

MINUTES OF ICKLETON PARISH COUNCIL MEETING

Held in the Gordon Woolhouse Meeting Room, Ickleton Village Hall, Frogge Street, Ickleton. CB10 1SH.

Wednesday 16th April 2025 starting at 7.30pm

Present: Cllr Simon Cheney, Cllr S Heaney (Chair), Cllr John Gidley, Cllr Philly Hamilton, Cllr Tim Pavelin, Cllr Terry Sadler and Cllr Peter Wombwell.

In attendance: Barbara Benn (Clerk) and 1 member of the public. Cllr Peter McDonald arrived at 8.10pm agenda item 232/24-25i.

Open

221/24-25 Open Forum for Public Participation – 15 minutes will be made available for members of the public to address the council. No representations were made.

Formalities

222/24-25 Apologies for absence. Apologies were received and accepted for personal reasons from Cllr Lucy Davidson.

223/24-25 Councillors' Declarations of Interest. Cllr Pavelin declared a pecuniary interest in agenda item 227/24-25ii.

224/24-25 To approve the Minutes of the meeting held on 19th March 2025. It was resolved that the minutes of the meeting held on 19th March 2025 be approved, with minor amendment to item 215/24-25i, and signed as a true and accurate record.

Agenda

225/24-25 Reports from South Cambs District (SCDCllrs) and Cambridge County Councillors (CCCLlrs). Please see Appendix A. This agenda item was taken later in the meeting.

Council

226/24-25 Projects and initiatives

- i. Cemetery extension update. The matter is still in the hands of the solicitors.
- ii. Consider quotations received for the move to the Gov.uk domain name, change of email and Microsoft upgrade and agree actions. It was resolved to move discussion of this item to the June 2025 meeting.

227/24-25 Tax and finance

- i. To note receipts from:
Salvation Army £1.97
Bank interest £258.54
HMRC VAT126 claim £1,195.07
- ii. To approve payment of April 2025 accounts:
T Pavelin, empty bins, invoice 42, £80.00. Cllr Pavelin abstained from consideration of this item.
Clerk's salary (confidential)
E&E Plumridge, Icene, INV-4515, £215.00
Ickleton Village Hall, Feb & Mar 25, invoice 24-25/51, £50.00
Andrew Deptford, Defib set, invoice 15265, £206.40
ICCM membership 25-25, £105.00
Rialtas, finance package 25-26, Invoice SM31890, £243.60
nPower, electricity, IN12851264, £113.83, DD due 17th April 2025
Bank charge £6.00 DD due 30th April 2025
Cambridge Past, Present & Future membership 25-26, £40.00 to be paid via Equals card.
It was proposed by Cllr Pavelin and seconded by Cllr Gidley that membership of Cambridge Past Present and Future should not be renewed. A vote was taken and it was resolved not to renew membership of Cambridge Past Present and Future. It was resolved that the remaining payments listed above be approved and paid.

Clerk

The following two invoices were received after publication of the agenda:

The Hundred Parishes Society membership 25-26, £10.00

CAPALC, invoice 5285, locum clerk services, £778.90

It was proposed by Cllr Gidley and seconded by Cllr Cheney that the Hundred Parishes invoice be paid. It was proposed by Cllr Sadler and second by Cllr Heaney that the CAPALC invoice be paid. **Clerk**

iii. Bank reconciliation. Current account £31,876.46, Instant access account £14,911.02. Total £46,787.48. It was resolved that the bank reconciliations for February and March 2025 are approved and signed.

iv. Equals cash card reconciliation. Balance £635.60. It was resolved that the Equals card reconciliations for February and March 2025 are approved and signed.

v. VAT126 Q4 reclaim £1,195.07. Noted by Councillors.

228/24-25 Membership and elections

i. Resignation of Councillor and recruitment update. It was noted that Emily Gittins has stepped down from the Parish Council. The vacancy has been formally notified to South Cambs District Council and advertised. **Clerk**

Community

229/24-25 Health and Safety

i. Defibrillator check (Cllr Pavelin). Checked 16th April 2025 and in full working order. The new battery and pads were installed 10th April 2025.

230/24-25 Services and amenities

i. Update concerning mast on Coploe Hill. The local MP is still pursuing the wider issue, particularly as it links to the digital switch off however there are no current plans for installing a battery at the mast.

231/24-25 Churchyard and cemetery

i. Update concerning funding request for brickwork repair to gravestone in the churchyard. No update at present. This item will be further considered at the May meeting.

Environment

232/24-25 District development

i. Wellcome Genome Campus expansion update including safety of A1301 Hinxton junction. Consider any further issues to be raised at the Community Liaison Group meeting. The safety of the A1301 junction will be raised at the meeting and the Parish Council will be requesting a Highways site visit to consider both pedestrian and vehicle safety at this junction.

ii. Update on the Norwood aggregate processing site reinstatement. The site continues to be cleared however the company have failed to meet the requirement of the Enforcement Notice. Essex County Council has now instructed Essex Legal Services.

It was resolved to take agenda item 225/24-25i at this point. An update was received from Cllr P McDonald. See appendix A.

233/24-25 Land and premises

Planning information from South Cambridgeshire District Council (SCDC)

i. To consider any comments to be returned to SCDC relating to planning applications:

25/01031/HFUL and 25/00923/LBC Proposal: Installation of Garage doors to the existing double open cart lodge. Site address: Swallow Barn Butchers Hill. Extension for comment granted to 17th April 2025. It was resolved that the PC would support this application. **Clerk**

25/00874/HFUL Proposal: Part single storey, part two storey rear extension and front porch. Demolish existing rear conservatory and install new window. Site address: 15 Southfield. Extension for comment granted to 17th April 2025.

It was resolved that the PC would support this application. **Clerk**

25/01293/HFUL. Proposal: Demolition of existing single storey conservatory and partial demolition of single storey rear extension. Construction of replacement single-storey rear extension on similar footprint and two-storey side extension. Reconstruct existing first-floor rear extension. Construction of new front porch. Replacement of front window with new projecting bay window. Replacement of existing outbuilding with new garage. Removal of 6ft high fence panels to street elevation to widen existing vehicle access. Site address: 18 Brookhampton Street. Comments by 30th April 2025. It was resolved that the PC would support this application. **Clerk**

- ii. Consider actions to be taken concerning possible repairs/replacement of zip wire and skate ramp and update on fundraising ideas for play equipment repairs/replacement. It was resolved to discuss this item at the May meeting. **Clerk**
- iii. Consider quotations received for play inspections. It was resolved to appoint The Play Inspection Company for this year's survey. **Clerk**

Social issues

234/24-25

Housing

- i. Following the presentation by ACRE at the March meeting, consider whether a housing needs survey is required. It was resolved to contact Cambridge ACRE to proceed with a housing need survey. **Clerk**

Transport and Streets

235/24-25

Roads and Highways

- i. Update concerning the resurfacing of Icknield Close/Back Lane. No update received from Highways.
- ii. Update concerning the railway bridge at Ickleton/Great Chesterford border. Concerns around the bridge strikes have been forwarded to Essex County Council and Network Rail as the bridge is under their control. The Cambridgeshire local highways maintenance team will visit and arrange for the missing/broken signage to be replaced. **Clerk**
- iii. Update concerning traffic on Abbey Street. The A1301 road closure caused an increase in traffic in the village.
- iv. Update concerning Grange Road parking. No update has been received. **Clerk**

236/24-25

Action list update and Councillor's reports. The cherry tree supplied to replace the tree removed at the churchyard is too big for this site. It was agreed that this memorial tree would be planted on land adjacent to the cemetery which the Parish Council are in the process of purchasing. **Cllr Heaney**
The churchyard wall has ivy and the cemetery wall has plants growing from the top of the wall and these need to be removed. **Clerk**

Response to email concerning the proposed works to the ditch flowing into the Slade to be sent by Clerk. **Clerk**

The parish council have been asked to request an additional dog waste bin on Brookhampton Street. The Clerk will contact SCDC to request this. **Clerk**

Privet hedge blocking pathway off Back Lane – write to resident to request it is cut back. **Clerk**

Ivy blocking footpath on Frogge Street – write to resident to request this is cut back. **Clerk**

237/24-25

Matters for Further Discussion. This item is subject to the discretion of the Chair and includes matters raised by Councillors with a view to being an item on the next agenda. Please note that no decisions can be lawfully made under this item.

An update was received concerning progress on the Ickleton Lion refurbishment.

An email concerning strimming was received just before the meeting. The Councillors discussed this and agreed the Clerk would send a response and contact the groundskeeper. **Clerk**

238/24-25

Date and time of next Parish Council meeting: Wednesday 21st May at 7.30pm

Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting

The meeting closed at 9.41pm

Signed: S Heaney

Dated: 21st May 2025

Appendix A

Parish Council County Report April 2025

South Cambs Council

Five-year land supply

In December the government published new planning policies which increased housing targets with no notice period to allow councils to adjust. This resulted in the five-year land supply for the Greater Cambridge area temporarily dipping from 6.5 years to 4.6 years.

The Greater Cambridge Shared Planning team have published a new report which calculates the current five year land supply, which is now 5.5 years. This provides assurance that the provisions of the Local Plan are fully enforceable.

<https://www.greatercambridgeplanning.org/current-plans-and-guidance/monitoring-delivery-in-greater-cambridge/>

Warm Homes funding

South Cambridgeshire District Council has been awarded several million pounds in funding from the Government's Department for Energy Security and Net Zero as part of the national Warm Homes programme.

We have been allocated £8.2m as part of the Warm Homes Social Housing Fund. This fund supports social housing providers to insulate social homes, improve energy efficiency and upgrade heating systems. It will help retrofit social homes and tackle fuel poverty for residents, deliver carbon savings to progress toward net zero.

Additionally, a consortium of local councils has been awarded £8.5m under the Warm Homes: Local Grant scheme. This is a fund to improve energy performance and provide low carbon heating in private homes. Congratulations to the housing teams for all their hard work in securing these funding awards. <https://www.scambs.gov.uk/news/millions-secured-for-warmer-homes-in-south-cambridgeshire>

New council website

The website for South Cambridgeshire District Council went through a major upgrade on 25 March. New features include streamlined navigation, improved accessibility and localisation; residents can put their postcode in and find information purely relevant to their area, such as their local councillors, the bin schedule, planning applications and local events. Please submit any feedback on the new site using the Leave feedback button at the top of each page.

New tenant in South Cambs Hall

The council has been actively seeking tenants to make best use of the space available in South Cambs Hall. From 10 April, The ICT Service, a school advisory and support service run by the County Council, will be located on the ground floor as part of the strategy to optimise the use of South Cambs Hall for local community and business support.

Local government reorganisation

There has been a great deal of discussion between local councils in this area about the possibilities for local government reorganisation. A letter was sent to the Local Government Minister as requested at the end of March to confirm that the councils in Cambridgeshire have been exploring the possibilities constructively together. This was approved by the council at an extraordinary meeting on 19 March. However, it is much too early at this stage to know what shape the reorganisation will take in Cambridgeshire. There is now a FAQ page on the council's website to explain the government's plans for

local government reorganisation and the possible consequences. I will keep parishes updated as the likely outcome for this area gradually becomes clearer.

Net Zero Villages grant

Over £360k has been awarded to climate-friendly causes across the district through the Net Zero Villages scheme, which opened last December. Successful applicants included Shepreth Parish Council, which will receive £62k to improve the energy efficiency of Shepreth Village Hall and Ickleton which received £22k for the Ickleton Lion. The next opportunity to apply for funding for similar projects is the council's Zero Carbon Communities Grant, which opens for application in May. <https://www.scambs.gov.uk/news/over-360000-awarded-to-climate-friendly-causes-through-net-zero-villages-grant>

Cambs County Council

HAF Programme

Funding for the Holiday Activities and Food (HAF) programme has been extended by the Department for Education into 2025. The programme offers families the opportunity to access funded places and a meal for their child during the main school holidays of Easter, Summer, and Christmas. With a focus on providing healthy meals alongside engaging activities, this programme is ideal for children to stay healthy and more active this Easter.

Any child receiving benefit-related free school meals is eligible for the programme, which will run between 7 – 17 April. Approximately 20,000 HAF eligibility vouchers were sent to families on 3 March. Each voucher offers a child 16 hours of access, for no charge, to a HAF registered holiday scheme during the Easter school holidays.

The Department for Education (DfE) requires local authorities to coordinate the programme which is delivered by approved providers. The Council is working with schools, holiday scheme providers, district councils and voluntary and community organisations.

As part of the programme, eligible children will be able to access:

- A variety of schemes including sports, playschemes, drama, technology, outdoor adventure and youth schemes.
- Enriching experiences to develop children's skills and confidence.
- At least one nutritious meal a day.
- Daily physical exercise through sports and/or play.

Further information can be found at [Cambridgeshire Holiday Activities and Food \(HAF\) Programme - Cambridgeshire County Council](#)

Farm Tenancies

We are offering five initial tenancies of 10 years to allow development of a rural business on one of Cambridgeshire's leasehold farms. Cambridgeshire County Council's Farms Estate is the largest in England and Wales and covers over 13,400 hectares, supporting over 160 tenants with 45 new entrants in the last 10 years.

We are seeking to continue our long track record of helping establish new farming businesses in the county. With five initial tenancies of 10 years currently available from October 2025, successful applicants will have the opportunity to join the Estate's community and exercise their entrepreneurial abilities to develop a rural business on one of the leasehold farms listed below.

Recent new tenants have included businesses that seek to address the climate change challenge, with some exploring regenerative farming, which benefits carbon capture and biodiversity.

The properties come fully equipped with a house and various outbuildings, offering potential for cereal and root crop farming, as well as other diversified uses.

- Council Farm, Little Wilbraham comprises more than 21 hectares (nearly 53 acres) of predominantly clay over marl/sandy clay soils.
- Larkhall & Block Farm, Fordham comprises over 138 hectares (approximately 342 acres) of predominantly sandy clay loam over sandy soils.
- Whitehall Farm, Littleport comprises nearly 76 hectares (approximately 190 acres) of predominantly clay loam with peat over clay.

- Fen Bridge Farm, Cottenham comprises more than 92 hectares (over 227 acres) of predominantly free draining slightly acidic loamy soils.
- Chancel Farm, Wicken comprises more than 40 hectares (approximately 100 acres) of predominantly clay loam over clay soils.



Larkhall and Block Farm



Council Farm



Fen Bridge Farm



Chancel Farm

Find out more, including contact details for our County Farms team, on our website: www.cambridgeshire.gov.uk/Rural-Estate

VE Day Road Closures

Cambridgeshire residents wanting to host a street party to celebrate the 80th anniversaries of Victory in Europe (VE) Day and Victory over Japan (VJ) Day will not have to pay a fee for the production of their Temporary Traffic Regulation Order (TTRO) to legally close a road.

Celebrations are being planned across the country to mark the 80th anniversaries and communities in Cambridgeshire are invited to get involved by hosting street parties and community events.

Cambridgeshire County Council is encouraging people to submit their applications ahead of the deadlines, which have been relaxed to ensure more people can get together with their neighbours and celebrate in their communities. Applications for VE Day celebration road closures must be made by Thursday 17 April 2025 and applications for VJ Day celebration road closures must be made by Friday 25 July 2025.

Before applying for a road closure, applicants should consult with residents in the area to make sure there are no objections, ensure signs are clearly visible for all road users, and make sure the street is cleared of any rubbish before it is reopened.

Communities hosting events and activities connected with VE Day and VJ Day commemorations are also being encouraged to add them to an [interactive map](#), allowing others discover what is taking place in their local area and get involved.

More information on [applying for a road closure to hold a street party](#) along with an application form can be found on the council's website.

Peter McDonald April 5th 2025