



ICKLETON PARISH COUNCIL
<https://www.ickletonparishcouncil.org.uk>
Chair: Steve Heaney
Clerk: Barbara Benn
Email: clerk@ickleton-pc.org.uk
2 London Road
Great Chesterford
Essex. CB10 1NY

To members of the Parish Council

You are hereby summoned to attend the meeting of Ickleton Parish Council
On 18th September 2024 at 7.30pm, in the Gordon Woolhouse Meeting Room, Ickleton Village Hall, Frogge Street,
Ickleton. CB10 1SH

The Press and Public are invited to attend.

Open

080/24-25 Open Forum for Public Participation – 15 minutes will be made available for members of the public to address the council.

Formalities

081/24-25 Apologies for absence.

082/24-25 Councillors' Declarations of Interest.

083/24-25

- i. To approve the Minutes of the meeting held on 21st August 2024.
- ii. To agree a correction to the minutes of the meeting held on 17th July 2024 whereby agenda item 050/24-25 item iv. relates to the June 24 reconciliation of the Equals cash card.

Agenda

084/24-25 Reports from South Cambs District (SCDCllrs) and Cambridge County Councillors (CCCllrs).

Council

085/24-25 Policy and procedures

- i. Consider whether to switch to an alternative email provider and transfer to the Gov.uk domain and to subscribe to Microsoft 365 business basic (for use by Councillors) and Microsoft standard Business standard (for use by the Clerk).

086/24-25 Projects and initiatives

- i. Update on purchase of land for cemetery extension.

087/24-25 Tax and finance

- i. To approve payment of September accounts:
T Pavelin, bins, invoice 35, £80.00
Clerk's salary (confidential)
E&E Plumridge, Icene printing, INV—4014, £221.75
C Frankau, Grass Cutting, invoice 100, April – July, £2,727.60
PKF Littlejohn, AGAR 2023-24, invoice SB20241697, £252.00
Red Shoes Accounting, payroll services, invoice 14115, £48.60
Ickleton Village Hall, hire charge, invoice 23-24/88, £50.00
Bank charges 4.6.24 to 3.9.24, £18.00. To be deducted by DD 30.9.24.
- ii. Bank reconciliation. Instant access £26,212.77. Current account £43,194.37. Total £69,407.14.
- iii. Equals cash card reconciliation. Card balance £161.16.
- iv. To consider and agree whether a grant, or loan, to the community interest group raising funds to buy the Ickleton Lion should be made using section 137 funding.
- v. Receive Annual Governance and Accountability Return 23-24 External Auditors' report.
- vi. Agree style and type of replacement memorial bench and maximum cost of item.
- vii. Agree top up of Equals card to cover cost of replacement bench.

088/24-25 Organisation and Roles

- i. Review and approve contract for Interim Clerk cover 24th February 2025 to 24th March 2025.

Community

089/24-25 Health and Safety

- i. Defibrillator check (Cllr Pavelin).

- 090/24-25** Church and cemetery
- i. Following site meeting with contractor, agree whether to proceed with the quotation received, of £1,200, for the Chapel repairs. To note that, of the two specialist contractors approached for quotations, only one responded.
 - ii. Consider quotations received for the work to the cherry trees at the churchyard and decide whether to proceed.
 - iii. To consider and approve an additional inscription to an existing memorial.
- 091/24-25** Groups and Societies
- i. Consider response to email from Marie Curie asking if there is anything the Parish Council can do to support the charity.
- Environment**
- 092/24-25** District development
- i. Note receipt of the Essex County Council notice that the following appeals have been dismissed: Appeal reference(s) - APP/Z1585/W/23/3319411, APP/Z1585/W/22/3306988, APP/C1570/C/22/3306591. Site address: Boro Farm. Description of development: Change of use of land to allow the construction of a recycled aggregate production facility including storage bays and HGV parking.
- 093/24-25** Land and premises
- Planning information from South Cambridgeshire District Council (SCDC)*
- i. To consider any comments to be returned to SCDC relating to planning applications:
24/02788/FUL. Proposal: Two storey extension to Unit 4 and the erection of 2no. new building for office/research and development uses (Use Class E) together with associated car parking, infrastructure and landscaping Site address: Abbey Barns. Updated drawing issued. Extension for response granted to 20th September.
 - ii. To consider any comments to be returned to SCDC relating to tree Works:
24/0981/TTCA. S211 tree works notice. Site address: 68 Abbey Street. Proposal: Walnut, reduce by 1.5-2m.
 - iii. Consider setting aside an area of the recreation ground as a wildflower area.
 - iv. Consider registering the village shop as an Asset of Community Value.
- Transport and Streets**
- 094/24-25** Road and Highways
- In advance of the 25/26 LHI application round, Expressions of Interest from potential applicants are sought. Consider if the Parish Council wish to complete the survey.
- 095/24-25** Public transport
- i. Agree response to invitation, as statutory consultee, to the Cambridge and Peterborough Combined Authority bus franchising consultation.
 - ii. Consider request to publish an article in Icene concerning the revised bus service to Sawston and related petition.
- 096/24-25** Action list and Clerk's report
- 097/24-25** Councillor Vacancy
- i. Invitation for applicant introduce themselves to the Council.
 - ii. To resolve to carry out agenda items 097/24-25 iii. and iv. in closed session in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
 - iii. Consider application for co-option vacancy in the role of Councillor.
 - iv. Vote by ballot.
 - v. Reopen meeting to the public and press.
 - vi. Confirmation of results of ballot.
- 098/24-25** **Date and time of next Parish Council meeting: Wednesday 16th October at 7.30pm**

Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting

Close

Barbara Benn
Date 12th September 2024