. Closing date for response 13th November.

ii. Information only applications

Reference: 23/01028/CONDA

Site: Valance Farm Elmdon Road Ickleton Cambridgeshire CB10 1TB

Proposal: Submission of details required by condition 3(External Material) of planning permission 23/01028/FUL

Web Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/01028/CONDA>

Reference: 22/05270/CONDA

Proposal: Submission of details required by condition 3 (Protection and Support) and 4 (Timber Frame Repairs) of listed building consent 22/05270/LBC

Site: 27 Church Street Ickleton Cambridgeshire CB10 1SL

Web Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/05270/CONDA>

Reference: 22/05269/CONDA

Site: 27 Church Street Ickleton Cambridgeshire CB10 1SL

Proposal: Submission of details required by condition 4 (Roof Details), 5 (Roof Details), 6 (Render details) and 8 (Scheme of Ecology Enhancement) of planning permission 22/05269/HFUL

Web Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/05269/CONDA>

Reference: 23/01620/CONDA

Site: The Old Grange Grange Road Ickleton Cambridgeshire CB10 1TA

Proposal: Submission of details required by condition 4(Biodiversity Enhancements) of planning permission 23/01620/FUL

Web Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/01620/CONDA>

Reference: 23/01699/CONDA

Site: 31 Frogge Street Ickleton Cambridgeshire CB10 1SH

Proposal: Submission of details required by conditions 4(Biodiversity Net Gain), 8(Surface Water Drainage) and 10 (Carbon Emission) of planning permission 23/01699/FUL

Web link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/01699/CONDA>

Reference: 23/04112/S73

Site address: 10 Church Street Ickleton Cambridgeshire CB10 1SL

Proposal: S73 to vary condition 2 (Approved plans) of planning permission 22/03827/HFUL (Part single storey, part two storey rear extension and velux roof windows to front elevation) removal of work to first floor level except a small dormer window.

Public Access Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/04112/S73>

iii. Planning decisions

Reference: 23/03399/FUL

Site: Land At Duxford Road Ickleton Cambridgeshire

Proposal: Erection of a general purpose agricultural building

Web link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/03399/FUL>

Decision: Granted Permission

iv. Planning Appeals

- none

v. Tree Works

Reference: 23/1260/TTCA

Proposal: Dying Catalpa - Fell

Site address: 7 Church Street Ickleton Cambridgeshire

Public Access link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/1260/TTCA>

Reference: 23/1261/TTCA

Proposal: Silver Birch - Reduce spread on side overhanging neighbouring garden (7 Church Street) by up to 2.5m and taper into each side to retain spread along fence line
Site address: 1 Mill Lane Ickleton Cambridgeshire
Public Access link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/1261/TTCA>

Parks and Open Spaces

- viii. Proposed works to horse chestnut trees on public land owned by the PC following receipt of arboriculturists report.
- ix. Request for funding from Coploe pit volunteers to fund a new strimmer/ brush cutter costing around £380.
- x. Correspondence from South Cambs District Council who are offering Six Free Trees (or one larger potted tree) to all parish councils in South Cambridgeshire

Natural Environment

- xi. Cambridge Carbon Footprint are offering the opportunity to borrow and learn how to use a thermal imaging camera, for free.
- xii. Email received from a resident, 9th November 23, concerning the Teepee at Riverside Barns.

Leisure and culture

135/23-24 Sports

Cricket club nets funding (Cllr W.Wombwell).

Policing and public safety

136/23-24 Police

- i. PCSO visibility in Ickleton – response to enquiry received and circulated to Councillors 6.11.23.
- ii. Update from Cllr Mallam following Neighbourhood Policing team online meeting.

Social issues

137/23-24 Ethnic Communities

- i. *Travellers*
South Cambridgeshire District Council & Cambridge City Council have appointed a survey to carry out a Gypsy and Traveller Accommodation Assessment (GTAA). The survey has been shared with Councillors for comment.
- ii. *Vulnerable residents*
Request received from Royston and District Community Transport for funding support.
- iii. Correspondence received from South Cambs District Council encouraging residents to apply for all cost of living support they are entitled to.

Transport and Streets

138/23-24 Traffic calming

- i. Speedwatch update
- ii. Update following Urban&Civic Meeting held on 25th October at 2pm to look at public realm improvements/traffic calming in Ickleton. (Cllrs Heaney and Sadler)
- iii. LHI application round 2024/2025 is live. Closing date 12 January.

139/23-24 Road and Highways

- i. M11 Brabraham to Six Mile bottom resurfacing - The next phase of work will take place on the A11 southbound between Granta Park and Stumps Cross from Monday 20 November to Monday 27 November. Work will be carried out on weeknights between 8pm and 6am. The A11 between Granta park and Stumps Cross, will be closed one direction at a time.

140/23-24 Public transport

- i. Damage to bus stop on Abbey Street (Cllr Davidson).

141/23-24 **Action list and Clerk's report**

Close

142/23-24 Date and time of next Parish Council meeting: Wednesday 13th December 2023 at 7.30pm
Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

Barbara Benn
Thursday 9th November