

MINUTES OF ICKLETON PARISH COUNCIL MEETING
Held in the Gordon Woolhouse Meeting Room, Ickleton Village Hall, Frogge Street, Ickleton. CB10 1SH
Wednesday 21st February 2024 starting at 7.30pm

Present: Cllr Philly Hamilton, Cllr Tim Pavelin, Cllr Terry Sadler, Cllr Sian Wombwell
In attendance: Barbara Benn (Clerk) and one member of the public

Open

- 183/23-24** Cllr T Sadler elected as Chair for the meeting held on 21st February 2024. Proposed by Cllr S Wombwell and seconded by Cllr T Pavelin.
- 184/23-24** Open Forum for Public Participation – 15 minutes will be made available for members of the public to address the council. No representations were made.

Formalities

- 185/23-24** Apologies for absence were received, and accepted for personal reasons, from: Cllr S Heaney, Cllr S Cheney, and Cllr E Gittins.
- 186/23-24** Councillors’ Declarations of Interest. Cllr T Pavelin 191/23-24 ii invoice 28 (pecuniary interest) and 200/23-24 i. 24/00233/FUL and iii. 24/0187/TTCA (personal interest).
- 187/23-24** To approve the Minutes of the meeting held on 17th January 2024. The meeting resolved that the minutes of the meeting were a true and accurate record.

Agenda

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|----------------------|---|---------------|
| 188/23-24 | Reports from South Cambs District (SCDCllrs) and Cambridge County Councillors (CCCLlrs). See Appendix A | Action |
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Council | | |
| 189/23-24 | <u>Policy and procedures</u> | |
| i. | Safeguarding Policy for review and adoption. It was resolved to approved the policy with minor changes to formatting. | Clerk |
| ii. | Draft Equality Policy for review and adoption. It was resolved to approve the policy. | Clerk |
| iii. | Annual review of Risk Assessment. It was resolved to approve the policy with one minor change to wording. | Clerk |
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190/23-24 | | |
| | <u>Projects and initiatives</u> | |
| i. | Update re cemetery extension. No update received. | |
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191/23-24 | | |
| | <u>Tax and finance</u> | |
| i. | To note receipts from:
Disa Bennet, £12, 12.1.24, Icene advertising
Anna rule, £12, 22/01/2024, Icene advertising
Salvation Army (Dec 23), 31.1.24, £19.62 | |
| ii. | To approve payment of February 2024 accounts:
T Pavelin, Invoice 28, Empty bins, £100
Ickleton Village Hall, invoice 23-24/21, hire charge 3 sessions, £75 (paid Jan 24)
Happy Branches, INV00113Y23, Tree works, £550.00 (paid Jan 24)
Ernest Doe, 742288, Strimmer, £432.00 (paid Jan 24)
Cambridge Conservation Volunteers’ expenses Jan 24 £146.20. It was proposed by Cllr T Pavelin and seconded by Cllr S Wombwell that an additional £25 payment donation be made. Total payable £171.20
Amazon, DS-ASE-INV-GB-2024-36827577, Fireproof Document holder, £38.00 (Equals card)
Amazon, DS-ASE-INV-GB-2024-36827550, Table tennis bats, £36.89 (Equals card)
E&E Plumridge, INV-3542, Icene, £144.00
Clerk’s expenses – training mileage - £55.80 – It was proposed by Cllr T Pavelin and seconded by Cllr S Wombwell to accept the correction to the Clerk’s expenses claim.
Clerk’s salary – confidential
The following invoices were received after publication of the agenda and bought to the meeting for consideration. It was proposed by Cllr T Pavelin and seconded by Cllr S Wombwell that these invoices should be paid.
D Pallett, 200224, Grass cutting, £600.00 | |

Citadel Solutions, 16523, Domain hosting and security, £96.60

It was resolved that all payments be made.

Clerk

- iii. Consider if Parish council wish to cover the cost of the Village Hall hire for the annual litter picking event - £25.00. Cllr P Hamilton will discuss this charge at the Village Hall committee meeting to be held on 18th March and report back to the Clerk. **Cllr P Hamilton**
- iv. Consider a budget for the Annual Parish Meeting refreshments. Budget set at up to £300. Cllr P Hamilton to discuss purchase of sale or return items with owners of village shop. **Cllr P Hamilton**
- v. Request to add S Cheney as Unity Bank signatory with online access. Approved. **Clerk**
- vi. Bank reconciliation (bank accounts):
January 2023 Current account £16,886.88, Instant Access account £25,856.99. Total £42,743.87. It was resolved that the bank reconciliation for January 2024 is approved by the Parish Council. Equals Cash Card reconciliation. Balance £26.04. It was resolved that the bank reconciliation for January 2024 is approved by the Parish Council.
- vii. Equals cash card top up. It was proposed, by Cllr T Pavelin, and seconded, by Cllr P Hamilton, that the cash card would be topped up with £250. **Clerk**

192/23-24 Membership and Elections

- i. Vacancy advert for review and approval. It was resolved that the document be published in Icene and on the Parish Council website, village noticeboard and village WhatsApp group. **Clerk**

193/23-24 Meetings and decision making

- i. Date of Annual Parish Meeting changed to 8th May 2024 at 7pm. It was resolved that this should be advertised in Icene, on the village notice board, on the Parish Council website and via the village WhatsApp group. **Clerk**
- ii. Dates of future meetings April 2024 to March 2025. It was resolved to meet on the third Wednesday of each month, with the exception of December when the meeting will be held on the second Wednesday of the month. To be published on website by Clerk. **Clerk**
- iii. Consider letters received from Councillor Smith and the Chair of Bourne Parish Council in relation to South Cambridgeshire District Council Planning Department. Consider the Parish Council response to the aforementioned. It was resolved not to support the vote of no confidence called for by the Chair of Bourne Parish Council. Clerk to inform the Chair of Bourne Parish Council of this, and that Ickleton Parish Council considered his concerns should be raised at a Parish Planning Forum meeting. **Clerk**

194/23-24 Collaborations and affiliations

- i. Renewal of Parish Council membership of the Cam Valley Forum for 2024 @ £10 per annum. It was resolved to renew this membership. **Clerk**

Community

195/23-24 Health and Safety

- i. Defibrillator check (Cllr Pavelin). Checked by Cllr Pavelin 21st February 2024. Device is ready for use.

196/23-24 Services and amenities

- i. Update in respect of Ickleton Lion car park right of way application. Cllr Sadler has issued, and had returned, a number of responses however it is hoped to gather a significant number of further responses to support the application. **Cllr Sadler**

197/23-24 Church and cemetery

- i. Request for inscription after the first received from the family of Eric Flitton. It was resolved to approve this proposal. **Clerk**
- ii. Review Ickleton Burial Board charges. It was resolved to increase the charges. Clerk to update the Burial Board document and publish on the website. **Clerk**
- iii. Consider any actions arising from the annual cemetery and graveyard check. It was resolved that Cllr Sadler would visit the cemetery and report back at the March meeting. **Cllr Sadler**

198/23-24 Publications

- i. Draft an article for Icene and the website concerning increase to precept requirement for 2024-2025. It was resolved that an article is not necessary.

Environment

199/23-24

District development

- i. Boro Farm – change of use of land. Appeal held on 13th and 14th February 2024. Update received from Cllr Sadler. Appeal adjourned for site visit by inspector which will take place on 25th March 2024. One, of two, appeals was verbally withdrawn.
- ii. Genome Campus Community Liaison Group meeting invite for 28th February 2024. It was resolved that Cllrs Hamilton and Wombwell will attend. **Cllr Hamilton & Cllr Wombwell**
- iii. Essex Minerals Local Plan Review – public consultation now open. Closes for comment 19th March. Consider if Parish Council wish to submit a comment. It was resolved that no comment is required.

200/23-24

Land and premises

Planning information from SCDC:

- i. For consideration:
Reference: 24/00233/FUL, Proposal: Demolition of existing bungalow and erection of replacement one and a half storey dwelling on similar footprint. Site address: 12 Church Street Ickleton Cambridgeshire CB10 1SL. Extension requested and granted to 22nd February. It was resolved to object to this application and request it be referred to the planning committee. **Cllr Sadler & Clerk**
- ii. Planning decisions:
Reference: 23/1402/TTCA. Site address: 4 Butchers Hill, Ickleton. Decision: Have no objection to.
Reference: 23/01028/CONDB. Site address: Valance Farm Elmdon Road Ickleton. Proposal: Submission of details required by condition 4 (biodiversity net gain plan) of planning permission 23/01028/FUL. Decision: Discharge Condition in Full. This decision was discussed at the meeting.
- iii. Tree Works:
Reference: 24/0170/TTCA. Site address: 39 Church Street. Proposal: Fell to ground level 16 x Leylandii trees along west boundary of property, reduce height by 3 meters of 24 Leylandii trees along west boundary of property and face the same trees. Fell to ground level 19 x Leylandii trees along south boundary of property. The application has been withdrawn.

Reference: 24/0187/TTCA. Site address: 57 Church Street. Proposal: Tree maples were part of boundary hedge. We trimmed last year but school children queue for bus underneath and now infringes on house and street light. Fearful of accidents wish to bring right down (children are climbing) overgrown hedge boundary field maples 6 trunks. It was resolved not to comment on this application.
- iv. Applications withdrawn:
Reference: 23/04252/FUL Proposal: Installation of a pre manufactured modular housing unit to be used for demonstration purposes only. Site address: Abbey Barns, Duxford Road, Ickleton. The withdrawal of this application was discussed at the meeting.
- iv. Correspondence received from member of public concerning shrub planted close to fence on recreation ground. Offer to replace deceased plants with rambling rose or honeysuckle. It was resolved that the Clerk should contact the Cricket Club to enquire whether a honeysuckle would be an acceptable replacement for the shrubs which were moved. **Clerk**

Transport and Streets

201/23-24

Road and Highways

- i. Consider Council response in respect of the reinstatement of the chemical weed management program. It was resolved that the clerk would complete the form stating that the Council wish the program to resume and stipulating that this should only be undertaken by an operative with the requisite skills, as per the manufacturer's instructions, together with precise guidance of how, and on what, spraying should take place. Cllr T Pavelin requested a recorded vote. The motion was passed with Cllrs P Hamilton, T Sadler and S Wombwell for and Cllr T Pavelin against. **Clerk**

	Policing and public safety
202/23-24	<u>Emergency Plan</u>
i.	Review of Emergency plan working group. It was proposed that this item is carried forward to the March meeting. Clerk
203/23-24	Consider if the Parish Council wish to make an application for a fully funded, framed, portrait of the King. It was resolved not to make an application.
204/23-24	Action list and Clerk’s report: Update received from Cllr Wombwell that we are awaiting quotations for repairs to the bus stop and swing crossbar.
205/23-24	Date and time of next Parish Council meeting: Wednesday 20th March at 7.30pm Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting
Close	The meeting closed at 9.40pm
Signed:	by S Heaney at the meeting held on 20th March 2024
Dated:	20 th March 2024

Appendix A

Parish Council Report Feb 2024
South Cambs District Council

Axis Land Partnerships proposal

On 29 January, the development company Axis Land Partnerships published proposals for a large housing development to the West of the A10 at Foxton Station. The outline proposals included 1500 houses, a country park, education and employment facilities and a bypass for the A10/railway crossing. It is too early to comment in any detail but I would emphasize that no planning application has been submitted and the site in question is not included in the sites permitted for development in the emerging Local Plan.

Action on Energy

The District Council is urging residents to make use of energy-saving support that they are entitled to, after the recent rise in the energy price cap. In January, energy bills for a typical household using gas and electricity rose by £94 a year. The next price cap will be announced on 23 February. The Council is part of the Action on Energy partnership which provides advice, guidance, and support on reducing carbon emissions and increasing home energy efficiency. The scheme offers advice on Home Upgrade, Boiler Upgrade, ECO4 and Great British Insulation grants.

Electrical appliances recycling bin

In December, the Greater Cambridge Shared Waste Service team launched a new initiative to make recycling small electrical appliances easier. We now have a roaming pink bin which will visit suitable temporary locations so that you can have a clear-out or purge your cupboards of old cables you have been meaning to recycle. The pink bin was initially deployed in Cottenham, in the village hall car park, and then in Girton, in both cases for several weeks. If you would like it to visit your village, please contact vicky.lacey@scambs.gov.uk . The location needs to have: • A concrete area to stand the bin on, • A drop-kerb onto the road, • A safe, sheltered spot by a fence, wall or railing where it won’t be in the way, • Someone to keep an eye on it and whom we can contact. Someone who can let the village know the bin is there and what can be put in it (e.g. post supplied posts on social media & put up posters).

Ermine Street Housing

The Council is proposing to make a further investment in its wholly-owned company Ermine Street Housing of up to £20 million. Ermine Street Housing owns and rents out approximately 530 properties in and around Cambridgeshire and leases around 190 properties from the Ministry of Defence. It provides the Council with a regular income stream that helps to reduce its dependence on government funding and Council Tax. It also helps to maintain the stock of quality rented accommodation in the district. One of the aims of the additional investment would be to provide market rental housing to reduce the Council’s reliance on expensive Bed & Breakfast accommodation when fulfilling its responsibilities in housing people who are homeless. Last year, Ermine Street Housing provided the Council with an

income of £3.6 million. Forecasts suggest the income for this year will be £4.25 million. The proposal was discussed by the Scrutiny and Overview Committee in January and will be debated in a Full Council meeting in February

County Council Report

Bus Lane Enforcement

Residents are being invited to have their say about two proposed applications for civil powers to enforce bus lane and bus gate restrictions in South Cambridgeshire and Huntingdonshire.

Currently, bus lane and bus gate restrictions can only be enforced by the police with fixed penalty notices resulting in fines or endorsement points. As part of the proposed changes, Cambridgeshire County Council is applying to the Department for Transport (DfT) to transfer enforcement responsibilities from the police to the local authority regarding bus lane and bus gate regulations in the districts of South Cambridgeshire and Huntingdonshire.

If the applications were successful, offences would be treated as a civil matter and a Penalty Charge Notice (PCN) would be issued. It would also give the county council the ability to, where required, use Automatic Number Plate Recognition (ANPR) technology to identify drivers who breach restrictions.

Similar measures were introduced in Cambridge City several years ago.

The aim of enforcing bus lane regulations is to keep bus journeys reliable, encourage more sustainable ways of travelling and help keep traffic moving on the roads.

If successful, it is expected that the council would start enforcement in winter 2024.

Cambridgeshire County Council is inviting residents to have their say on the proposed changes by completing an online survey on the council website, where they will also find more information, maps, and frequently asked questions. The engagement survey opened on 29 January and closes on 11 March.

The findings will help inform any decision made by the county council regarding which sites may be considered for camera enforcement as part of its application to the DfT. Bus Lane Enforcement.

Old Shire Hall

Bids are invited for the lease or sale of part of the Shire Hall site in Cambridge, after the previous preferred bidder was unable to continue their interest.

In a city-centre location, Shire Hall had been the Cambridgeshire County Council's headquarters since the 1930s, but the site itself was the seat of Government in Cambridge for over 1,000 years.

Previously the site of two medieval castles, the current building was the county council's administrative centre from its completion in 1933 until 2022, when the council relocated to Alconbury as part of its planned savings programme. The property is being marketed by BNP Paribas Real Estate from 29 January 2024 and comprises the original Shire Hall, the Octagon the Old Police Station, Castle Lodge and public car parking.

Offers will be considered by councillors on the Assets & Procurement Committee at their June 2024 meeting. Councillors will review not only the financial bid made but whether the offer delivers environmental and social benefits.

The council expects strong interest from commercial bidders, with the building's prime position in Cambridge making it highly suitable for different uses. Due to the historic importance of the site all proposals will require full planning, Listed Building consents to ensure protection of the assets on site.

The council has applied to give part of the lawn between the front of Shire Hall and the Mound the legal protection of 'Town Green' status, and has also invested in new interpretation boards at the site and increased litter bins and maintenance to improve the visitor experience although these areas are not included in the disposal.

Anyone interested in finding out more information should contact Max Marston at BNP Paribas Real Estate (Max.marston@realestate.bnpparibas).

<https://propertylink.estatesgazette.com/property-details/6943307-shire-hall-site-castle-street-cb3>

Adults & Learning Support

Continued investment in helping adults with learning and physical difficulties and mental health issues – and older people – was central to budget proposals supported by the county council's Adults and Health Committee.

Proposed measures include helping adults with learning difficulties, physical difficulties and mental health issues – along with older people – to enjoy healthy, safe and independent lives.

This would mean allocating £35 million to meet the pressures of inflation and demand.

Next year the council is also proposing to invest £18.8 million in the adult social care external provider market to reflect increases in the National Living Wage, Real Living Wage and Consumer Price Index.

This would include a specific investment of £500,000 to help providers pay their staff the Real Living Wage, in line with the increase to £12 per hour for 2024/25.

Further investment is also proposed in the Care Together programme, which would be extended across more communities within the county, offering greater choice and control to more people.

Care Together supports the creation and growth of voluntary, community and social enterprises to help people live independently and for longer in their communities.

Proposed investment by Public Health includes preventing poor health or enabling people to manage their health issues. For example, Tobacco Control Services not only help prevent people smoking but also treat those who smoke, thus minimising their risks of poor health.

In 2024/25 the Council will receive additional funding to address smoking - around £900,000 per year for five years - funding that will focus upon addressing smokers in population groups where smoking rates are higher and people are not accessing services, such as the homeless and people with learning disabilities.

Demand for services in Adults, Health and Commissioning is expected to be £38.9 million in 2024/25. The main reasons for this include an increase in demographic demand and the cost of care and support, for all people who use services.

This has already seen an increase in numbers of people and the cost of meeting care needs (£12.1 million), alongside pay inflation, including provider increases, and general inflation.

Demand for Public Health services is forecast to be £563,000 in 2024/25 – the main reasons again being pay inflation, including provider inflation.

Beyond 2024/25, the council will be reviewing its in-house services with a focus on identifying further growth and diversification, as well as considering other efficiencies and improving the effectiveness of its in-house services.

For more information on the council's proposals for the coming year see: [Consultation begins on Cambridgeshire budget proposals ahead of 'toughest year' for local councils - Cambridgeshire County Council](#)

Peter McDonald Feb 3rd 2024