



ICKLETON PARISH COUNCIL
<https://www.ickletonparishcouncil.org.uk>

Chair: Steve Heaney

Clerk: Barbara Benn

Email: clerk@ickleton-pc.org.uk

2 London Road

Great Chesterford

Essex. CB10 1NY

To members of the Parish Council

You are hereby summoned to attend the meeting of Ickleton Parish Council
On Wednesday 19th February 2025, at 7.30pm, in the Gordon Woolhouse Meeting Room, Ickleton Village Hall,
Frogge Street, Ickleton. CB10 1SH

The Press and Public are invited to attend.

Open

177/24-25 Open Forum for Public Participation – 15 minutes will be made available for members of the public to address the council.

Formalities

178/24-25 Apologies for absence.

179/24-25 Councillors' Declarations of Interest.

180/24-25 To approve the Minutes of the meeting held on 15th January 2025.

Agenda

181/24-25 Reports from South Cambs District (SCDCllrs) and Cambridge County Councillors (CCCLlrs).

Council

182/24-25 Policy and procedures

i. Review and agree Burial Board charges.

183/24-25 Projects and initiatives

i. Cemetery extension purchase update.

ii. Review and agree proposed plan for the cemetery extension and meadow from the Green Spaces Team.

iii. Update concerning access arrangements for new cemetery.

iv. Consider quotations received for the move to the Gov.uk domain name, change of email and Microsoft upgrade and agree actions.

v. Agree new domain name: [ickletonparishcouncil.org.uk](https://www.ickletonparishcouncil.org.uk), [ickleton-pc.org.uk](https://www.ickleton-pc.org.uk) or [ickletonparish.gov.uk](https://www.ickletonparish.gov.uk).

184/24-25 Tax and finance

i. To note receipts from:

Burial fees £630.00

Icene advertising £36.00

Salvation Army, clothing bank, £2.74

ii. To approve payment of February 2025 accounts:

T Pavelin, invoice 40, bins, £100.00

Clerk's salary (confidential)

Cam Valley forum membership 2025, £10.00

Citadel, invoice 16768, domain and F-secure, £100.20

E&E Plumridge, INV-4364, Icene printing, £157.50

Ickleton Village Hall, Invoice 24-25/33, Jan 25 hire, £25.00

Bank charge £6.00. DD to be taken 28th February 2025.

iii. Bank reconciliation. Current account £12,941.52, Instant access account £41,652.48. Total £54,594.

iv. Equals cash card reconciliation. Balance £635.60.

185/24-25 Meetings and decision making

i. Confirmation that the annual Parish Meeting will take place on **Tuesday 6th May 2025** at 7pm.

ii. Consider moving Parish Council Meetings to 7pm on the third Wednesday of each month.

186/24-25 Safety and risk management

i. Review and agree Risk Assessment.

- 187/24-25** Collaborations and affiliations
- i. Agree council response to South Cambridgeshire District Council consultation on four-day week.
 - ii. Agree Parish Council response to the consultation on the proposed 2025 revision of the Local Validation List for planning applications for the County Council's own development and for waste development. Closes 10th March.
- Community**
- 188/24-25** Health and Safety
- i. Defibrillator check (Cllr Pavelin).
- 189/24-25** Services and amenities
- i. Update on responses received concerning battery back up at the Coploe Road mast site.
- 190/24-25** Churchyard and cemetery
- i. Update on removal of ivy from churchyard wall.
 - ii. Consider actions resulting from annual gravestone check.
- 191/24-25** Groups and Societies
- i. Update on purchase of the Ickleton Lion Public House and Council liaison with the committee.
- Environment**
- 192/24-25** District development
- i. Wellcome Genome Campus Expansion Update
- 193/24-25** Land and premises
- Planning information from South Cambridgeshire District Council (SCDC)*
- i. To consider any comments to be returned to SCDC relating to planning applications:
25/00129/FUL Proposal: Erection of a detached dwelling, garage, office/store and greenhouse, with access, landscaping and air source heat pump Site address: Land at Little Farm Barns 8 Mill Lane. Extension for comment granted until 21st February 2025.
24/02788/FUL Proposal: Two storey extension to Unit 4 and the erection of 2no. new building for office/research and development uses (Use Class E) together with associated car parking, infrastructure and landscaping. Site address: Abbey Barns. Amended application. Comments by 5th March 2025.
 - ii. To note SCDC planning decisions:
24/04451/HFUL. Site: 8 Butchers Hill. Proposal: Single storey rear extension, conversion and extension of existing garage into habitable living space and internal alterations. Status: Application Permitted
24/04452/LBC. Site: 8 Butchers Hill. Proposal: Single storey rear extension, conversion and extension of existing garage into habitable living space and internal alterations. Status: Application Permitted
24/04583/HFUL. Site: 34 Butchers Hill. Proposal: Single storey side and rear extension. Status: Application Permitted
 - iii. To consider any comments to be returned to SCDC relating to tree works:
25/0061/TTCA Site: 9 Abbey Street. Proposal: Fig tree - Fell to ground level Acacia tree - Reduce crown by 1.5 metres and remove branch hanging over roof and wall. Walnut tree - Reduce height by 5 metres, reduce remaining crown by 1.5 metres and Remove lower branches touching boundary wall. Walnut tree - Reduce height by 4 metres, Reduce remaining crown by 1.5 metres and Remove lower branches touching boundary wall. Comments by 25th February 2025.
 - iv. Review and approve quotations received for village maintenance 2025-26.
 - v. Review feedback concerning skate ramp and zip wire and any actions.
 - vi. Update on fundraising ideas for play equipment repairs/replacement.
 - vii. Agree any action to be taken concerning the hedge at the Southern edge of the recreation ground and that on the driveway to the village hall.
 - viii. Update on application for recognition of Right of Way through pub car park.
 - ix. Update on proposed Wildflower area.
 - x. Improvement of Village Hall and Ickleton Lion car parks.
 - xi. Correspondence received concerning Icklewoods Forest School.
- 194/24-25** Natural Environment
- i. Consider and agree Parish Council response to email from Coploe Pit Warden In respect of land adjacent to the Pit.
- 195/24-25** Water and sewerage
- i. Update on sewage leak in village following investigations by Anglian Water.

Social issues

196/24-25

Vulnerable residents

- i. Consider request from Age UK for financial support and offer to present on their Community Warden Scheme at a future meeting.

Transport and Streets

197/24-25

Roads and Highways

- i. Update on any actions taken/to be taken concerning New Road, Hinxton junction to A1301.
- ii. Consider any action which can be taken by the Parish Council in relation to improving signage for the low railway bridge on Ickleton Road.
- iii. To note the LED rollout for street lights in Ickleton due in March 2025.

198/24-25

Road Maintenance

- i. Consider any action which could be taken by the Parish Council in relation to repairs to the degraded road surface on the approach and turning area at Ickniel Close.

199/24-25

Action list update and Councillor's reports.

200/24-25

Matters for Further Discussion. This item is subject to the discretion of the Chair and includes matters raised by Councillors with a view to being an item on the next agenda. Please note that no decisions can be lawfully made under this item.

201/24-25

Date and time of next Parish Council meeting: Wednesday 19th March 2025 at 7.30pm.

Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting

Close

Barbara Benn
13th February 2025