



ICKLETON PARISH COUNCIL
<https://www.ickletonparishcouncil.org.uk>

Chair: Steve Heaney

Clerk: Barbara Benn

Email: clerk@ickleton-pc.org.uk

2 London Road

Great Chesterford

Essex. CB10 1NY

To members of the Parish Council

You are hereby summoned to attend the meeting of Ickleton Parish Council
On Wednesday 10th December, at 7.30pm, in the Gordon Woolhouse Meeting Room, Ickleton Village Hall, Frogge
Street, Ickleton. CB10 1SH

The Press and Public are invited to attend.

Open

142/25-26 Open Forum for Public Participation – 15 minutes will be made available for members of the public to address the council.

Formalities

143/25-26 Apologies for absence.

144/25-26 Councillors' Declarations of Interest.

145/25-26 To approve the Minutes of the meeting held on 19th November 2025

Agenda

146/25-26 Reports from South Cambs District (SCDCllrs) and Cambridge County Councillors (CCClrs).

Council

147/25-26 Policy and procedures

- i. Ickleton PC Grievance Procedure for review.

148/25-26 Projects and initiatives

- i. Cemetery extension update.

149/25-26 Tax and finance

- i. To note receipts from:
 - Icene advertising £78.00
 - Burial fees £250.00
- ii. To approve payment of December 2025 accounts:
 - Clerk's salary (confidential)
 - HMRC payment for Q3 25-26 £95.20
 - E&E Plumridge, INV-5098, Icene Dec 25, £186.25
 - Madingley Mulch, pro forma invoice, play bark, £666.40
 - Red Shoes, invoice 17278, payroll services Q3, £52.20
 - Bank charge £6.00 DD to be taken 30th November 2025
- iii. To approve payment of December invoice from T Pavelin, bin emptying, No. 50 £60.00
- iv. Bank reconciliation. Current account £55,587.60, Instant access account £15,083.30 Total £70,670.90
- v. Equals cash card reconciliation. Balance £504.54
- vi. Consider if the Parish Council wish to give any feedback on the SCDC estimates for the tax base for Ickleton for 2026-27.
- vii. Consider if the Parish Council wish to comment on the SCDC consultation relating to the payment of precepts during 2026-27.
- viii. Consider and decide the Parish Council contribution commitment towards the 2026/27 LHI bid.
- ix. Consider and decide proposed budget for 2026-27.
- x. Decide precept requirement for 2025-26
- xi. To note that the RBL payment for the Poppy Wreath was made in November 2025. Agree if this should be funded from s.137.

150/25-26 Organisation and roles

- i. Consider Clerk's request for annual leave: 22nd – 24th and 29th - 30th December and 2nd January 2026.

151/25-26 Collaborations and affiliations

- i. Consider email from CAPALC asking for a representative Councillor from each member organisation.

Community

152/25-26

Health and Safety

- i. Defibrillator check (Cllr Pavelin).

153/25-26

Churchyard and cemetery

- i. Consider area to be put aside at the cemetery for the burial of ashes and consider associated fee.

Environment

154/25-26

Land and premises

Planning information from South Cambridgeshire District Council (SCDC)

- i. To consider any comments to be returned to SCDC relating to planning applications:
25/04439/LBC Proposal: Removal of existing pantiles and replace with Lincoln Clay interlocking pantiles. Site address: Swallow Barn, Butchers Hill. Comment by 11th December 2025.
25/04547/HFUL Proposal: Construct pitched roof over existing single-storey rear extension (amended). Alterations to exterior materials and fenestration. Site address: 2 Brookhampton Street. Comment by 23rd December 2025.
- ii. To note SCDC planning decisions:
25/1124/TTCA Site: 38 Butchers Hill. Proposal: Pruning of flowering cherry, trim 1.7m all round to shape tree. No Objection
25/1140/TTCA Site: 21 Church Street. Proposal Fir - Remove Horse Chestnut - Remove two lower limbs back to the main stem. Status: No Objection
25/1147/TTCA Site: 37 Butchers Hill. Proposal Chestnut (dying) - Fell to ground level and remove all wood and waste from site. Status: No Objection
24/02788/FUL Site: Abbey Barns Duxford Road. Proposal: Two storey extension to Unit 4 and the erection of 2no. new building for office/research and development uses (Use Class E) together with associated car parking, infrastructure and landscaping. Status: Application Permitted
- iii. Consider if the Parish council wish to prepare a schedule of works for pricing concerning the village maintenance and grass cutting for 2026-27.

Social issues

155/25-26

Housing

- i. Consider and discuss report received from ACRE following Housing Needs Survey. Confirmation that ACRE will make a presentation at the Council meeting to be held on 21st January 2026.

Transport and Streets

156/25-26

Traffic calming

- i. Update on possible options for further traffic calming in the village following road safety walk on 21st November and general feedback on traffic and highways matters.
- ii. Consider proposed Icene paragraph concerning parking on pavements and overgrown hedging.
- iii. Update on replacement bollards.
- iv. Update on delivery of 2nd MVAS following successful bid for funding by Speedwatch Group.
- v. LHI funding programme 2026/2027. Consideration of further effort to secure funding to make foot of Butchers Hill safer for pedestrians etc. (If approved, Parish Council will need to commit to making a contribution towards total cost. At least £4000 is suggested.)

157/25-26

Roads and Highways

- i. Consider Parish council survey response for suggestions of large-scale projects for Highway Maintenance Investment 2026/27.

158/25-26

Action list update and Councillors' reports.

159/25-26

Matters for Further Discussion. This item is subject to the discretion of the Chair and includes matters raised by Councillors with a view to being an item on the next agenda. Please note that no decisions can be lawfully made under this item.

160/25-26

Date and time of next Parish Council meeting: Wednesday 21st January 2026 at 7.30pm

Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting

Close

Barbara Benn
4th December 2025