



ICKLETON PARISH COUNCIL

**Chair:** Steve Heaney

**Clerk:** Barbara Benn

**Clerk's contact details:**

clerk@ickleton-pc.org.uk

07522 502481

2 London Road,  
Great Chesterford,  
Essex. CB10 1NY

**To members of the Parish Council**

You are hereby summoned to attend the meeting of Ickleton Parish Council,  
on 21<sup>st</sup> February 2024 at 7.30 pm, at the Gordon Woolhouse Meeting Room, Ickleton Village Hall, Frogge Street,  
Ickleton. CB10 1SH.

The Press and Public are invited to attend.

**Open**

**183/23-24** Election of Chair for meeting held on 21<sup>st</sup> February 2024.

**184/23-24** Open Forum for Public Participation – 15 minutes will be made available for members of the public to address the council.

**Formalities**

**185/23-24** Apologies for absence.

**186/23-24** Councillors' Declarations of Interest.

**187/23-24** To approve the Minutes of the meeting held on 17<sup>th</sup> January 2024.

**Agenda**

**188/23-24** Reports from South Cambs District (SCDCllrs) and Cambridge County Councillors (CCCLlrs).

**Council**

**189/23-24** Policy and procedures

- i. Safeguarding Policy for review and adoption.
- ii. Draft Equality Policy for review and adoption.
- iii. Annual review of Risk Assessment.

**190/23-24** Projects and initiatives

- i. Update re cemetery extension.

**191/23-24** Tax and finance

- i. To note receipts from:  
Disa Bennet, £12, 12.1.24, Icene advertising  
Anna rule, £12, 22/01/2024, Icene advertising  
Salvation Army (Dec 23), 31.1.24, £19.62
- ii. To approve payment of February 2024 accounts:  
T Pavelin, Invoice 28, Empty bins, £100  
Ickleton Village Hall, invoice 23-24/21, hire charge 3 sessions, £75 (paid Jan 24)  
Happy Branches, INV00113Y23, Tree works, £550.00 (paid Jan 24)  
Ernest Doe, 742288, Strimmer, £432.00 (paid Jan 24)  
Cambridge conservation volunteers' expenses Jan 24 £146.20  
Amazon, DS-ASE-INV-GB-2024-36827577, Fireproof Document holder, £38.00 (Equals card)  
Amazon, DS-ASE-INV-GB-2024-36827550, Table tennis bats, £36.89 (Equals card)  
E&E Plumridge, INV-3542, Icene, £144.00  
Clerk's expenses – training mileage - £47.25  
Clerk's salary – confidential
- iii. Consider if Parish council wish to cover the cost of the Village Hall hire for the annual litter picking event - £25.00.
- iv. Consider a budget for the Annual Parish Meeting refreshments.
- v. Request to add S Cheney as Unity Bank signatory with online access.

- vi. Bank reconciliation (bank accounts):  
January 2023 Current account £16,886.88, Instant Access account £25,856.99. Total £42,743.87
- vii. Equals Cash Card reconciliation. Balance £26.04.
- viii. Equals cash card top up.

**192/23-24**      Membership and Elections

- i. Vacancy advert for review and approval.

**193/23-24**      Meetings and decision making

- i. Date of Annual Parish Meeting changed to 8<sup>th</sup> May 2024 at 7pm.
- ii. Dates of future meetings April 2024 to March 2025.
- iii. Consider letters received from Councillor Smith and the Chair of Bourne Parish Council in relation to South Cambridgeshire District Council Planning Department. Consider the Parish Council response to the aforementioned.

**194/23-24**      Collaborations and affiliations

- i. Renewal of Parish Council membership of the Cam Valley Forum for 2024 @ £10 per annum.

**Community**

**195/23-24**      Health and Safety

- i. Defibrillator check (Cllr Pavelin).

**196/23-24**      Services and amenities

- i. Update in respect of Ickleton Lion car park right of way application.

**197/23-24**      Church

- i. Request for inscription after the first received from the family of Eric Flitton.
- ii. Review Ickleton Burial Board charges.
- iii. Consider any actions arising for the annual cemetery and graveyard check.

**198/23-24**      Publications

- i. Draft an article for Icene and the website concerning increase to precept requirement for 2024-2025.

**Environment**

**199/23-24**      District development

- i. Boro Farm – change of use of land. Appeal held on 13<sup>th</sup> and 14<sup>th</sup> February 2024. Update from Councillor Sadler.
- ii. Genome Campus Community Liaison Group meeting invite for 28<sup>th</sup> February 2024.
- iii. Essex Minerals Local Plan Review – public consultation now open. Closes for comment 19<sup>th</sup> March. Consider if Parish Council wish to submit a comment.

**200/23-24**      Land and premises

*Planning information from SCDC:*

- i. For consideration:  
Reference: 24/00233/FUL, Proposal: Demolition of existing bungalow and erection of replacement one and a half storey dwelling on similar footprint. Site address: 12 Church Street Ickleton Cambridgeshire CB10 1SL. Extension requested and granted to 22<sup>nd</sup> February.
- ii. Planning decisions:  
Reference: 23/1402/TTCA. Site address: 4 Butchers Hill, Ickleton. Decision: Have no objection to.  
Reference: 23/01028/CONDB. Site address: Valance Farm Elmdon Road Ickleton. Proposal: Submission of details required by condition 4 (biodiversity net gain plan) of planning permission 23/01028/FUL. Decision: Discharge Condition in Full
- iii. Tree Works:  
Reference: 24/0170/TTCA. Site address: 39 Church Street. Proposal: Fell to ground level 16 x Leylandii trees along west boundary of property, reduce height by 3 meters of 24 Leylandii trees

along west boundary of property and face the same trees. Fell to ground level 19 x Leylandii trees along south boundary of property.

Reference: 24/0187/TTCA. Site address: 57 Church Street. Proposal: Tree maples were part of boundary hedge. We trimmed last year but school children queue for bus underneath and now infringes on house and street light. Fearful of accidents wish to bring right down (children are climbing) overgrown hedge boundary field maples 6 trunks.

- iv. Applications withdrawn:  
Reference: 23/04252/FUL Proposal: Installation of a pre manufactured modular housing unit to be used for demonstration purposes only. Site address: Abbey Barns, Duxford Road, Ickleton.
- iv. Correspondence received from member of public concerning shrub planted close to fence on recreation ground. Offer to replace deceased plants with rambling rose or honeysuckle.

### **Transport and Streets**

**201/23-24**

#### Road and Highways

- i. Consider Council response in respect of the reinstatement of the chemical weed management program.

### **Policing and public safety**

**202/23-24**

#### Emergency Plan

- i. Review of Emergency plan working group.

**203/23-24**

Consider if the Parish Council wish to make an application for a fully funded, framed, portrait of the King.

**204/23-24**

Action list and Clerk's report.

**205/23-24**

#### **Date and time of next Parish Council meeting: Wednesday 20<sup>th</sup> March at 7.30pm**

Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting

**Close**

*Barbara Benn*  
Date 15<sup>th</sup> February 2024