



ICKLETON PARISH COUNCIL
<https://www.ickletonparishcouncil.org.uk>
Chair: Steve Heaney
Clerk: Barbara Benn
Email: clerk@ickleton-pc.org.uk
2 London Road
Great Chesterford
Essex. CB10 1NY

To members of the Parish Council

You are hereby summoned to attend the meeting of Ickleton Parish Council
On 15th May 2024, at 7.30pm, in the Gordon Woolhouse Meeting Room, Ickleton Village Hall, Frogge Street,
Ickleton. CB10 1SH

The Press and Public are invited to attend.

Open

- 001/24-25** To elect the Parish Council Chair and receive the Declaration of Acceptance of Office
002/24-25 To elect the Parish Council Vice Chair and receive the Declaration of Acceptance of Office
003/24-25 Open Forum for Public Participation – 15 minutes will be made available for members of the public to address the council.

Formalities

- 004/24-25** Apologies for absence.
005/24-25 Declaration of Interests.
i. All Councillors to confirm or update their register of interests.
ii. To receive any 'personal' or 'pecuniary' interests relating to items on the agenda.
006/24-25 To approve the Minutes of the meeting held on 17th April 2024.
007/24-25 To approve the minutes of the Extraordinary Meeting held on 1st May 2024.

Agenda

- 008/24-25** Reports from South Cambs District (SCDCllrs) and Cambridge County Councillors (CCCllrs).

Council

- 009/24-25** Policy and procedures
i. To review and approve the Standing Orders.
ii. To review the proposed email disclaimer to be used for external emails.
iii. To review and adopt the revised Privacy Policy.
010/24-25 Projects and initiatives
i. To discuss the response received from the Village Hall committee in respect of EV charging units.
ii. Update in respect of the cemetery extension
iii. To consider the Parish Council response to the Ickleton Lion Hearted group's request for a letter of support in relation to the bid for the Ickleton Lion Public House.
011/24-25 Collaborations and affiliations
i. Consider if an application to The Hundred Parish association be made for the cost of the Chapel repairs.
012/24-25 Tax and finance
i. To note receipts from:
Salvation Army £28.50
SCDC Precept, payment one, £25,000
ii. To approve payment of May 2024 accounts:
T Pavelin Invoice 31 £80.00
Clerk's salary (confidential)
Clerk's mileage claim £20.70
E&E Plumridge, Icene printing, INV-3730, £199.50
Renewal of Hundred Parishes membership, 15/06/2024 to 14/06/2025, £10.00
iii. Bank reconciliation for April 2024. Current account £34,548.90, Instant access account £ £26,034.27.
iv. Equals cash card reconciliation. Card balance £236.04
v. Review, accept and make payment for insurance quotation for the period from 1st June 2024 to 31st May 2025. £1,801.97.
vi. Review and approve annual contract for emptying the recreation ground bins 2024-2025.
vii. To review and approve the response to the auditor 'except for' matters from 2022-23

- viii. To review and approve the explanation of variances for the Annual Return
- ix. To receive the Internal audit report
- x. To approve the Annual Governance Statement
- xi. To approve the Annual Accounting Statement
- xii. To confirm date of Exercise of Electors Rights
- 013/24-25** Organisation and Roles
 - i. Approve CAPALC contract for Clerking cover 16th to 20th September 2024
 - ii. Consider request from Clerk for Time Off In Lieu
- 014/24-25** Safety and risk management
 - i. Emergency Plan review.
- 015/24-25** Health and Safety
 - i. Defibrillator check (Cllr Pavelin)
- 016/24-25** Services and amenities
 - i. Update on Ickleton Lion Public House
 - ii. Update on the Public Right of Way application
- 017/24-25** Church and cemetery
 - i. Consider reports and quotations for cemetery tree work.
 - ii. Consider quotation for works to the Chapel.
- 018/24-25** Groups and Societies
 - i. Consider if the Parish Council wish to support the application to the Community Chest, by the village Hall Committee, for funding towards a new clock on the Village Hall.
- 019/24-25** District development
 - i. Wellcome Expansion Site, Hinxton, Cambs - Planning Application 24/01226/REM – Hinxton Parish Council comments on Infrastructure RMA 24:01226:REMI. Consider whether there are any additional responses Ickleton Parish Council wish to make in relation to these comments.
- 020/24-25** Land and premises
 - i. Update on minor playground repairs, repairs to the swings and renewal of play bark.
 - ii. *Planning information from SCDC:*
Planning appeal - Reference: 23/03132/PRIOR Proposal: Change of use of agricultural building to 1 No. dwellinghouse (use class C3) and associated operational development. Site address: Rectory Farm Grange Road Ickleton. Consider if the Parish Council wish to make comments, or modify/withdraw your previous representation.
- 021/24-25** Water and sewerage
 - i. Consider invitation from Anglian Water to join a Multi Agency Group as local representative.
- 022/24-25** Traffic calming
 - i. Consider actions arising from the presentation on potential public real improvements.
- 023/24-25** Road and Highways
 - i. Update on Local Highways Initiative application following the meeting on 8th May.
- 024/24-25** Action list and Clerk's report
- 025/24-25** **Date and time of next Parish Council meeting: Wednesday 19th June at 7.30pm**

Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting

Close

Barbara Benn
Date 9th May 2024