



ICKLETON PARISH COUNCIL
<https://www.ickletonparishcouncil.org.uk>

Chair: Steve Heaney

Clerk: Barbara Benn

Email: clerk@ickleton-pc.org.uk

2 London Road

Great Chesterford

Essex. CB10 1NY

To members of the Parish Council

You are hereby summoned to attend the meeting of Ickleton Parish Council
On Wednesday 19th November, at 7.30pm, in the Gordon Woolhouse Meeting Room, Ickleton Village Hall, Frogge Street, Ickleton. CB10 1SH

The Press and Public are invited to attend.

Open

123/25-26 Open Forum for Public Participation – 15 minutes will be made available for members of the public to address the council.

Formalities

124/25-26 Apologies for absence.

125/25-26 Councillors' Declarations of Interest.

126/25-26 To approve the Minutes of the meeting held on 15th October 2025

Agenda

127/25-26 Reports from South Cambs District (SCDCllrs) and Cambridge County Councillors (CCCllrs).

Council

128/25-26 Policy and procedures

- i. Ickleton PC Recreation Ground Policy and record for review
- ii. Ickleton PC Safeguarding Policy for review
- iii. Ickleton PC Grievance Procedure for review
- iv. To advise that CAPALC are offering a free training event for Councillors on Assertion 10 which is new to the AGAR for 25-26 on 4th December 2025.

129/25-26 Projects and initiatives

- i. Cemetery extension update. Consider Parish Council response to request for instructions on the land purchase.
- ii. Update on quotes for Microsoft upgrade and move to Gov. domain.

130/25-26 Tax and finance

- i. To note receipts from:
Icene advertising £36
- ii. To approve payment of November 2025 accounts:
Clerk's salary (confidential)
E&E Plumridge, Icene, INV-5036, £215
SLCC, membership 25-26, MEM2555700-1, £150.00
Cambridge Conservation Volunteers invoice, Coploe Pit scrub clearing expenses, £56.90
Bank charge £6.00 DD 30th November 2025
- iii. To approve payment of November invoice from T Pavelin, bin emptying, No. 49 £100
- iv. Bank reconciliation. Current account £56,616.95, Instant access account £15083.30. Total £71,700.25.
- v. Equals cash card reconciliation. Balance £504.54.
- vi. To consider the proposed date of 25th November 2025 for the Finance Working Group meeting to discuss the budget and precept request for 2026/27. Councillors to confirm if they wish to attend or have suggestions for significant new items that should be added to known potential outgoings.
- vii. Consider revised cost for laptop purchase of recommended device £420.00 (exc VAT).
- viii. To consider quotation for Rialtas package 2026-2027. £210 per annum.

131/25-26 Organisation and roles

- i. Consider Clerk's request to complete a Data Protection Essentials Course. Cost £18.00.

132/25-26 Collaborations and affiliations

- i. Consider Parish Council response to the South Cambridgeshire District Council's Licensing Committee consultation on proposed revisions to the Council's Street Trading Policy.

Community

133/25-26

Health and Safety

- i. Defibrillator check (Cllr Pavelin).

134/25-26

Churchyard and cemetery

- i. Update on permission to repair table top tomb.
- i. Repairs to boundary wall between Mowbrays and churchyard. Consider, without prejudice, quotations received to date.
- ii. Consider revised quotation received from Happy Branches for the shrub clearance works at the cemetery.

Environment

135/25-26

Land and premises

Planning information from South Cambridgeshire District Council (SCDC)

- i. To consider any comments to be returned to SCDC relating to planning applications:
- ii. To note SCDC information only applications:
25/00129/CONDA Site: Land At Little Farm Barns 8 Mill Lane, Proposal: Submission of details required by conditions 4 (surface water drainage), 5 (foul water drainage), 6 (ecological enhancement scheme) and 17 (biodiversity net gain plan) of planning permission 25/00129/FUL. Status: Information only
- iii. To note SCDC planning decisions:
- iv. To note SCDC planning appeals:
- v. To consider any comments to be returned to SCDC relating to tree works:
25/1190/TTCA Site address: 50 Frogge Street. Proposal: T1 - Hawthorn - Reduce crown by 3 metres. T2 - Silver Birch - Reduce height by 3 metres T3 - Elder - Reduce height by 5 metres. Respond by 3rd December.
25/1147/TTCA Site: 37 Butchers Hill. Proposal: Chestnut (dying) - Fell to ground level and remove all wood and waste from site. Information only as comments due by 5th November. Emailed to Councillors on receipt.
- vi. To note SCDC applications withdrawn:
25/03419/HFUL Proposal: First-floor rear extension, single-storey rear extension, entrance porch to side elevation, and alterations to exterior materials and fenestration. Site address: 2 Brookhampton Street. Application withdrawn.
- vii. Consider quotation received for play bark.
- viii. Consider quotation received for replacement fence.
- ix. Discuss further email received concerning the tree on Back Lane.
- x. Notification received that the Salvation Army will remove the clothing bank as it is no longer profitable.

136/25-26

Water and sewerage

- i. Grants of between £10,000 and £100,000 are available from Anglian Water's Thriving Communities Fund to support projects across the entire Anglian Water region that are focused on the water environment whilst also delivering social benefits. Consider if the Parish Council wish to make an application.

Transport and Streets

137/25-26

Traffic calming

- i. Update on possible options for further traffic calming in the village.
- ii. Update on new VAS. Consider what new locations (involving the installation of posts) may be desirable.
- iii. Agree who will collect the data from the current MVAS and how and when this will be moved.
- iv. Update on missing/broken bollards in Abbey Street.
- v. Update following village walk with CCC Road Safety Officer and SCDCllr McDonald.
- vi. The LHI application window for the 2026 / 2027 funding round has now reopened. The window will remain open until Friday 16th January 2026 at 17:00PM. Consider if the Parish wish to make and application.

138/25-26

Road Maintenance

- i. Notification has been received that Highways plan to undertake repairs on ROYSTON LANE between Chrishall & Ickleton as part of the planned maintenance programme. Timescale unknown.

139/25-26

Action list update and Councillors' reports.

- 140/25-26

Matters for Further Discussion. This item is subject to the discretion of the Chair and includes matters raised by Councillors with a view to being an item on the next agenda. Please note that no decisions can be lawfully made under this item.
- 141/25-26

Date and time of next Parish Council meeting: Wednesday 10th December at 7.30pm

Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting

Close

Barbara Benn

Date 13th November 2025