



ICKLETON PARISH COUNCIL
<https://www.ickletonparishcouncil.org.uk>
Chair: Steve Heaney
Clerk: Barbara Benn
 Email: clerk@ickleton-pc.org.uk
 2 London Road
 Great Chesterford
 Essex. CB10 1NY

To members of the Parish Council

You are hereby summoned to attend the meeting of Ickleton Parish Council
 On Wednesday 20th November 2024, at 7.30pm, in the Gordon Woolhouse Meeting Room, Ickleton Village Hall,
 Frogge Street, Ickleton. CB10 1SH

The Press and Public are invited to attend.

Open

114/24-25 Open Forum for Public Participation. Fifteen minutes will be made available for members of the public to address the council.

Formalities

115/24-25 Apologies for absence.

116/24-25 Councillors' Declarations of Interest.

117/24-25 To approve the Minutes of the meeting held on Wednesday 16th October 2024.

Agenda

118/24-25 Reports from South Cambs District (SCDCllrs) and Cambridge County Councillors (CCCllrs).

Council

119/24-25 Policy and procedures

- i. Consider responses from other Clerks and information received from current website provider and agree actions in relation to the change of domain name, email accounts and upgraded Microsoft package.

120/24-25 Projects and initiatives

- i. Cemetery extension update.
- ii. Vote on replacement and upgrade of existing email and collaboration tools.

121/24-25 Tax and finance

- i. To note receipts from:
 Burial income £420.00
 Salvation Army £3.63
 Football Pitch Hire £400.00
- ii. To approve payment of November accounts:
 T Pavelin, invoice 37, £100
 Clerk's salary (confidential)
 E&E Plumridge, INV-4153, £173.00
 Ickleton Village Hall, 24-25/05, £50.00
 Wicksteed, 0000826691, Inspection £360.00
 Equals card, Amazon, INV-GB-140579851-2024-134998, Safety Signs, £11.96
 Bank service charge, £6.00, DD 30.11.24
 Bank service charge, £5.40, DD 31.10.24
 Ernest Doe, 771424, strimmer service, £100.76
- iii. October 2024 bank reconciliation. Instant Access £41,394.46. Current £29,093.05. Total £70,487.51.
- iv. October 2024 Equals cash card reconciliation. Balance £649.20
- v. To note that the annual SLCC fee for the Clerk's membership was £148 rather than £144.
- vi. Clerks request to purchase stamps using Equals card £13.60.
- vii. To note that the Finance Working Group is meeting before the next PC meeting to discuss the budget and precept request for 2025/26 and ask Councillors if they wish to attend or have suggestions for significant new items that should be added to known potential outgoings.

122/24-25 Organisation and Roles

- i. Proposal to increase the Clerk's salary in line with the agreed National Joint Council for Local Government Services pay rates applicable from 1 April 2024 to 31 March 2025.

- 123/24-25** Meetings and decision making
i. Consider Parish council response to government consultation on enabling remote attendance and proxy voting at local authority meetings.
- Community**
- 124/24-25** Health and Safety
i. Defibrillator check (Cllr Pavelin)
- 125/24-25** Services and amenities
i. Consider any further action to be taken by the Parish Council in relation to the lack of battery back up at the Coploe Road mast.
- 126/24-25** Church and cemetery
i. Chapel roof repairs. Consider the two quotations received and agree further action to be taken.
ii. To agree price increase for approved works to the chapel walls which have risen from £1200 to £1400 due to the increased cost of scaffolding.
iii. Receive results of the application to the Shared Prosperity Fund for Green Spaces and agree actions to be taken.
iv. Consider request for a memorial bench at the cemetery.
- Environment**
- 127/24-25** District development
i. Update on the planning appeal re the development between Walden Road and Newmarket Road Great Chesterford: **UTT/22/2997/OP**. Appeal reference: APP/C1570/W/24/3347808. Site: Land Between Walden Road and Newmarket Road Great Chesterford. Formal notification received that the appeal has been withdrawn.
ii. Genome Campus Expansion – consider if the Parish Council have any questions they would like taken to the next Community Liaison Group Meeting.
- 128/24-25** Land and premises
Planning information from South Cambridgeshire District Council (SCDC)
i. To consider any comments to be returned to SCDC relating to tree works:
24/1216/TTCA Site: Adjacent 14 And 16 Duxford Road. Proposal: Walnut - 2m Crown reduction, 2 x Silver Birch - Reduce height by 2 metres. Information only as comments due by 15th November. Sent to Councillors 31st October.
ii. Update on plan for a village wildflower area.
iii. To receive the annual play park inspection report and consider actions arising.
iv. To consider quotation received for minor repairs following the inspection.
v. To consider quotations received to date for replacement equipment.
vi. Consider request from resident to cut back playground tree which they consider to be dangerous.
vii. Consider offer from SCDC for six free trees (or one large potted tree) and decide if the Parish Council wish to apply,
- 129/24-25** Street Care and Cleaning
i. Consider if the Parish Council wish to have the option to either take on additional areas of grass maintenance or, if preferred, have CCC resume responsibility for certain verges.
- 130/24-25** Water and sewerage
i. Anglian Water update on any actions taken and those outstanding.
- Social issues**
- 131/24-25** Housing
i. Consider provision of rented housing in Ickleton and any actions to be taken in relation to this.
ii. Update concerning access and maintenance of properties in Icknield Close.
- Transport and Streets**
- 132/24-25** Road and Highways
i. To note the LHI application window for the 2025/2026 funding round has now reopened and consider making an application. To consider if the Parish Council have any suggestions for a project, or questions, to be put forward at the online drop-in meeting on 28 November.
ii. Consider making an application for the SCDC Grant for Improving the High Street by the deadline of 13th December.
iii. Agree response to the email from Cambridgeshire County Council asking if the Parish Council wish to highlight any roads or footpaths where capital investment is needed. Response deadline 8th December 2024.

- iv. To decide if a member of the Parish Council wishes attend the stakeholder meeting, held by Cambridgeshire County Council, in respect of highways capital maintenance prioritisation.
- v. Update following meeting of working group on traffic calming measures.
- 133/24-25** Action list update and Councillor reports.
- 134/24-25** Matters for Further Discussion. This item is subject to the discretion of the Chair and includes matters raised by Councillors with a view to being an item on the next agenda. Please note that no decisions can be lawfully made under this item.
- 135/24-25** **Date and time of next Parish Council meeting: Wednesday 11th December at 7.30pm**

Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting

Close

Barbara Benn
Date 14th November 2024