



ICKLETON PARISH COUNCIL
<https://www.ickletonparishcouncil.org.uk>

Chair: Steve Heaney

Clerk: Barbara Benn

Email: clerk@ickleton-pc.org.uk

2 London Road

Great Chesterford

Essex. CB10 1NY

To members of the Parish Council

You are hereby summoned to attend the meeting of Ickleton Parish Council
On Wednesday 15th April 2026, at 7.30pm, in the Gordon Woolhouse Meeting Room, Ickleton Village Hall, Frogge Street, Ickleton. CB10 1SH

The Press and Public are invited to attend.

Open

221/25-26 Open Forum for Public Participation – 15 minutes will be made available for members of the public to address the council.

Formalities

222/25-26 Apologies for absence.

223/25-26 Councillors' Declarations of Interest.

224/25-26 To approve the Minutes of the meeting held on 18th March 2026.

Agenda

225/25-26 Reports from South Cambs District (SCDCllrs) and Cambridge County Councillors (CCCllrs).

Council

226/25-26 Projects and initiatives

- i. Consider if the council wish to approach consultants for quotations to assist with the planning permissions and surveys for the cemetery extension.

227/25-26 Tax and finance

- i. To note receipts from:
Icene advertising £12.00
- ii. To approve payment of April 2026 accounts:
C Frankau, Invoice 22, grass cutting and maintenance, £2727.60
Rialtas, Invoice SM33899, Annual software support and maintenance licence, £252.00
Clerk's salary (confidential)
Clerk's mileage expenses, April, 26 £21.60
E&E Plumridge, INV-5380, Icene April 26, £201.50
nPower, IN15224601, Electricity 1.1.26 – 31.3.26, £123.73
Green Acres, invoice 26/055, fence repairs, £690.00
Happy Branches, INV0214-09Y24(2), Churchyard cherry tree works, £460
Bank charge £7.00 DD to be taken 30th April 2026
- iii. To approve payment of April invoice from T Pavelin, bin emptying, No. 54 £80
- iv. Bank reconciliation. Current account £22028.37, Instant access account £15,244.64 Total £37,273.01
- v. Equals cash card reconciliation. Balance £0.00
- vi. VAT reclaim for Quarter 4 25-26 £875.90
- vii. To note that the monthly bank charges have increased from £6 to £7 and that the Payroll subscription has increased from £14.50 to £15.00.
- viii. To confirm if the clerk should arrange for the bank transfer of the £3,000 donation towards the all-weather cricket net to Ickleton Cricket Club.

228/25-26 Safety and risk management

- i. Review and adopt updated Ickleton PC Health and Safety Policy
- ii. Review Ickleton PC Risk Assessment
- iii. Review and adopt Ickleton PC Risk Management Policy

Community

229/25-26 Health and Safety

- i. Defibrillator check (Cllr Pavelin).

230/25-26 Groups and Societies

- i. To be advised that the current coordinator of the Ickleton Neighbourhood Watch scheme has tendered their resignation.

231/25-26 Churchyard and cemetery

- i. Discuss and agree any actions in relation to the email concerning the flint wall at churchyard and consider quotations received.
- ii. Consider quotation received for chapel repairs.
- iii. Update on table top tomb permission.

Environment

232/25-26 District development

- i. To note that the Uttlesford Local Plan was adopted on the 25th March 2026.

233/25-26 Land and premises

Planning information from South Cambridgeshire District Council (SCDC)

- i. To consider any comments to be returned to SCDC relating to planning applications:
26/01124/HFUL Site address: 5 Grange Road. Proposal: Proposal: Dropped Kerb Comment by: 24th April 2026.
- ii. Update on zip wire purchase.
- iii. Update on repairs to benches in play park area
- iv. Consider whether a gate needs to be installed at the cemetery extension
- v. Consider quotation for fence and gate repair at the recreation ground.

234/25-26 Natural Environment

- i. To discuss any actions following the Local Nature Recovery Strategy Meeting with a Duxford PC Councillor including whether Ickleton PC would like to join an initiative to install swift boxes in the village and if a community group could be set up to extend exiting plans for clearing the river in other parishes to Ickleton.
- ii. To discuss request to support a Tree Preservation Order on land behind properties on Abbey Street.

Leisure and culture

235/25-26 Local History and Heritage

- i. Consider Parish Council response to request for action concerning possible change to curtilage of properties on Abbey Street.

Social issues

236/25-26 Housing

- i. To receive feedback and any action points from meeting with ACRE and Homes England.

Transport and Streets

237/25-26 Roads and Highways

- i. Update on responses received concerning LHI bid for Butcher's Hill.

238/25-26 Transport Planning

- i. Consider if the Parish Council wish to respond to the East West Rail consultation. 14th April to 9th June.

239/25-26 Action list update and Councillors' reports.

240/25-26 Matters for Further Discussion. This item is subject to the discretion of the Chair and includes matters raised by Councillors with a view to being an item on the next agenda. Please note that no decisions can be lawfully made under this item.

241/25-26 Date and time of next Parish Council meeting: Wednesday 20th May at 7.30pm

This will be the Annual Council Meeting.

Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

Close

Barbara Benn
Date 9th April 2026