



MINUTES OF ICKLETON PARISH COUNCIL MEETING

Held in the Gordon Woolhouse Meeting Room, Ickleton Village Hall, Frogge Street, Ickleton, CB10 1SH.
Wednesday 19 August 2026 starting at 7.30 pm

Present: Cllr Steve Heaney (Chair), Cllr Lucy Davidson, Cllr John Gidley and Cllr Philly Hamilton.

In attendance: Barbara Benn (Clerk).

Open

The Chair opened the meeting at 7.30 pm

61/26-27 **Open Forum for Public Participation**

No members of the public were present.

Formalities

62/26-27 **To receive apologies for absence**

Apologies were received and accepted from Cllr S Cheney, Cllr P Wombwell and SCD Cllr P McDonald, all for personal reasons.

63/26-27 **To receive declarations of interest relating to items on this agenda and consider requests for dispensations**

None.

64/26-27 **To approve as a correct record the minutes of the Parish Council meeting held on 22 July 2026**

It was resolved that the minutes of the meeting held on 22 July 2026 be approved and signed as a true and accurate record.

Council

65/26-27 **Projects and Initiatives**

- i. To receive an update on the proposed cemetery extension, including discussions with a local company and a contact regarding potential assistance and advice. No update was available.
- ii. To receive an update on the IT upgrade and website move. CloudyIT and Aubergine have been informed that the Parish Council wish to proceed.
- iii. To receive an update from the Working Group following the Site Finding Report by English Rural. No update was available.

66/26-27 **Tax and Finance**

- i. To note receipts:
 - Cemetery income £150.00
- ii. To approve payment of the August 2026 accounts:
 - T Pavelin, Invoice 58, bin emptying, £100.00

- Clerk's salary (confidential)
- E&E Plumridge, INV-5691, Icene printing, £186.25
- Garden support, Invoice 026/101, new fence and gate, £690.00
- Bank charge £7.00. Direct Debit to be taken 31 August 2026
- Corporate Card fee £3.00. Direct Debit collected 17 August 2026

It was resolved that the payments listed above be approved for payment.

- iii. To consider any invoices due for payment in August which were received after publication of the agenda. None.
- iv. To note that the Unity Bank Corporate Card application has been approved and the card activated. Noted.
- v. To note that the Corporate Card fee and Corporate card payments will be collected by Direct Debit. Noted.
- vi. To receive bank reconciliation. It was resolved that the bank reconciliation for July 2026 was approved and signed.
- vii. To note account balances. Current account £39,940.75, Instant access account £15,318.75. Total £55,259.50. Noted.
- viii. To note that the contract appointing CAPALC as Internal Auditor for 2026-27 has been signed and returned to CAPALC. Noted.

67/26-27 Safety and Risk Management

- i. Consider whether the Parish Council wishes to undertake a valuation of the churchyard wall for insurance purposes. It was resolved to consider this item at the September meeting.

68/26-27 Collaborations and Affiliations

- i. To consider whether the Parish Council wishes to respond to the public consultation on the Proposed Submission Greater Cambridge Local Plan which runs until 5pm on Friday 25 September 2026. It was resolved that the Parish Council did not wish to respond.
- ii. To consider whether the Parish Council wishes to submit a response to the Cambridgeshire & Peterborough Minerals and Waste Local Plan Review – Scoping Consultation, which closes on 12 October 2026. It was resolved that the Parish Council did not wish to respond.

Community

69/26-27 Churchyard and Cemetery

- i. To receive updates and consider matters relating to the Parish Cemetery, including memorial permit applications and works, in accordance with the Cemetery Grave and Memorial Conditions, and any maintenance, safety, operational or policy matters requiring Council consideration or resolution. None.

Environment

70/26-27 Land and Premises

Planning information from South Cambridgeshire District Council (SCDC)

- i. To consider any comments to be submitted to SCDC relating to planning applications:
 - **26/02817/HFUL** - Site address: 6 Church Street. Proposal: Replacement of existing poor quality garage for a new timber garage in the general location of the existing and Solar Panel to rear slope of roof. Extension for comment granted to 20 August 2026. It was resolved to support this application.
 - **26/02917/LBC** - Site address: 9 Abbey Street. Proposal: General repairs or replacement of existing windows and doors including replacing single-glazing with 14mm slim double-glazing. Repairs to existing cellar external wall, to include raising brick plinth and sole plate above ground level, repairs/replacing oak plates, posts and studs and provision of new timber laths and lime render. Comment by 27 August 2026. It was resolved to support this application.

- ii. To note SCDC planning decisions:
 - **26/01977/LBC** - Site: 37 Frogge Street. Proposal: Raise height of existing chimney using handmade bricks and lime mortar and adding a terracotta chimney pot. Replace existing multi-fuel stove with new stove including steel register plate and insulated flue lining. Work is required to meet HETAS fire safety requirements. Status: Application Permitted
 - **26/0660/TTCA** - Site: 49 Abbey Street. Proposal: Walnut - Reduce height by 3.5m - 4m down to previous reduction points and reduce spread on all sides by 3-3.5m back to previous reduction points. Shape round. Status: No Objection.
 - **26/01265/FUL** - Site: Abbey Barns. Proposal: Extension to existing car parking to increase the number of parking bays provided for the Courtyard Offices, along with providing dedicated covered cycle parking. Status: Application Permitted
 - **26/01994/HFUL** - Site: 20 Coploe Road. Proposal: Erection of bridge to front of dwelling to create new access. Status: Application Permitted
 - **26/02123/HFUL** - Site: 32 Brookhampton Street. Proposal: Installation of a ground mounted solar array in the eastern corner of the site. The solar array will be connected to battery storage sited in a plant room in an existing outbuilding adjacent to the main house. Status: Application Permitted.
- iii. To consider any comments to be submitted to SCDC relating to tree works:
 - **26/0835/TTCA** - Site: 28 Abbey Street. Proposal: Ginkgo - Sever ivy at base of main stem up to 2m high, cut back branches overhanging boundary fence reduce height by 1-1.5m down to previous pruning points. Greengage - sever ivy at base of main stem up to 2m high, cut back branches overhanging boundary fence reduce height by 1-1.5m down to previous pruning points. Comment by 28 August 2026. It was resolved not to comment.
 - **26/0841/TTCA** - Site: 4 Butchers Hill. Proposal: T1 - Holly – Fell. Comment by 2 September 2026. It was resolved not to comment.
 - **26/0819/TTCA** - Site: 1-3 Frogge Street. Proposal: Rowan – Fell. Comment by 3 September 2026. It was resolved not to comment.
- iv. To consider the recommendations of the tree survey and determine which tree works should be undertaken and agree which quotations should be obtained. It was resolved to consider this at the September 2026 meeting.
- v. To receive an update on the Big Zip community fundraiser events. The fundraising is now complete and the final total raised is awaited.
- vi. To receive an update on the playpark bench repairs. It is hoped that some local volunteers would be willing to repair the benches.
- vii. To discuss the removal of the six bags of rubble remaining in the playground following neighbouring wall repairs. It was confirmed that there were in fact seven bags of rubble in total. It was resolved that the Clerk would write to the resident to ask what plans have been made for their removal.

71/26-27 Natural Environment

- i. To receive an update on the Local Nature Recovery Group. The removal of Himalayan balsam by community volunteers has been successfully undertaken. The Parish Council would like to thank all the volunteers for their time and efforts. It is hoped that a community Local Nature Recovery Group will be established in due course.

Leisure and Culture

72/26-27 Sports

- i. To consider the cricket club's request for assistance in identifying an alternative storage location. It was resolved that the Parish Council would suggest to the Cricket Club that the current storage area be extended to accommodate additional equipment.

Transport and Streets

73/26-27 Roads and Highways

- i. To note that the A1301 Road Safety Audit (RSA) Stage 3 has now been completed and signed off. The audit team reviewed the junction of the A1301 and New Road. The RSA Team raised no concerns in connection with the design of the access from New Road to the A1301 either at the technical approval stage (Stage 2) or when reviewing the scheme as constructed (Stage 3). Noted.
- ii. To consider any further actions concerning the hedge which overhangs the pavement on Frogge Street. It was resolved that the Clerk would write a letter to the resident.

Other Business

74/26-27 To receive an update on actions arising from previous meetings

New Mobile Vehicle Activated sign (MVAS) - The Parish Council is liaising with Speedwatch regarding the required electrical safety course. A volunteer has been identified to attend the course, enabling the new MVAS to be installed.

75/26-27 To receive reports from working groups

None.

76/26-27 Matters for Further Discussion

The maintenance and care of newly planted trees was discussed.

The felling of the cricket bat willows at a site in Whittlesford was discussed.

The poor condition of the flint wall between 64 and 58 Abbey Street was discussed.

The all-weather cricket net was discussed. It is understood the English Cricket Board will attend to confirm the specification has been met.

Parking on the pavements within the village was discussed.

The cracked tree limb at the Recreation Ground was discussed.

77/26-27 Date and time of next Parish Council meeting

Wednesday 16 September 2026 at 7.30 pm. Any business or payments requiring consideration by the Parish Council must be submitted to the Clerk for inclusion on the agenda at least seven days before the meeting.

Close

The meeting closed at 9.20 pm

Signed: S Heaney

Dated: 16 September 2026