



ICKLETON PARISH COUNCIL
<https://www.ickletonparishcouncil.org.uk>

Chair: Steve Heaney

Clerk: Barbara Benn

Email: clerk@ickleton-pc.org.uk

2 London Road

Great Chesterford

Essex CB10 1NY

To members of the Parish Council

You are hereby summoned to attend the meeting of Ickleton Parish Council
On Wednesday 22 July 2026, at 7.30pm, in the Gordon Woolhouse Meeting Room, Ickleton Village Hall, Frogge
Street, Ickleton, CB10 1SH

The Press and Public are invited to attend.

Open

- 42/26-27** Open Forum for Public Participation - Members of the public may address the Council during the Open Forum. The total period allocated will normally not exceed 15 minutes. Members of the public may speak only during this item unless invited by the Chair. No decisions will be made during the Open Forum.

Formalities

- 43/26-27** To Receive apologies for absence.
- 44/26-27** To receive declarations of interest relating to items on this agenda and to consider requests for dispensations.
- 45/26-27** To approve the minutes of the meeting held on 17 June 2026 as a correct record.
- 46/26-27** To approve the notes of the inquorate Parish Council meeting held on 15 July 2026 as a correct record.

Agenda

- 47/26-27** Reports from South Cambridgeshire District Councillor (SCDCllr) and Cambridgeshire County Councillor (CCCllr).

Council

- 48/26-27** Policy and Procedures
- i. To review Ickleton PC IT Policy.
- 49/26-27** Projects and Initiatives
- i. To receive a cemetery extension update.
- ii. To consider the quotations received for the groundwater investigation at the cemetery extension and decide next steps.
- iii. To consider the quotations received for the Microsoft upgrade, website and email migration and decide next steps.
- 50/26-27** Tax and Finance
- i. To note that payment to Shelford Tree Service Ltd (invoice 2863) for £942.00 was made on 18 June 2026. The payment was authorised by two Councillors, and the expenditure was approved by the Council at its May 2026 meeting.
- ii. To note receipts:
- Unity Bank credit interest £74.11
 - Icene advertising income £72.00
 - HMRC VAT126 refund £792.49
- iii. To approve payment of July accounts:
- T Pavelin, invoice 57, bins, £80.00
 - Clerk's salary (confidential)
 - E&E Plumridge, INV-5613, Icene July 2026, £178.00
 - Burtons Butchers, 523446, event consumables, £251.30
 - Reimbursement for refreshments for fundraising event, £47.90
 - South Cambs District Council, 80103493, elections expenses, £135.00
 - Npower, IN15869781, Electricity April-June 2026, £69.14
 - Ickleton Village Hall, invoice 25-26/68, meeting room hire, £100.00

- Bank charge £7.00 Direct Debit to be taken 31 July 2026
- iv. To receive bank reconciliation.
- v. To note account balances. Current Account £15,318.75, Instant Access Account £40,615.95, Total £55,934.70
- vi. To receive budget monitoring report.
- vii. To note that the VAT126 claim for Q1 26-27 has been submitted.
- viii. To consider whether to appoint CAPALC as Internal Auditor for 2026-27.

Community

51/26-27 Churchyard and Cemetery

- i. To consider the quotations received for repairs to the chapel door.
- ii. To consider whether to submit an insurance claim for the chapel door repairs.
- iii. To consider whether the Parish Council wishes to explore obtaining insurance cover for the roadside churchyard wall.
- iv. To consider the email received regarding the flint wall and agree a response.

Environment

52/26-27 District Development

- i. To receive an update following the Community Liaison Group meeting held on 23 June 2026.

53/26-27 Land and Premises

Planning information from South Cambridgeshire District Council (SCDC)

- i. To consider any comments to be submitted to SCDC relating to planning applications:
26/01265/FUL Site: Abbey Barns. Proposal: Extension to existing car parking to increase the number of parking bays provided for the Courtyard Offices, along with providing dedicated covered cycle parking. Comment by 24th July 2026
- ii. To consider any comments to be submitted to SCDC relating to tree works:
26/0660/TTCA Site: 49 Abbey Street. Proposal: Walnut - Reduce height by 3.5m - 4m down to previous reduction points and reduce spread on all sides by 3 -3.5m back to previous reduction points. Shape round. Comment by 22 July 2026.
26/0644/TTPO Site: 7 Brookhampton Street. Proposal: Walnut Tree - crown reduction back to previous cut, reduce by 2.5m of new growth from 13m current height to prevent branches contacting building, roof and guttering. Comment by 20 July 2026.
- iii. To note SCDC planning decisions:
26/0569/TTCA Site: 1 Priory Farm Barns, Back Lane. Proposal: T1 - Silver Birch - Reduce crown by 1.5 metres T2 - Ash - Reduce crown by 1.5 metres T3 - Field Maple - Reduce crown by 1.5 metres. Status: no objection.
- iv. To consider the tree survey report and decide on what action is required.
- v. To consider whether the Parish Council wishes to seek quotations for hedge trimming under the railway bridge between Ickleton and Great Chesterford.

Leisure and Culture

54/26-27 Recreation

- i. To consider the request for additional multi-use storage at the recreation ground.
- ii. To consider a request to use the cricket ground at Ickleton recreation ground.
- iii. To consider whether the Parish Council wishes to purchase replacement table tennis bats for use at the recreation ground. Cost £28.99.

Transport and Streets

55/26-27 Traffic Calming

- i. To consider whether the Parish Council wishes to fund the cost of a G39, Working in The Vicinity of DNO Equipment awareness course, £150, and associated travel costs TBC, which is required for the installation of the new MVAS.

56/26-27 Roads and Highways

- i. To receive an LHI application update.

57/26-27 To receive an update on actions arising from previous meetings.

58/26-27 To receive reports from working groups.

59/26-27 Matters for Further Discussion. This item is subject to the discretion of the Chair and includes matters raised by Councillors with a view to being an item on the next agenda. Please note that no decisions can be lawfully made under this item.

60/26-27 Date and time of next Parish Council meeting: Wednesday 19 August 2026 at 7.30pm
Any business or payments requiring consideration by the Parish Council must be submitted to the Clerk for inclusion on the agenda at least seven days before the meeting.

Close

Barbara Benn
16 July 2026

This agenda was published in accordance with the Local Government Act 1972 and the council's Standing Orders.