



ICKLETON PARISH COUNCIL
<https://www.ickletonparishcouncil.org.uk>

Chair: Steve Heaney

Clerk: Barbara Benn

Email: clerk@ickleton-pc.org.uk

2 London Road

Great Chesterford

Essex. CB10 1NY

To members of the Parish Council

You are hereby summoned to attend the meeting of Ickleton Parish Council
On Wednesday 15th October 2025, at 7.30pm, in the Gordon Woolhouse Meeting Room, Ickleton Village Hall, Frogge
Street, Ickleton. CB10 1SH

The Press and Public are invited to attend.

Open

106/25-26 Open Forum for Public Participation – 15 minutes will be made available for members of the public to address the council.

Formalities

107/25-26 Apologies for absence.

108/25-26 Councillors' Declarations of Interest.

109/25-26 To approve the Minutes of the meeting held on 17th September 2025.

Agenda

110/25-26 Reports from South Cambs District (SCDCllrs) and Cambridge County Councillors (CCCLlrs).

Council

111/25-26 Policy and procedures

- i. Ickleton PC Subject Access Request policy and record for review.
- ii. Log of Data Breaches template for review.
- iii. Website accessibility review.
- iv. Ickleton PC Social Media Policy review.
- v. Ickleton PC Press & Media Policy review.

112/25-26 Projects and initiatives

- i. Cemetery extension update.
- ii. Microsoft upgrade and website migration. Agree next steps.

113/25-26 Tax and finance

- i. To note receipts from:
SCDC, precept, £15,000.00
Cemetery fees, £550.00
VAT reclaim Q2, £561.96
Icene advertising £84.00
Bank interest £85.06
- ii. To approve payment of October 2025 accounts:
Clerk's salary (confidential)
E&E Plumridge, Icene Sep 25, INV-4938, £199.50
Npower, IN14048134, £66.45
Npower, IN14043832, £84.32 (cancellation of credit previously received)
Bank charge £6.00 DD to be taken 31st October 2025
- iii. To approve payment of invoice from T Pavelin, bin emptying, Invoice 48, £80
- iv. Bank reconciliation. Current account £56,914.28, Instant access account £15,083.30. Total £71,997.58.
- v. Equals cash card reconciliation. Balance £504.54.
- vi. Consider documents received from CAPALC in relation to the 2025-26 Internal Audit.

- vii. Consider if the Parish Council wish to pay for a Remembrance Day wreath.
- viii. Budget review for Q2
- ix. VAT126 claim for Q2.

Community

114/25-26 Health and Safety

- i. Defibrillator check (Cllr Pavelin).

115/25-26 Churchyard and cemetery

- i. Consider quotation received for cutting back of shrubbery to make room for cremated remains burials.
- ii. Discuss urgent repairs which are required to a flint wall at the churchyard and decide next steps.
- iii. Update on permission for repairs to table top tomb.
- iv. Update on funding for replacement of felled cherry trees.

Environment

116/25-26 District development

- i. Boro Farm update on compliance of enforcement notice.

117/25-26 Land and premises

- i. Consider funds raised to date for removal and replacement of zip wire and quotations received.
- ii. Consider quotations received for the ladder fixings.
- iii. Consider the play area report received from the Play Inspection Company and agree actions.
- iv. Consider response to resident concerning the tree on Back Lane.

118/25-26 Water and sewerage

- i. Update received from Anglian Water received to say that they have now lined 357m of the main sewer through the village.

Transport and Streets

119/25-26 Traffic calming

- i. Discuss missing bollards on Abbey Street and agree next steps.
- ii. Discuss probable decisions of County Council Highways & Transport Committee Meeting 14/10/2025.
- iii. Consider Speedwatch Group's request for estimated £650 to facilitate acquisition of a second Mobile Vehicle Activated Sign.

120/25-26 Action list update and Councillors' reports.

121/25-26 Matters for Further Discussion. This item is subject to the discretion of the Chair and includes matters raised by Councillors with a view to being an item on the next agenda. Please note that no decisions can be lawfully made under this item.

122/25-26 **Date and time of next Parish Council meeting: Wednesday 19th November at 7.30pm**

Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting

Close

Barbara Benn
9th October 2025