



ICKLETON PARISH COUNCIL  
<https://www.ickletonparishcouncil.org.uk>

**Chair:** Steve Heaney

**Clerk:** Barbara Benn

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2 London Road

Great Chesterford

Essex CB10 1NY

### **To members of the Parish Council**

You are hereby summoned to attend the meeting of Ickleton Parish Council

On Wednesday 19 August 2026, at 7.30 pm, in the Gordon Woolhouse Meeting Room, Ickleton Village Hall, Frogge Street, Ickleton. CB10 1SH

The Press and Public are invited to attend.

## **Ickleton Parish Council - Agenda**

### **Open**

- 61/26-27** Open Forum for Public Participation - Members of the public may address the Council during the Open Forum. The total period allocated will normally not exceed 15 minutes. Members of the public may speak only during this item unless invited by the Chair. No decisions will be made during the Open Forum.

### **Formalities**

- 62/26-27** To receive apologies for absence.
- 63/26-27** To receive declarations of interest relating to items on this agenda and consider requests for dispensations.
- 64/26-27** To approve as a correct record the minutes of the Parish Council meeting held on 22 July 2026.

### **Council**

#### **65/26-27** Projects and Initiatives

- i. To receive an update on the proposed cemetery extension, including discussions with a local company and a local contact regarding potential assistance and advice
- ii. To receive an update on the IT upgrade and website move.
- iii. To receive an update from the Working Group following the Site Finding Report by English Rural.

#### **66/26-27** Tax and Finance

- i. To note receipts:
  - Cemetery income £150.00
- ii. To approve payment of August 2026 accounts:
  - T Pavelin, Invoice 58, bin emptying, £100.00
  - Clerk's salary (confidential)
  - E&E Plumridge, INV-5691, Icene printing, £186.25
  - Garden support, Invoice 026/101, new fence and gate, £690.00
  - Bank charge £7.00. Direct Debit to be taken 31 August 2026
  - Corporate Card fee £3.00. Direct Debit collected 17 August 2026
- iii. To consider any invoices due for payment in August which were received after publication of the agenda.
- iv. To note that the Unity Bank Corporate Card application has been approved and the card activated.
- v. To note that the Corporate Card fee and payments will be collected by Direct Debit.
- vi. To receive bank reconciliation.
- vii. To note account balances. Current account £39,940.75, Instant access account £15,318.75. Total £55,259.50.
- viii. To note that the contract appointing CAPALC as Internal Auditor for 2026-27 has been signed and returned to CAPALC.

#### **67/26-27** Safety and Risk Management

- i. Consider whether the Parish Council wishes to undertake a valuation of the churchyard wall for insurance purposes.

**68/26-27**      Collaborations and Affiliations

- i. To consider whether the Parish Council wishes to respond to the public consultation on the Proposed Submission Greater Cambridge Local Plan which runs until 5pm on Friday 25 September 2026.
- ii. To consider whether the Parish Council wishes to submit a response to the Cambridgeshire & Peterborough Minerals and Waste Local Plan Review – Scoping Consultation, which closes on 12 October 2026.

**Community**

**69/26-27**      Churchyard and Cemetery

- i. To receive updates and consider matters relating to the Parish Cemetery, including memorial permit applications and works, in accordance with the Cemetery Grave and Memorial Conditions, and any maintenance, safety, operational or policy matters requiring Council consideration or resolution.

**Environment**

**70/26-27**      Land and Premises

*Planning information from South Cambridgeshire District Council (SCDC)*

- i. To consider any comments to be submitted to SCDC relating to planning applications:
  - **26/02817/HFUL** - Site address: 6 Church Street. Proposal: Replacement of existing poor quality garage for a new timber garage in the general location of the existing and Solar Panel to rear slope of roof. Extension for comment granted to 20 August 2026.
  - **26/02917/LBC** - Site address: 9 Abbey Street. Proposal: General repairs or replacement of existing windows and doors including replacing single-glazing with 14mm slim double-glazing. Repairs to existing cellar external wall, to include raising brick plinth and sole plate above ground level, repairs/replacing oak plates, posts and studs and provision of new timber laths and lime render. Comment by 27 August 2026.
- ii. To note SCDC planning decisions:
  - **26/01977/LBC** - Site: 37 Frogge Street. Proposal: Raise height of existing chimney using handmade bricks and lime mortar and adding a terracotta chimney pot. Replace existing multi-fuel stove with new stove including steel register plate and insulated flue lining. Work is required to meet HETAS fire safety requirements. Status: Application Permitted
  - **26/0660/TTCA** - Site: 49 Abbey Street. Proposal: Walnut - Reduce height by 3.5m - 4m down to previous reduction points and reduce spread on all sides by 3-3.5m back to previous reduction points. Shape round. Status: No Objection.
  - **26/01265/FUL** - Site: Abbey Barns. Proposal: Extension to existing car parking to increase the number of parking bays provided for the Courtyard Offices, along with providing dedicated covered cycle parking. Status: Application Permitted
  - **26/01994/HFUL** - Site: 20 Coploe Road. Proposal: Erection of bridge to front of dwelling to create new access. Status: Application Permitted
  - **26/02123/HFUL** - Site: 32 Brookhampton Street. Proposal: Installation of a ground mounted solar array in the eastern corner of the site. The solar array will be connected to battery storage sited in a plant room in an existing outbuilding adjacent to the main house. Status: Application Permitted.
- iii. To consider any comments to be submitted to SCDC relating to tree works:
  - **26/0835/TTCA** - Site: 28 Abbey Street. Proposal: Ginkgo - Sever ivy at base of main stem up to 2m high, cut back branches overhanging boundary fence reduce height by 1-1.5m down to previous pruning points. Greengage - sever ivy at base of main stem up to 2m high, cut back branches overhanging boundary fence reduce height by 1-1.5m down to previous pruning points. Comment by 28 August 2026.
  - **26/0841/TTCA** - Site: 4 Butchers Hill. Proposal: T1 - Holly – Fell. Comment by 2 September 2026.
  - **26/0819/TTCA** - Site: 1-3 Frogge Street. Proposal: Rowan – Fell. Comment by 3 September 2026.
- iv. To consider the recommendations of the tree survey and determine which tree works should be undertaken and agree which quotations should be obtained.
- v. To receive an update on the Big Zip community fundraiser events.
- vi. To receive an update on the playpark bench repairs.
- vii. To discuss the removal of the six bags of rubble remaining in the playground following neighbouring wall repairs.

**71/26-27**      Natural Environment

- i. To receive an update on the Local Nature Recovery Group.

## **Leisure and Culture**

**72/26-27**

### Sports

- i. To consider the cricket club's request for assistance in identifying an alternative storage location.

## **Transport and Streets**

**73/26-27**

### Roads and Highways

- i. To note that the A1301 Road Safety Audit (RSA) Stage 3 has now been completed and signed off. The audit team looked at the junction of the A1301 and New Road. The RSA Team raised no concerns in connection with the design of the access from New Road to the A1301 either at the technical approval stage (Stage 2) or when reviewing the scheme as constructed (Stage 3).
- ii. To consider any further actions concerning the hedge which overhangs the pavement on Frogge Street.

**74/26-27**

To receive an update on actions arising from previous meetings.

**75/26-27**

To receive reports from working groups.

**76/26-27**

Matters for Further Discussion. This item is subject to the discretion of the Chair and includes matters raised by Councillors with a view to being an item on the next agenda. Please note that no decisions can be lawfully made under this item.

**77/26-27**

### Date and time of next Parish Council meeting: Wednesday 16 September 2026 at 7.30 pm

Any business or payments requiring consideration by the Parish Council must be submitted to the Clerk for inclusion on the agenda at least seven days before the meeting.

**Close**

*Barbara Benn*

Date 13 August 2026

This agenda was published in accordance with the Local Government Act 1972 and the council's Standing Orders.