



MINUTES OF ICKLETON PARISH COUNCIL MEETING

Held in the Gordon Woolhouse Meeting Room, Ickleton Village Hall, Frogge Street, Ickleton, CB10 1SH.
Wednesday 22 July 2026 starting at 7.30 pm

Present: Cllr Simon Cheney, Cllr Steve Heaney (Chair), Cllr John Gidley and Cllr P Hamilton.

In attendance: South Cambridgeshire District Cllr Peter McDonald (arrived at 7.35 pm) and Barbara Benn (Clerk).

Open

The Chair opened the meeting at 7.30 pm.

42/26-27 Open Forum for Public Participation. No members of the public were present.

Formalities

43/26-27 To receive apologies for absence. Apologies were received and accepted for personal reasons from Cllr Lucy Davidson

44/26-27 To receive declarations of interest relating to items on this agenda and to consider requests for dispensations. None.

45/26-27 To approve the minutes of the meeting held on 17 June 2026 as a correct record. It was resolved that the minutes of the meeting held on 17 June 2026 be approved and signed as a true and accurate record.

46/26-27 To approve the notes of the inquorate Parish Council meeting held on 15 July 2026 as a correct record. It was resolved that the notes of the inquorate meeting held on 15 July 2026 be approved and signed as a true and accurate record.

Agenda

47/26-27 Reports from South Cambridgeshire District Councillor (SCDCllr) and Cambridgeshire County Councillor (CCCllr). **See full report at Appendix A.** Councillors raised the issue of poor pothole repairs and the extended use of emergency road closure orders.

Council

48/26-27 Policy and Procedures

- i. To review Ickleton PC IT Policy. The IT Policy was reviewed and approved for publication.

49/26-27 Projects and Initiatives

- i. To receive a cemetery extension update. Cllr Cheney is waiting for a response from a local company concerning funded support.
- ii. To consider the quotations received for the groundwater investigation at the cemetery extension and decide next steps. The quotations were considered but it was agreed not to proceed with the survey until an overall plan is in place.
- iii. To consider the quotations received for the Microsoft upgrade, website and email migration and decide next steps. A report and recommendation was circulated to the Councillors prior to the meeting. After discussion, the Chair proposed that option 2 - Aubergine (web) plus Cloudy IT (domain and Microsoft 365) – be accepted. A vote was taken with all Councillors in favour.

50/26-27 Tax and Finance

- i. To note that payment to Shelford Tree Service Ltd (invoice 2863) for £942.00 was made on 18 June 2026. The payment was authorised by two Councillors, and the expenditure was approved by the Parish Council at its May 2026 meeting.
- ii. To note receipts received:
 - Unity Bank credit interest £74.11
 - Icene advertising income £72.00
 - HMRC VAT126 refund £792.49Further Icene advertising income of £84.00 was received after publication of the agenda.
- iii. To approve payment of July accounts:
 - T Pavelin, invoice 57, bins, £80.00
 - Clerk's salary (confidential)
 - E&E Plumridge, INV-5613, Icene July 2026, £173.00
 - Burtons Butchers, 523446, event consumables, £251.30
 - Reimbursement for refreshments for fundraising event, £47.90
 - South Cambs District Council, 80103493, election expenses, £135.00
 - Npower, IN15869781, Electricity April-June 2026, £69.14
 - Ickleton Village Hall, invoice 25-26/68, meeting room hire, £100.00
 - Bank charge £7.00 Direct Debit to be taken 31 July 2026It was resolved that the payments listed above be approved for payment.
- iv. To receive bank reconciliation. It was resolved that the bank reconciliation for June 2026 was approved and signed.
- v. To note account balances. Current Account £15,318.75, Instant Access Account £40,615.95, Total £55,934.70. Noted.
- vi. To receive budget monitoring report. The budget monitoring report was circulated to Councillors prior to the meeting. No questions were raised.
- vii. To note that the VAT126 claim for Q1 26-27 has been submitted. Noted.
- viii. To consider whether to appoint CAPALC as Internal Auditor for 2026-27. It was resolved that CAPALC be appointed as Internal Auditor for 2026-27.

Community

51/26-27 Churchyard and Cemetery

- i. To consider the quotations received for repairs to the chapel door. After discussion it was resolved that the quotation from A Hoare for the replacement of the damaged stone be accepted.
- ii. To consider whether to submit an insurance claim for the chapel door repairs. It was resolved that a claim would not be submitted.
- iii. To consider whether the Parish Council wishes to explore obtaining insurance cover for the roadside churchyard wall. It was resolved that the Clerk would contact the insurance company to enquire whether this wall is already insured.
- iv. To consider the email received regarding the flint wall and agree a response. After discussion, it was resolved that the Clerk would share the proposed email response.
The Clerk raised the issue of an email concerning a memorial design which was received after publication of the agenda. It was proposed by Cllr Cheney and seconded by Cllr Hamilton that the matter be considered at the meeting. The design is within the specification set out in the Parish Council Cemetery guidelines. It was resolved that the design be approved.

Environment

52/26-27 District Development

- i. To receive an update following the Community Liaison Group meeting held on 23 June 2026. A report was sent to Councillors following the meeting. ANPR traffic monitoring and the site development were discussed.

53/26-27 Land and Premises

Planning information from South Cambridgeshire District Council (SCDC)

- i. To consider any comments to be submitted to SCDC relating to planning applications:

- 26/01265/FUL** Site: Abbey Barns. Proposal: Extension to existing car parking to increase the number of parking bays provided for the Courtyard Offices, along with providing dedicated covered cycle parking. Comment by 24 July 2026. It was resolved not to comment.
- ii. To consider any comments to be submitted to SCDC relating to tree works:
26/0660/TTCA Site: 49 Abbey Street. Proposal: Walnut - Reduce height by 3.5m - 4m down to previous reduction points and reduce spread on all sides by 3 -3.5m back to previous reduction points. Shape round. Comment by 22 July 2026. It was resolved not to comment.
26/0644/TTPO Site: 7 Brookhampton Street. Proposal: Walnut Tree - crown reduction back to previous cut, reduce by 2.5m of new growth from 13m current height to prevent branches contacting building, roof and guttering. Comment by 20 July 2026. It was resolved not to comment.
- iii. To note SCDC planning decisions:
26/0569/TTCA Site: 1 Priory Farm Barns, Back Lane. Proposal: T1 - Silver Birch - Reduce crown by 1.5 metres T2 - Ash - Reduce crown by 1.5 metres T3 - Field Maple - Reduce crown by 1.5 metres. Status: no objection. Noted.
- iv. To consider the tree survey report and decide on what action is required. After discussion it was resolved that Cllr Wombwell would be approached to prepare a proposal for the August meeting. It was further resolved that the Clerk would contact the village maintenance team to see if they would consider undertaking the minor works.
- v. To consider whether the Parish Council wishes to seek quotations for hedge trimming under the railway bridge between Ickleton and Great Chesterford. It was resolved that this was not required but that the Clerk would contact Essex Highways concerning the danger caused by overgrowth on either side of the bridge.

Leisure and Culture

54/26-27 Recreation

- i. To consider the request for additional multi-use storage at the recreation ground. It was resolved that the Parish Council did not support, in principle, the addition of another building at the recreation ground.
- ii. To consider a request to use the cricket ground at Ickleton recreation ground. It was resolved that, as the current cricket club is already at full capacity, this would not be possible.
- iii. To consider whether the Parish Council wishes to purchase replacement table tennis bats for use at the recreation ground. Cost £28.99. It was resolved to purchase the replacement bats.

Transport and Streets

55/26-27 Traffic Calming

- i. To consider whether the Parish Council wishes to fund the cost of a G39, Working in The Vicinity of DNO Equipment awareness course, £150, and associated travel costs TBC, which is required for the installation of the new MVAS. It was resolved to approve this expenditure.

56/26-27 Roads and Highways

- i. To receive an LHI application update. The proposal summary and survey results were shared with Councillors and *LHI Panel* prior to the meeting. Cllr Gidley attended a Teams meeting with the *panel*. The decision is expected in October.

57/26-27 To receive an update on actions arising from previous meetings. All actions were covered elsewhere on the agenda.

58/26-27 To receive reports from working groups. No reports.

59/26-27 Matters for Further Discussion.

- Cutting back the bank and verges on Brookhampton Street
- Hedge on Frogge Street
- Parking on pavements in the village

60/26-27 **Date and time of next Parish Council meeting: Wednesday 19 August 2026 at 7.30 pm**

Any business or payments requiring consideration by the Parish Council must be submitted to the Clerk for inclusion on the agenda at least seven days before the meeting.

Close

The meeting closed at 9.50 pm

Signed: S. Heaney

Dated: 19 August 2026

Appendix A

Parish Council Report July 2026

South Cambs Council

Cambridge Growth Company

Parish Councils are probably aware that the last government and this government have both had designs on increasing the growth of housing and jobs in Greater Cambridge far beyond what we have identified through our local plan process - 150,000 by 2050 “theirs” 77,000 by 2045 “ours” This aspiration has now taken a leap forward with the Labour Government formally announcing its intention to create a Government led Development Corporation covering the whole South Cambs and Cambridge City area. This is vastly larger in geography and population than has ever been seen before anywhere in the UK. There is no doubt that this will result in loss of greenbelt land though where that might be, we cannot as yet say.

The emerging Greater Cambridge Local Plan gives a very high level of protection to all of our villages and the greenbelt but it would be naïve to say that the ‘Devco’ would respect this. Currently, anyone wanting to build anything at all in Greater Cambridge has to submit a planning application to the Greater Cambridge Planning Service and the decisions are taken either by our expert planning officers or by the planning committee which is made up of elected members from both political parties that hold seat in South Cambs. It would be a travesty if these plans damaged the Greater Cambridge Planning Service which has recently been awarded the title of Best Planning Authority in England. If the government does not amend its plans, as they currently stand, all planning applications above 250 units will be submitted to the Devco and decided by its own planning committee which will only have 4 elected members with the majority being ‘experts. This represents a huge democratic deficit, with a Westminster minister having ultimate say.

We are talking to government to see if we can move this situation into something acceptable to our council and communities based upon the large amount of consultation we have conducted and the responses we have seen to their consultation, most of which align with our strongly held views. As a minimum, that would mean increasing the thresholds for housing by a significant amount and getting assurance that the Devco will concentrate its resources on sorting out the infrastructure gap that is actually slowing growth of our area.

This includes the shortage of water, electricity, health, education and transport links.

Local Plan published

Following the consultation earlier in the year, the Greater Cambridge Local Plan has now been published. It will be considered by the council’s Scrutiny & Overview Committee on 14 July and by Full Council on 16 July. The 8,400 consultation responses from 1,287 responders have also been published and considered in updates to the draft plan. This final round of consultation this summer

will consider the legal compliance and “soundness” of the Plan, defined by tests in the National Planning Policy Framework requiring Plans to be positively prepared, justified, effective and consistent with national policy. Following the next consultation, the Councils will be asked to approve Submission of the Local Plan and all of the representations received, together with the evidence base and supporting documents, to the Secretary of State for independent examination.

<https://consultations.greatercambridgeplanning.org/proposed-submission-greater-cambridge-local-plan-committee-pack>

Local Government Reorganisation

We are expecting a decision from the government imminently on which option will be chosen from those presented last year. See separate slide set.

Community Pantry Grant

A new grant scheme has been launched by the District Council to provide funding of up to £400 to Parish Councils and community groups to set up a Community Pantry. This is part of the council’s Cost of Living Support. Pantries of this type are simple, community-run spaces that provide residents with free access to food and everyday essentials, helping to tackle food insecurity while also reducing food waste. They are generally accessible, do not usually require staffing, and are maintained by the community. <https://www.scambs.gov.uk/news/community-groups-invited-to-apply-for-new-community-pantry-grant>

Support for Mobile Warden Schemes

The District Council provides funding for a number of Mobile Warden Schemes, which help people maintain independent living for longer, and is currently promoting these to help increase uptake with a video highlighting the benefits of these arrangements.

Cambs County Council

Cost of Living and Anti Poverty Support

In May 2025, Cambridgeshire’s independent Poverty Strategy Commission produced “A call for a strategic approach to end poverty across Cambridgeshire”, then, in June 2025, the government announced the launch of the new multi-year Crisis and Resilience Fund (CRF), replacing the previous Household Support Fund (HSF), with Cambridgeshire County Council receiving £5.3m in 2026-27 and 2027-28.

All of the Crisis and Resilience Fund proposals have been developed with our key partners, including district and city councils, and in line with the national Department for Work and Pensions guidance and the recommendations from the local Poverty Strategy Commission. Councillors at today’s meeting heard that the CRF funding received by the County Council is required to be allocated across:

- Crisis payments – providing support to those experiencing financial shock
- Resilience services – support that improves residents’ financial resilience
- Community coordination – activities that connect and enhance local support, such as community food projects.

The committee approved a prevention-first approach for the new anti-poverty initiatives – directing resources towards interventions that increase household incomes and reduce the frequency of crises, while also strengthening the safety-net for residents who do experience a financial shock.

On that basis, councillors also agreed:

- To procure a new crisis payment scheme;
- to award £800,000 to Citizens Advice to continue to deliver an Income Maximisation service across Cambridgeshire until 2029;
- to award £1.5M, over 3 years, to fund an advice outreach service for residents who are isolated rurally or digitally, or otherwise unable to access mainstream support.

The new crisis payment scheme will respond flexibly to residents in financial crisis that could prevent them from being able to manage essential costs. Once immediate needs are addressed, residents will then be linked into wraparound resilience support, aiming to reduce the likelihood of future financial shocks.

Councillors approved a budget for the crisis payment scheme of £1M per year in 2027-28 and 2028-29, and £400k for the current financial year, with scope to increase if needed.

The income maximisation service that will be delivered by Citizens Advice is a continuation of an existing service which led to 3,182 residents supported in 2025-26, gaining a combined £3.7M in additional income.

Councillors also approved an increased investment in outreach capacity – to ensure people experiencing rural isolation or digital poverty can access support more locally to them, in trusted community spaces.

Further income maximisation work will be provided through LIFT (the Low-Income Family Tracker), procured following committee approval in February earlier this year, which will also be funded through the CRF.

LIFT will enable Cambridgeshire's five district and city councils to identify residents who may be missing out on support they are eligible for, such as Pension Credit, Healthy Start vouchers, Free School Meals or heating-oil support, and encourage them to apply.

Previously, a significant proportion of Cambridgeshire's allocation from the government's former HSF was used to fund Free School Meal (FSM) Holiday Food Vouchers. CRF guidance is explicit that crisis support must now be needs-based, not a routine income supplement. Accordingly, Cambridgeshire is implementing a managed transition away from FSM holiday vouchers.

Councillors heard how those families that have been in receipt of FSM holiday vouchers will be prioritised for support within the new anti-poverty initiatives, including Income Maximisation, which on average, has been found to increase household income by a recurrent £1,163 a year. They will be the priority cohort to be identified by LIFT and receive a targeted offer of personalised support. Families will also be encouraged to access the Holiday Activities and Food (HAF) programme, an initiative that provides free, healthy meals and enriching activities to children during school holidays.

Families eligible for but not currently registered for Free School Meals will also be prioritised, as will low-income families with younger children not registered for Healthy Start vouchers.

The new Crisis Payment scheme is expected to launch for Cambridgeshire residents in October 2026. Information about the support that's available in the interim period can be found [on our website](#).

The reports discussed by the committee can be found [on our website](#) and a recording of the meeting is available to watch on our [YouTube channel](#).

Read the Beat Reading Activities for Children

Children across Cambridgeshire can discover the joy of reading this summer by signing up to the musically themed 2026 Summer Reading Challenge.

The free Challenge at Cambridgeshire Libraries is open to pre-school and primary school-aged children of all reading abilities and encourages young readers to keep up their reading during the school holidays, building confidence and creativity along the way.

As part of the National Year of Reading, this year's theme, 'Read to the Beat', celebrates the connection between music and storytelling, encouraging children to explore how rhythm, sound and words can inspire imagination.

Brought to life with vibrant illustrations by award-winning author and illustrator Harry Woodgate, 'Read to the Beat' invites children to combine rhythm, creativity and reading throughout the summer.

Running from Saturday, 4 July, until Saturday, 5 September, the Challenge encourages children to read six books of their choice, with everything from fiction and non-fiction to audiobooks and eBooks counting towards their goal, as long as they are borrowed from the library.

[Please watch in YouTube for more accessibility options.- opens in a new tab](#)

Children will be able to collect a sticker for each book read from Saturday 18 July – there is a new one to collect each week.

Children can join by visiting any of the 33 library locations across the county, including the three mobile libraries.

Library membership is free and easy to arrange, making it simple for families to take part.



The Summer Reading Challenge is just one of the activities which will be promoted by Cambridgeshire County Council through the upcoming *#GetActivated* campaign, which will highlight free or low-cost activities for children, young people and families to help them stay healthy and connected throughout the summer holidays.

As part of the campaign, residents will be encouraged to share their activities on social media using the hashtag *#GetActivated*.

Illegal Tobacco & Vapes

A multi-agency operation led by Cambridgeshire Trading Standards has resulted in the seizure of illegal tobacco and vapes across East Cambridgeshire.

On 23 June, officers worked alongside Cambridgeshire Police and HM Revenue and Customs (HMRC) to carry out inspections at premises in Ely, Soham and Littleport. The operation led to the seizure of 25,000 illegal cigarettes, 6.85kg of hand-rolling tobacco and more than 138 illegal vaping products from three locations.

Specialist Wagtail detection dogs, trained to locate hidden tobacco, supported the operation.

The action forms part of ongoing work across the county to target the sale and supply of illicit tobacco and nicotine products. Over the past year, Trading Standards officers have seized around 3,500 illegal vapes and more than 32,000 illicit cigarettes across Cambridgeshire.

Items confiscated included vapes with oversized tanks, incorrect or missing labelling, and products that had not been notified to the Medicines and Healthcare Products Regulatory Agency (MHRA), making them illegal for sale in the UK. Officers also seized tobacco products that did not carry the required health warnings in English.

Residents are encouraged to report any information or suspicions about the sale of illegal tobacco or vaping products. Reports can be made anonymously at www.keep-it-out.co.uk, which also provides guidance on how to identify illicit products.

Alternatively, residents can contact the Citizens Advice Consumer Service on 0808 223 1133 (Monday to Friday, 9am–5pm).

Ministry of Defence ERS Scheme

Cambridgeshire County Council has been reaccredited with the Ministry of Defence (MOD)'s Employer Recognition Scheme (ERS) Gold Award, the highest honour available to organisations that demonstrate outstanding, long-term support for the Armed Forces community.

The Gold Award recognises the Council's sustained commitment to the Armed Forces and its strong track record of supporting people from Armed Forces backgrounds, including reservists, veterans, cadet adult volunteers, service families, and members of the wider Cadet movement.

To mark the achievement, the Council hosted a formal reaccreditation ceremony on Wednesday 1 July at New Shire Hall, which brought together His Majesty's Lord-Lieutenant of Cambridgeshire, the Chair of the County Council, County Councillors, including the Council's Armed Forces Champion, the Chief Executive and senior council officers, along with representatives from the Ministry of Defence and the Armed Forces community.

The presentation ceremony featured a range of speeches, including one from Tommy Kelly the Cambridgeshire Armed Forces Covenant Officer, who is employed by the County Council, bringing his personal experience of having served in the Armed Forces to life.

The reaccreditation also highlights the Council's strong partnership with the Ministry of Defence and local Armed Forces Covenant networks, reinforcing its commitment to fairness and opportunity, supporting good jobs for the future, improving financial security, and helping people stay well connected across Cambridgeshire.

The ceremony celebrated the people, partners and networks that all contribute to this important work and to ensuring that the County Council remains a supportive and welcoming employer for members of the Armed Forces community.



From left to right: Cadet Flight Sergeant Logan Constable; Councillor Peter McDonald, Chair of Cambridgeshire County Council; Sarah Thompson, RFCA Defence Relationship Manager; Mrs Julie Spence OBE CStJ QPM, His Majesty's Lord-Lieutenant of Cambridgeshire; Councillor Yannifer Malinowski, Armed Forces Covenant Champion, Cambridgeshire County Council; Dr Stephen Moir, Chief Executive of Cambridgeshire County Council.

Peter McDonald July 5th 2026