



ICKLETON PARISH COUNCIL
<https://www.ickletonparishcouncil.org.uk>

Chair: Steve Heaney

Clerk: Barbara Benn

Email: clerk@ickleton-pc.org.uk

2 London Road

Great Chesterford

Essex. CB10 1NY

To members of the Parish Council

You are hereby summoned to attend the meeting of Ickleton Parish Council

On Wednesday 15th January 2025, at 7.30pm, in the Gordon Woolhouse Meeting Room, Ickleton Village Hall,
Frogge Street, Ickleton. CB10 1SH

The Press and Public are invited to attend.

Open

155/24-25 Open Forum for Public Participation – 15 minutes will be made available for members of the public to address the council.

Formalities

156/24-25 Apologies for absence.

157/24-25 Councillors' Declarations of Interest.

158/24-25 To approve the Minutes of the meeting held on 11th December 2024.

Agenda

159/24-25 Reports from South Cambs District (SCDCllrs) and Cambridge County Councillors (CCClrs).
Council

160/24-25 Policy and procedures

- i. Consider if the Parish Council wish to respond as a Council body to the Government Consultation: 'Strengthening the Standards and Conduct Framework for Local Authorities in England'. Closes 26th February 2025.

161/24-25 Projects and initiatives

- i. Cemetery extension update including agreeing next steps to be taken.
- ii. Approve area of land to be designated as a burial area within the new meadow.
- iii. Formally agree to proceed with the purchase of the land including the agreed area of land which will be restricted for use as a cemetery.
- iv. Consider access arrangements to the new cemetery and meadow area.
- v. Consider latest quotation and receive any updates on domain change, email migration and Microsoft upgrade.
- vi. Update on successful Shared Prosperity Fund application for meadow area.

162/24-25 Tax and finance

- i. To note receipts from:
VAT reclaim £788.11
Salvation Army £2.79
- ii. To approve payment of January 2025 accounts:
T Pavelin, invoice 39, bin emptying, £100.00
Clerk's salary (confidential)
E&E Plumridge, Icene printing Dec 24, INV-4218 £184.00
E&E Plumridge, Icene printing Jan 25, INV-4302, £131.00
Tanner & Hall, 220623-1, Chapel roof repairs, £900.00
ACRE, membership fee 2025, £72.00
Bank charge £6.00. DD 31st January 2025
nPower, IN12257775, Electricity 1.10.24 to 31.12.24, £109.14, DD 18.01.24
- iii. Bank reconciliation. Current account £14,382.72, Instant Access £41,652.48. Total £56,035.20.
- iv. Equals cash card reconciliation. Balance £649.20.
- v. Budget review to December 2024.
- vi. VAT126 reclaim quarter 3.
- vii. Current account Direct Debit review.
- viii. To agree and appoint the Internal Auditor for 2024-25.
- ix. To consider and agree proposed virements:
£2,000 unspent LHI contribution to cemetery costs for essential tree works undertaken.
£400 of the open spaces budget to chapel repairs.

£600 of the open spaces budget to cemetery for tree works.

163/24-25

Meetings and decision making

- i. Agree date for Annual Parish Meeting.
- ii. Agree budget for Annual Parish Meeting.

164/24-25

Collaborations and affiliations

- i. Decide if the Parish Council wish to comment on the Stapleford & Great Shelford Neighbourhood Plan before it is considered by an examiner and can proceed towards a referendum. Comments by 5pm on Wednesday 12 February 2025.

Community

165/24-25

Health and Safety

- i. Defibrillator check (Cllr Pavelin).

166/24-25

Services and amenities

- i. Update on responses received concerning battery back up at the Coploe Road mast site.

167/24-25

Churchyard and cemetery

- i. Update on removal of ivy from churchyard wall.

168/24-25

Groups and Societies

- i. Update on purchase of the Ickleton Lion Public House and Council liaison with the committee.

Environment

169/24-25

District development

- i. Wellcome Genome Campus update.
- ii. Boro Farm update.
- iii. To note that the Draft Uttlesford Local Plan was submitted to the Secretary of State for Housing on 18th December 2024.
- iv. To consider if the Parish Council wish to comment on the Harston Neighbourhood Plan before it is considered by an Independent Examiner and can proceed towards a referendum. Comments can be submitted until 5pm on Thursday 20 February 2025.

170/24-25

Land and premises

Planning information from South Cambridgeshire District Council (SCDC)

- i. To consider any comments to be returned to SCDC relating to planning applications:
24/04583/HFUL Proposal: Single storey side and rear extension. Site address: 34 Butchers Hill. Extension for comment granted to 17th January 2025.
25/00050/PRIOR Prior Approval. Proposal: Change of Use of Buildings on Agricultural Units and former Agricultural Buildings to 1 No. Dwellinghouse (Class C3). Site address: Existing Barn At Rectory Farm. Consultation closes 30th January.
- ii. To note SCDC planning decisions:
24/1363/TTCA, Site: 14 Frogge Street. Proposal: Rowan Tree - Remove, grind out the stump and replace it with a new tree. Status: No Objection.
- i. Consider next steps to be taken in relation to the replacement of the swings and the repair, removal or replacement of the zip wire.
- ii. Consider quotation received for skate park repairs and agree any actions.
- iii. Consider matters raised in resident's email concerning the wildflower area on the recreation ground and agree response.
- iv. Update on wildflower area and agree next steps.
- v. Update on application for recognition of Right of Way through pub car park.
- vi. Consider and approve invitation letter for grass cutting and maintenance contract 25-26.

171/24-25

Water and sewerage

- i. Consider responses received from Anglian Water concerning sewerage system and agree any next steps.

Social issues

172/24-25

Housing

- i. Update on the responses relating to the provision of rented housing in Ickleton and any actions to be taken in relation to this.

Transport and Streets

173/24-25

Roads and Highways

- i. Consider whether any actions should be taken concerning the new junction onto the A1301 from Hinxton.
- ii. Update on submission of LHI funding bid 2025/26 for build out at foot of Butchers Hill.

- iii. Request for support from Ickleton Community Speedwatch Team for their bid for funding for a 2nd Mobile Vehicle Activated Sign.

174/24-25 Action list update and Councillor’s reports.

175/24-25 Matters for Further Discussion. This item is subject to the discretion of the Chair and includes matters raised by Councillors with a view to being an item on the next agenda. Please note that no decisions can be lawfully made under this item.

176/24-25 **Date and time of next Parish Council meeting: Wednesday 19th February 2025 at 7.30pm**

Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting

Close

Barbara Benn
Date 9th January 2025