



ICKLETON PARISH COUNCIL
<https://www.ickletonparishcouncil.org.uk>
Chair: Steve Heaney
Clerk: Barbara Benn
Email: clerk@ickleton-pc.org.uk
2 London Road
Great Chesterford
Essex. CB10 1NY

To members of the Parish Council

You are hereby summoned to attend the meeting of Ickleton Parish Council
On 21st August 2024, at 7.30pm, in the Gordon Woolhouse Meeting Room, Ickleton Village Hall, Frogge
Street, Ickleton. CB10 1SH

The Press and Public are invited to attend.

Open

061/24-25 Open Forum for Public Participation – 15 minutes will be made available for members of the public to address the council.

Formalities

062/24-25 Apologies for absence.

063/24-25 Councillors' Declarations of Interest.

064/24-25 To approve the Minutes of the meeting held on 17th July 2024.

Agenda

065/24-25 Reports from South Cambs District (SCDCllrs) and Cambridge County Councillors (CCCLlrs).

Council

066/24-25 Policy and procedures

- i. Cllr. Cheney to confirm or update register of interests.
- ii. Website review update.
- iii. Draft Biodiversity policy and action plan for review and adoption.
- iv. Consider adopting an Ickleton Parish Council action plan.

067/24-25 Projects and initiatives

- i. Cemetery extension update.

068/24-25 Tax and finance

- i. To note receipts from:
Salvation Army Clothing Bank £27.11
Cemetery income £170.00
Icene income £216.00
HMRC VAT126 Q1 £586.02
- ii. To approve payment of August 2024 accounts:
T Pavelin, Invoice 34, £100.00
Clerk's salary (confidential)
E&E Plumridge, INV-3952, £186.25
CAPALC, Invoice 5009, Internal Audit, £273.80
Equals card spending:
Mower Magic £51.60
Amazon £23.28
- iii. Bank reconciliation July 2024. Current account £44,120.06. Instant Access £26,212.77. Total £70,322.83.
- iv. Equals cash card reconciliation. Balance 31st July £236.04
- v. Request for an additional Councillor to be a bank signatory.

069/24-25 Organisation and Roles

- i. Clerk's request for contracted hours to increase to 43 per month.
- ii. Clerk's request for annual leave 23 October to 31st October 2024.

070/24-25 Membership and Elections

- i. Councillor vacancy update on application process.

- 071/24-25** Safety and risk management
i. Emergency plan for review and adoption.
- 072/24-25** Health and Safety
i. Defibrillator check (Cllr Pavelin)
- 073/24-25** Services and amenities
Consider correspondence received from a resident concerning the lack of telephone service during a power cut.
- 074/24-25** Church and cemetery
i. Chapel repairs update
ii. Cemetery tree works consider quotations and agree contractor.
- 075/24-25** Environment
District development
i. Consider Parish Council response to a request for its view on the Thriplow and Heathfield Neighbourhood Plan before it is considered by an Independent Examiner and can proceed towards a referendum.
- 076/24-25** Land and premises
Planning information from SCDC:
i. For consideration:
24/02788/FUL. Site: Abbey Barns. Proposal: Two storey extension to Unit 4 and the erection of 2 no. new building for office/research and development uses (Use Class E) together with associated car parking, infrastructure and landscaping.
ii. Information only applications:
23/03746/CONDB. Site: 7 Church Street Ickleton Cambridgeshire CB10 1SL. Proposal: Submission of details required by condition 3 (External Materials) of listed building consent 23/03746/LBC
iii. Planning decisions:
24/01253/FUL. Site: Ickleton Riverside Barns. Proposal: Retention of three teepee tents and use of land for events/picnic area/children's play areas/parking. Status: Refused Application.
24/0611/TTCA. Site: 20 Church Street. Proposal: Walnut - Reduce height 3m and Spread 2m Whitebeam - Reduce garden side canopy by 1m Prunus - Remove mistletoe Weeping Birch - Reduce branch growing into building by 1.5m to clear building by 1m. Sycamore - Reduce height by 3m and spread by 1.5m to balance shape Yew - Reduce crown by 1.5m Laburnum - Crown Reduce 1m Bay - Crown Reduce 2m. Status: No Objection.
iv. Playground repairs update and agree contractor for small works.
v. Recreation ground wildflower area update.
vi. Consider registering the Village Shop as an Asset of Community Value.
- 077/24-25** Transport and Streets
Public transport
i. Response to invitation, as statutory consultee, to the Cambridge and Peterborough Combined Authority bus franchising consultation.
- 078/24-25** Action list and Clerk's report
- 079/24-25** **Date and time of next Parish Council meeting: Wednesday 18th September at 7.30pm.**
Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting

Close

Barbara Benn
Date 15th August 2024