

MINUTES OF ICKLETON PARISH COUNCIL MEETING

Held in the Gordon Woolhouse Meeting Room, Ickleton Village Hall, Frogge Street, Ickleton, CB10 1SH.

Wednesday 21st January 2026 starting at 7.30pm

Present: Cllr Sam Brooke, Cllr Simon Cheney (Chair), Cllr Lucy Davidson, Cllr John Gidley, Cllr Philly Hamilton, Cllr Tim Pavelin (arrived at 7.40pm), Cllr Terry Sadler and Cllr Peter Wombwell.

In attendance: Barbara Benn (Clerk).

7.30pm Presentation of Housing Needs Survey by ACRE followed by Q&As.
Councillor Pavelin arrived during the presentation.

Open

161/25-26 Open Forum for Public Participation – 15 minutes will be made available for members of the public to address the council. No members of the public were present.

Formalities

162/25-26 Apologies for absence. Apologies were received and accepted for personal reasons from Cllr S Heaney and SCD Councillor P McDonald. Cllr Pavelin notified the Chair that he would arrive late.

163/25-26 Councillors' Declarations of Interest. Cllr Pavelin declared a pecuniary interest in agenda item 168/25-26 iii. Cllr Wombwell declared a pecuniary interest in agenda item 175/25-26i.

164/25-26 To approve the Minutes of the meeting held on 10th December 2025. It was resolved that the minutes of the meeting held on 10th December 2026 be approved and signed as a true and accurate record.

Agenda

165/25-26 Reports from South Cambs District (SCwaDCllrs) and Cambridge County Councillors (CCCLlrs). See Appendix A.

Council

166/25-26 Policy and procedures

- i. Review proposed Ickleton PC Version Control Standard. The procedure was reviewed and it was resolved that the Version Control Standard not be adopted.
- ii. Review proposed Ickleton PC Policy and procedure catalogue. The procedure was reviewed and it was resolved the Policy and Procedure catalogue not be adopted.
- iii. Review proposed Ickleton PC File Plan. The procedure was reviewed and it was resolved the File Plan not be adopted.
- iv. Review proposed Ickleton PC Records Management Policy. The policy was reviewed and it was resolved the Records Management Policy not be adopted.

167/25-26 Projects and initiatives

- i. Cemetery extension update. The matter is in the hands of the Solicitors.
- ii. Discussion matter raised concerning access rights to the meadow via the bridleway running down the northern side of the plot to be purchased. Access rights were discussed at the meeting.

168/25-26 Tax and finance

- i. To note receipts from:
Icene Advertising 84.00
VAT126 Claim £173.55
- ii. To approve payment of January 2026 accounts:
Clerk's salary (confidential)
E&E Plumridge, INV-5146, Icene Jan 2026. £160.00
Ickleton Village Hall, Invoice 25-26/12, meeting room hire, £100
XOS invoice laptop £510.11

C Frankau, invoice 47, grass cutting & maintenance, £2727.60
 C Frankau, invoice 68, bramble removal, £336.00
 Happy Branches, invoice INV0342-09Y25, removal of self-sets, £350.00
 NPower, IN14677356, Electricity £139.60 DD to be taken 20/1/2026
 Bank charge £6.00 DD to be taken 31st January 2026
 It was resolved that the payments listed above be approved and paid.
 The following invoices were received after publication of the agenda:
 Rialtas, invoice 33393, software move, £42.00
 Ernest Doe, invoice 773878, strimmer service, £134.40
 Dominic Pallett, 20012026, village maintenance, £1,550.00
 Dominic Pallett, 21012026, village maintenance, £600.00

It was proposed by and seconded by that these invoices also be approved for payment. All present in agreement. It was resolved these invoices be paid.

- iii. To approve payment of January 26 invoice from T Pavelin, bin emptying, No. 51 £120. Cllr Pavelin abstained from comment on this item. It was resolved the payment be made.
- iv. Bank reconciliation. Current account £53,767.20, Instant access account £15,166.42 Total £68,933.62. It was resolved that the bank reconciliation for December 2025 is approved and signed.
- v. Equals cash card reconciliation. Balance £504.54. It was resolved that the Equals card reconciliation for December 2025 is approved and signed.
- vi. To note donation of £5,000 from the Frank Litchfield Trust. Donation noted with thanks.
- vii. 2025-26 Q3 VAT126 claim £173.55. Noted.
- viii. To consider and review Q3 25-26 budget and proposed virements. The budget was reviewed and it was resolved the proposed virement be approved. The budget was reviewed and the virement agreed.
- ix. Direct Debit review. Reviewed and approved.

169/25-26 Membership and elections

- i. Consider if the PC wish to renew ACRE membership for 2026-27. Cost £74.50. It was resolved to renew membership of ACRE for 2026-27.

170/25-26 Meetings and decision making

- i. Consider alternative venue or later meeting time for February meeting due to meeting room booking. It was resolved to hold the February 2027 meeting at 8.30pm on the 18th February 2025 in the Gordon Woolhouse Meeting Room.
- ii. Decide on date for Annual Parish Meeting. After discussion, it was resolved to hold the Annual Parish Meeting on 14th May 2026 at 7pm in the Gordon Woolhouse meeting Room.

Community

171/25-26 Health and Safety

- i. Defibrillator check (Cllr Pavelin). Checked 21st January 2026 and in full working order.
- ii. Consider request to use the Parish Council as the group name for an application to East Anglian Air Ambulance concerning free CPR and defibrillator community training sessions for groups. It was resolved that this be approved.

172/25-26 Churchyard and cemetery

Consider application for memorial permit. It was resolved that the memorial permit be approved.

173/25-26 Publications

- i. Consider whether to include Icene issues on current Parish Council website. It was resolved that the Clerk should arrange for the Icene to be published on the Parish Council website.

Environment

174/25-26 District development

- i. Consider Parish Council response to the Greater Cambridge Draft Local Plan Consultation. Comments by 30th January 2026. It was resolved that the Parish Council respond to the consultation. It was resolved that Cllr Sadler respond on the Parish Council's behalf.

175/25-26 Land and premises

Planning information from South Cambridgeshire District Council (SCDC)

- i. To consider any comments to be returned to SCDC relating to planning applications:

25/05030/PRIOR Site address: The Heath Barn, Rectory Farm, Grange Road. Proposal: Change of Use and conversion of Buildings on Agricultural Units and former Agricultural Buildings to 2 No. 3 bed Dwelling houses (Class C3). Extension for comment granted until 23rd January 2026. Cllr P Wombwell left the meeting whilst this item was considered. It was resolved that the Parish Council would take a vote. Results of the first vote were unclear so a second vote was taken by show of hands. One Councillor abstained. Three Councillors voted to make no recommendation. Three Councillors voted in favour of supporting the application. The motion to support the application was approved by the Chair's casting vote.

- ii. To note SCDC planning decisions:

25/00129/CONDA Site: Land At Little Farm Barns 8 Mill Lane. Proposal: Submission of details required by conditions 4 (surface water drainage), 5 (foul water drainage), 6 (ecological enhancement scheme) and 17 (biodiversity net gain plan) of planning permission 25/00129/FUL. Status: Discharge Condition in Full

25/1190/TTCA Site: 50 Frogge Street. Proposal: T1 - Hawthorn - Reduce crown by 3 metres. T2 – Silver Birch - Reduce height by 3 metres T3 - Elder - Reduce height by 5 metres. Status: No Objection

25/1276/TTCA Site: 33 Church Street. Proposal: T1: Conifer - Reduce height by 8 metres T2: Willow - Reduce crown by 10 metres (back to previous pollard points) T3: Willow - Reduce height by 12 metres (this tree has previously had 3 large boughs fail). Status: No Objection

The decisions above were noted.

- iii. To consider any comments to be returned to SCDC relating to tree works:

25/1432/TTCA Site address: Caldrees Manor 2 Abbey Street. Proposal: Holm Oak - Prune to clear building, including overhang by approximately 2 metres. Comment by 8th January. Circulated to Councillors on receipt. No comments received by deadline.

26/0017/TTCA Site address: 64 Abbey Street. Proposal: T1 - Pear - Reduce largest leader in height by approx 4m and reduce lateral spread by approx 1-2m, remove smaller secondary leaders to ground level leaving central secondary leader (attached to the main stem) - This is to make a more compact shape and retain the tree. Comment by 29th January 2026. It was resolved not to comment.

- iv. Discuss zip wire funding and decide if an order can be placed. After discussion, it was resolved that the Parish Council would request that the local community raise funds toward the cost of the replacement zip wire. This would be done concurrently with the Parish Council placing an order. It was resolved that Councillor Brooke would assess the quotations and make a recommendation for the purchase. The Parish Council pre-approved a budget of £13,656.
- v. Consider offer of contractor assistance from Wellcome Trust. After discussion it was resolved to request assistance with the removal of the old zip wire and repairs to the playground fence.
- vi. Discuss new playpark sign. Cost £20.00. It was resolved to purchase a new playpark sign.
- vii. Discuss quotation for playpark inspection 2026. It was resolved to proceed with the quotation.
- viii. Discuss repairs required to memorial bench at recreation ground. It was resolved to request contractor assistance (see above) with these repairs.
- ix. Discuss whether no obligation quotations should be sought for village maintenance works. It was resolved to seek a quotation.

Leisure and culture

176/25-26 Recreation

- i. Consider request for donation towards purchase of new floor mats for use in the Village Hall. It was resolved that the Parish Council were unable to offer a donation on this occasion.

177/25-26 Social Clubs

- i. Consider request for possible locations for a community shed in Ickleton. It was resolved that this would be discussed at a future date once further information is available.

Social issues

178/25-26 Housing

- i. Consider any matters arising from the presentation by ACRE. It was resolved that the Parish Council would follow up with ACRE and Rural Homes England to explore next steps for finding possible locations for affordable housing.

179/25-26 Action list update and Councillors' reports.

An LHI application has been submitted. At the last panel meeting they suggested the PC evidence support from the Local Community. Cllr Davidson, Cllr Sadler and Cllr Gidley will arrange this. The broken bollards have been reported to the County Council.

180/25-26

Matters for Further Discussion. The poor condition of the roads in the village and surrounding areas was discussed. The Parish Council have previously requested that repairs to the roads be included in the Cambridgeshire County Council programme of works to deliver Capitally Funded Highway Maintenance Schemes and have done so again this year.

181/25-26

Date and time of next Parish Council meeting:

Wednesday 18th February 2026 at **8.30pm**

Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting

Close

The meeting closed at 10.05 pm

Signed: S Cheney

Dated: 18th February 2026

Appendix A

Parish Council Report January 2026 **South Cambs Council**

£900k support for Community Projects

Grants totalling £900,000 for local organisations that support residents of all ages

The latest round of grant funding for local voluntary, community and social enterprise organisations – totalling £900,000 - has been announced.

For the next three years, Service Support Grants will provide crucial funding of £300,000 a year to local groups to deliver services that make a real difference including supporting people with their mental health, independent living, advice services, and helping residents through the cost-of-living crisis.

The Service Support Grants funding has significantly increased from the previous £167,400 a year budget - underscoring the Council's commitment to community wellbeing, tackling inequality and reducing social isolation.

Grant recipients include:

- Cambridge and District Citizens Advice – £105,000 per year to provide free, confidential advice services to residents.
- Disability Huntingdonshire – £12,998 per year to support people with disabilities to live independently.
- Royston and District Community Transport (RDCT) – £7,000 per year to maintain accessible transport for those who need it most.
- Cambridge Rape Crisis Centre – £10,000 per year to deliver specialist support for survivors of sexual violence.
- Over Day Care – £30,000 per year to provide a transport and hospital discharge support service for older residents.
- Support Cambridgeshire (CCVS) – £20,000 per year to strengthen the voluntary and community sector in the district.
- Hope Against Poverty CIC – £14,400 per year to provide a Wellbeing Programme for people experiencing anxiety, bereavement, or social isolation.

Other organisations receiving funding are

Young people - Blue Smile children's mental health charity; Cambridge Acorn Project supporting children who have experienced trauma; Home-Start home-visiting services; Ormiston Families helping families facing adversity; Romsey Mill to deliver youth work; Turtle Dove to improve mental health, wellbeing, and employment outcomes for young women; Waterbeach and Landbeach Action for Youth for youth club sessions.

All Ages - CamSight helping people of all ages with low vision and blindness; Reach Community Projects supporting families facing poverty as well preventing others from falling into it

Older residents - Care Network Cambridgeshire to help continue and expand support for Community Car Schemes; Sew Positive using sewing to help address mental health challenges, social isolation, or economic inequality; The Voluntary Network helping older residents maintain independence.

The 2026-2029 funding allocations were awarded following a rigorous assessment process, ensuring funds are directed where they will have the greatest impact.

Cost of Living Support

A £449,000 package of support will tackle cost-of-living challenges for the next two years. A budget of £449,000 has been approved to help South Cambridgeshire residents through the next two years of cost-of-living financial pressures.

The 2026-2028 cost of living plan was agreed by the District Council at its latest Cabinet meeting. The plan focuses on supporting vulnerable households by expanding access to emergency food and energy support, building financial resilience by delivering workshops on budgeting and debt advice and continuing community partnerships to provide coordinated support.

Each year the key measures will include:

- £28,000 for laptops and digital training for young people and older residents to reduce digital exclusion.
- £50,000 for Community Hubs, warm places run by trained volunteers that serve the needs of the local community.
- £18,000 to continue to provide emergency food parcels to those in need to the door.
- £30,000 for an essential white good and furniture scheme for vulnerable people moving into homes to address furniture poverty.
- £50,000 for to continue the mobile food hub providing affordable healthy food in rural communities – with the potential to expand reach.
- £20,000 for dehumidifier and /or air drier provision to help relieve damp and mould for low income and vulnerable households
- £5,000 for grants to set up village pantries to increase access to affordable food in rural communities.

The approved cost-of-living two-year funding is in addition to a significant level of support across a range of service areas through the Council's business-as-usual activity.

This includes an innovative IT tool called the Low-Income Family Tracker (LIFT) to identify residents who are eligible for benefits but not currently claiming them. LIFT was developed as part of the Council's previous cost-of-living work, and its success means it will continue to reach those most in need.

Through LIFT, the Council has helped secure nearly 1,000 additional benefit claims for residents who were previously unaware of their entitlement. These claims are worth over £500,000 in the first year

alone, with an estimated lifetime value of nearly £4 million based on average claim lengths. Alongside families now receiving free school meals, this includes:

113 households now receiving Pension Credit
65 households now receiving Healthy Start
480 households receiving a payment from the Household Support Fund
69 households now on a reduced water

Cambs County Council

IWM Duxford Avtech Plans 2026

A new AvTech project is set to be submitted to South Cambs in the Autumn of 2026. So far we know that it is planned a £162m investment and 1,200 jobs over a period of 3-5 yrs.

Duxford AvTech is planned to be the UK's new home for the research and development, prototype testing, certification and manufacture of new low- and zero-carbon advanced air mobility technologies.

The technologies that will be developed include electric, hydrogen and hybrid-powered aircraft, alternative power sources, new materials, and associated technologies and services to shape future air transport.

It is a joint project between Gonville & Caius college and the IWM.

Key local concerns will be the air traffic and road traffic entering and exiting from the A 505.



Caption: High Level Location Drawing of the Site Courtesy of Henry Boot Developers.

County Council Budget

Councillors on the Strategy, Resources and Performance Committee considered the next stage in the development of the Council's draft business plan and budget proposals for 2026/27.

The Committee also considered the emerging new vision for the authority for 'a healthy, fair and sustainable Cambridgeshire', supported by three ambitions which would shape all future business planning activities.

The County Council must set a legal budget to deliver public services for Cambridgeshire, including social care, highways, education, Special Educational Needs and Disabilities (SEND), waste disposal, public health, child protection, libraries and community services.

The draft business plan and budget paper discussed at committee sets out the latest financial position for the year ahead (2026-27), projecting growth of £31 million in the 2026-27 revenue budget – a 5.4% increase on 2025-26 – enabling the council to continue investing in key services. This would give the council a net budget of just over £600 million in 2026-27, and a gross total of about £1.2 billion once schools and services funded by specific grants from Government are included.

To develop a legal and balanced budget for 2026-27 and deliver the revised ambitions, the council has had to identify £40 million through a combination of savings or extra income. Proposals set out at the committee mean that a £6.4m gap now remains, which will have to be closed before the Council sets its final business plan and budget in February 2026.

The draft business plan and budget proposals for 2026-27 will now be scrutinised by service and policy committees throughout January. Any feedback will then be presented to the

The business planning and budget consultation runs until 7 January 2026, with results reported to the Strategy, Resources and Performance Committee on 29 January 2026. You can find out more and have your say on our website.

You can read the full business plan and budget proposals on our website.

<https://yourvoice.cambridgeshire.gov.uk/business-planning/business-planning-26-27-phase-2-engagement/>

The meeting was live streamed on the council's YouTube channel.

Peter McDonald Jan 6th 2026