

MINUTES OF ICKLETON PARISH COUNCIL MEETING

Held in the Gordon Woolhouse Meeting Room, Ickleton Village Hall, Frogge Street, Ickleton. CB10 1SH.

Wednesday 19th March 2025 starting at 7.30pm

Present: Cllr Simon Cheney, Cllr Lucy Davidson, Cllr John Gidley, Cllr Philly Hamilton Cllr Tim Pavelin, Cllr Terry Sadler and Cllr Peter Wombwell.

In attendance: Beckie Whitehouse (Clerk) and 1 member of the public.

Presentation by ACRE – the slides will be forwarded to all Councillors and the consideration of a housing need survey will be an item on the next agenda.

The Meeting was Open at 7.55pm

202/24-25 Open Forum for Public Participation – 15 minutes will be made available for members of the public to address the council.

Formalities

203/24-25 Apologies for absence. Apologies for absence were received and accepted for personal reasons from Cllrs Gittins and Heaney. SCDCLlr McDonald also sent his apologies.

204/24-25 Councillors' Declarations of Interest. Cllr Pavelin declared a pecuniary interest in agenda item 209 ii.

205/24-25 To approve the Minutes of the meeting held on 19th February 2025. It was resolved that the Minutes of the meeting held on the 19th February be signed as a true and accurate record.

Agenda

206/24-25 Reports from South Cambs District (SCDCllrs) and Cambridge County Councillors (CCCllrs). A written report has been circulated. Please see appendix A.

Council

207/24-25 Policy and procedures

i. Asset register review. It was agreed that this is now up to date.

ii. Co-option policy review. The policy was reviewed, no changes made and adopted for a further year.

208/24-25 Projects and initiatives

i. Cemetery extension update- review of the documents provided by Buckles relating to the purchase of the land for the cemetery extension (email 28 Feb).

The access has been raised as a potential risk and the overage too lengthy. The seller's solicitor has not responded. It was agreed that both parties would discuss together and report back to their solicitors.

ii. Consider quotations received for the move to the Gov.uk domain name, change of email and Microsoft upgrade and agree actions. It was agreed to delay this item until the April meeting.

iii. Update on the installation of swings. The installation is complete and they are being used.

209/24-25 Tax and finance

i. To note receipts from:

Burial fees £420

Salvation Army £3.12

ii. To approve payment of March 2025 accounts:

T Pavelin, bins, invoice 40, £80.00.

Clerk's salary (confidential)

E&E Plumridge – TBC
 CPRE membership 25-26, 0711826, £60.00
 ESP – £6,018.41 invoice for swings
 Bank charge £6.00 DD to be taken 31st March 2025
 Redshoes Accounting Services £48.60
 CAPALC Membership Fee £411.62

It was proposed by Cllr Sadler, seconded by Cllr Davidson and agreed by all to make these payments.

- iii. The Pads and ChargePak (battery) on the Defibrillator reach their 'Use by' dates in **APRIL 2025** and will need replacing. The manufacturer is experiencing supply delays and are currently quoting 3 to 5 week 'lead times'. Hence my early reminder. There are two options:
 - a) 1 pair of pads and the ChargePak @ £144.00 + VAT
 - b) 2 pairs of pads and the ChargePak @ £172.00 + VAT.
 It was proposed and agreed to order 2 pairs of pads. **Clerk**
 Bank reconciliation. Current account £ 12,402.03, Instant access account £41,652.48.
- iv. Equals cash card reconciliation. Balance £635.60.
- v. To consider the revised budget for 25-26. This revision relates only to income and expenditure from reserves and does not affect the precept amount. It was agreed to accept the amended budget.
- vi. To authorise request to transfer £27,000 from the Unity trust Instant Access account to the Unity Trust Current Account. This was approved. **Clerk**

Community 210/24-25

- i. Health and Safety
 Defibrillator check. (Cllr Pavelin). Checked 19th March 2025 and in full working order.

211/24-25

- i. Churchyard and cemetery
 Update concerning gravestone in churchyard which may be in need of repair and agree actions. The cost of repairing all the brick work would be £300. It was agreed to approach Hundred Parishes to see if grants are available. **Cllr Sadler**

Environment

212/24-25

- i. District development
 Wellcome Genome Campus expansion update. Have had Minutes from last meeting but no date of the next meeting. Feel junction with A1301 is unsafe and residents are driving through Hinxton. It was agreed to contact SCDCllr McDonald, Urban and Civic and maintain contact with Hinxton PC. **Cllr Cheney and the Clerk**
- ii. Update on the Norwood aggregate processing developments. No clear information on what is currently happening.

213/24-25

- i. Land and premises
 Planning information from South Cambridgeshire District Council (SCDC)
 To consider any comments to be returned to SCDC relating to planning applications: **25/00823/REM** Proposal: Reserved Matters Approval of access, appearance, landscaping, layout and scale of Parcel D (as defined in the approved Wellcome Genome Campus Strategic Design Guide) for the development of 20,752 sqm. (GEA) of Research and Translation Uses and food and beverage uses (Use Class E) including ancillary floorspace comprising (but not limited to) plant, cycle parking, supporting facilities, storage and servicing areas, details of the continuation and eastern landing of the southern bridge and continuation of the car park roof / parapet, lighting, hard and soft landscaping works including courtyard garden, pedestrian and cycle access, servicing and vehicular access including access to the undercroft car park, drainage

- infrastructure, roof mounted solar array, associated engineering and utilities (including connections to site wide networks) and ground remodelling works, and part discharge of Condition 17. Site address: Parcel D Wellcome Trust Genome Campus. It was agreed to make no comment.
- ii. To note SCDC information only applications: there were none
 - iii. To note SCDC planning decisions: there were none
To note SCDC planning appeals: there were none.
 - iv. To consider any comments to be returned to SCDC relating to tree works:
25/0223/TTCA. Proposal: T1 - Willow salix babylonica - Reduce the height and spread by approx 2 metres. Site address: Swallow Barn Butchers Hill. Council made no comments.
25/0168/TTCA. Proposal: Cherry tree - Repollard the canopy of the tree by approximately 1.5 m to 2m back to the old pruning points on the trunk of the tree. Site address: 6 Frogge Street. Council made no comments.
 - v. To note SCDC applications withdrawn: there were none.
 - vi. Consider actions to be taken concerning possible repairs/replacement of zip wire and skate ramp and update on fundraising ideas for play equipment repairs/replacement. Fundraising maybe necessary to keep the skate ramp. Comments received have been forwarded to Cllrs Gittins and this will be an item on the next agenda. **Clerk**
 - vii. Update on proposed wildflower area. Cost will be prohibitive and get a plan together for the next growing season. A plan and working group are needed and this will be an item on the July agenda. **Clerk**
- 214/24-25** Water and sewerage
- i. Update on sewage issue affecting Ickleton. Awaiting confirmation of budget and actions they will take.
- 215/24-25** Transport and Streets
Roads and Highway
- i. Update on traffic on Abbey Street and the complaint from a resident regarding driving on the (grass) verge. Posts have been damaged and these are the responsibility of Highways. It was resolved to write to SCDCllr McDonald about the ~~posts~~ verges (SH) on Grange Road. **Clerk**
- 216/24-25** Public transport
- i. Update regarding collisions with railway bridge between Ickleton and Great Chesterford Some signage has been updated and the willow trees are being inspected by the 'Green Team'.
- 217/24-25** Road Maintenance
- i. Update on the road surface on Back Lane. This is for the road surface on Icknield Close and it has been reported online and to SCDCllr Peter MacDonald.
 - ii. Damage to verges by vehicles and discussion of potential remedies/preventative measures. It was agreed to approach Urban and Civic regarding this and include photos of the damage. **Cllr Sadler**
- 218/24-25** Action list update and Councillor's reports.
Parking across the highway verge on Grange Road it was agreed to write to highways copying in SCDCllr Peter McDonald
Work on the Ickleton Lion is ongoing.
- 219/24-25** Matters for Further Discussion. This item is subject to the discretion of the Chair and includes matters raised by Councillors with a view to being an item on the next agenda. Please note that no decisions can be lawfully made under this item. There was nothing further to add.

220/24-25 The next Parish Council meeting: Wednesday 16th April 2025 at 7.30pm

Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting

The meeting was closed at 9.25pm.

Signed: S Heaney

16th April 2025

Appendix A

Parish Council Report March 2025

South Cambs Council

Council budget and Corporate Plan

At a Full Council meeting on 25 February, the council agreed its budget for 2025/26 and approved the new Corporate Plan up to 2030. The council's priorities remain supporting local businesses, fostering strong communities, being green to the core, and providing affordable, sustainable homes. Given the increasingly uncertain financial climate, we have added to the priority list the council's long-standing underlying aim of being financially secure for the future.

New items in the forthcoming year include the construction of a milestone Community Centre in Northstowe, increasingly targeted cost-of-living support, work on the new food waste collection service and more funding to tackle fly-tipping.

The plans for housing include:

- Another 75 new Council homes for rent and shared ownership;
- Over £1 million to improve insulation and heating for existing Council housing;
- More than £500,000 on preventing homelessness.

The council also agreed a 3% increase in the district's allocation from Council Tax (£5.09 per year, less than 10p per week). Note that this is below the state pension increase of 4.1% and the average wage growth in the past year of 5.9%. This is expected to keep the council's position among the lowest 25% of district council charges in the country.

New waste processing contract for more recycling

A new contract to process recycling collected from Cambridge and South Cambridgeshire residents' blue bins comes into effect in March. The new contract has been awarded to Re-Gen, whose materials recycling facility is one of the most advanced in Europe, running on 100% renewable energy. Re-Gen were named both Paper Recycling Business of The Year and Recycling Business of The Year at last year's Awards for Excellence in Recycling and Waste Management. The new facility will be able to sort and recycle around 20% more of the material sourced from blue bins than at present. For example, it will be possible for 95% of glass to be re-melted and used for new bottles and jars, rather than most being used in road construction. There are no changes to the rules governing what waste can be put into blue bins.

Local government reorganisation

There will be an Extraordinary Meeting of the Full Council on 19 March to consider proposals for local government reorganisation, immediately followed by a Cabinet meeting to agree the council's submission to the government. This is to ensure that we meet the government's deadline for submissions of 21 March.

Five-year land supply

In December the government published new planning policies, increasing the housing targets that many local councils are required to achieve, particularly in areas with high demand for housing. These new housebuilding targets came into effect immediately with no period to allow councils to adjust. The council had called for a transition period but the government did not agree to this. The target for Cambridge City and South Cambridgeshire District was increased by over 30%. This has the effect of reducing the five-year land supply for the Greater Cambridge Shared Planning area from 6.5 years to just under 5 years.

This moving of the goalposts with immediate effect creates some challenges for our planning department, but officers are confident that these can be met to bring the land supply back above 5 years as soon as possible. Before the change, the strategic planning of the council had created a healthy buffer of additional supply. This has meant that the shortfall now is small, and the risk of highly inappropriate development being allowed by this situation is corresponding low. It is still a serious concern, however, and the council will be acting to minimise any potential deviation from policies in the Local Plan.

Four-day working week consultation

The council began a consultation on the four-day working week on 27 January. This is a reminder that the consultation is still open and will close on 23 March. This will be used alongside the other extensive sources of data on the Council's costs and performance to decide the next steps for this working practice.

Local Plan update

Development of the emerging Local Plan for the 2030s has been on hold for over a year due to uncertainties over water supply and transport provision. However, Greater Cambridge Shared Planning has just announced that sufficient progress has been made to allow a draft Local Plan to be produced this year, for review by the council and for public consultation. I will provide more information as it becomes available

Cambs County Council

Highways Capital Programme

The plans for capital works in this financial year are being debated March 4th at the Highways Committee. The link to the file is here with South Cambs on pages 34-42.

[DRAFT 5yr CHMP 2025_26 to - 2030_31.xlsx](#)

Local Cycling & Walking

This plan covers the proposed cycling and walking routes. See Cambs in on pp 21-23 [Document.ashx](#)

Domestic Abuse Support

The renewal of a scheme which helps survivors of domestic abuse to feel safer and more secure in their homes has been unanimously approved by Cambridgeshire County Council's Communities, Social Mobility and Inclusion Committee.

Target hardening – sometimes known as a 'sanctuary scheme' – enables survivors of domestic abuse to remain in their own homes by providing additional security measures which can delay or prevent a perpetrator from entering a property.

The council currently offers a joint service with Peterborough City Council, but the new three year and three months contract would be for Cambridgeshire only.

Between April 2023 and March 2024, 525 survivors across Cambridgeshire and Peterborough received target hardening measures. Measures offered depend on the level of risk, and may include window alarms, additional bolts, lock changes, security advice, video doorbells, dummy cameras and

response lights. The service is available for all types of housing, whether owned, privately rented or social housing.

The service is key to the delivery of Cambridgeshire's Safe Accommodation Strategy, and Domestic Abuse and Sexual Violence Strategy, and is provided in conjunction with working with a domestic abuse specialist. The survivor will be given a bespoke safety and support plan focused on their individual needs.

The contract will be funded via a Safe Accommodation grant from the Ministry for Housing, Communities and Local Government (MHCLG), enabling the Local Authority to execute its statutory duty.

A joint scheme between Cambridgeshire Shared Lives (part of the county council) and the Cambridgeshire and Peterborough Domestic Abuse and Sexual Violence (DASV) Partnership was recently acknowledged for its work by being shortlisted for the Health and Social Care category of the Local Government Chronicle (LGC) Awards.

Peter McDonald March 3rd 2025